

Sedalia Water and Sanitation District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

***Note that some information provided herein may be subject to change after the notice is posted.**

District's Principal Business Office

Company	Sedalia Water and Sanitation District
Contact	Kathryn T. James
Address	PO Box 222, Sedalia, Colorado 80135
Phone	303-688-2506

District's Physical Location

Counties	Douglas
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Regular Board Meeting Information

Location	West Douglas Fire Protection District Fire Station
Address	4037 W. Platte Avenue, Sedalia, Colorado
Day(s)	3rd Monday of Jan. through Nov., 2nd Monday of Dec.
Time	7:00 p.m.

Posting Place for Meeting Notice

Location	Sedalia Post Office
Address	4195 Douglas Avenue, Sedalia, Colorado

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location	
Address	
Date	
Notice	

Current District Mill Levy

Mills	13.850
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Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount(\$)	133,553.26 (unaudited)
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Date of Next Regular Election

Date 05/05/2020

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is \$30 per hour

District Policy

Requesting Public Records

To request public records, contact Kathryn T. James of Fazekas of Folkestad, Fazekas, Barrick & Patoile, P. C., District Legal Counsel for Sedalia Water and Sanitation District, at 303-688-3045 who will identify the designated custodian for the requested records. Records requests must be in writing and directed to the designated custodian of records. General emails to the District [or inquiries on the District's website or social media sites, if any] will not be treated as records requests under the Colorado Open Records Act ("CORA"). Requests must be submitted to and received by the designated records custodian.

All requests must contain the following information:

- Description of the records being requested. Describe the request as specifically as possible. If you are uncertain about which records contain the information you are seeking, provide a description of the type of information you are searching for, including date ranges.
- If photocopies or electronic copies are being sought, your contact information and preferred method of delivery of the records.

Limitations

The District will only produce those documents as permitted by CORA. Documents that are prohibited from disclosure under CORA will not be released.

Timing

The designated records custodian shall set a date and time for inspection of the requested records within three (3) working days or less, provided that such period may be extended by an additional seven (7) working days in the event of extenuating circumstances, in accordance with C.R.S. § 24-72-203(3)(b). The District reserves the right to withhold public records until such time that the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the custodian.

Fees and Costs

Fees for research and retrieval of public records may be imposed at the discretion of the records custodian as follows:

1st Hour - No Charge

Second and Each Subsequent Hour - \$30/hour

If the request requires the District to perform a manipulation of data so as to generate a record in a form not used by the District, the District may charge a reasonable fee to the person making the request, which shall not exceed the actual cost of manipulating the data and generating the record in accordance with the request.

Other fees may be imposed at the discretion of the records custodian consistent with the provisions of CORA, including a charge, not to exceed \$0.25 per standard page for a copy of a public record or a fee not to exceed the actual cost of providing a copy, printout, or photograph of a public record in a format other than a standard page.

District contact information for open records request:

Kathryn T. James

Names of District Board Members

Board President

Name Barbara Price
Contact Info 4414 W. Rio Grande Sedalia, CO 80135
Election No, this office will not be on the next regular election ballot

Board Member 2

Name Stephen M. Smith (Secretary)
Contact Info 5559 Clay Street Sedalia, CO 80135
Election No, this office will not be on the next regular election ballot

Board Member 3

Name Guy M. Elder III (Assistant Secretary)
Contact Info 4334 W. Platte Avenue Sedalia CO 80135
Election **No**, this office will not be on the next regular election ballot

Board Member 4

Name Robert T. Estes Jr. (Vice President)
Contact Info P. O. Box 174 Sedalia, CO 80135
Election **Yes**, this office will be on the next regular election ballot

Board Member 5

Name David K. Mitchell Sr. (Treasurer)
Contact Info 3958 Platte Ave. Sedalia, CO 80135
Election **No**, this office will not be on the next regular election ballot

Board Member 6

Name n/a
Contact Info
Election **No**, this office will not be on the next regular election ballot

Board Member 7

Name n/a
Contact Info
Election **No**, this office will not be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website website not provided

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Kathryn T. James, Designated Election Official Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox St., Suite 200 Castle Rock, CO 80104

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Kathryn T. James, Designated Election Official Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox St., Suite 200 Castle Rock, CO 80104

Notice Completed By

Name	Tina Vildibill
Company/District	Folkestad Fazekas Barrick Patoile, PC
Title	Paralegal
Email	vildibill@ffcolorado.com
Dated	01/15/2020