

NOTICE OF REGULAR MEETING

**SALISBURY HEIGHTS METROPOLITAN DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Salisbury Heights Metropolitan District, Douglas County, Colorado, will hold a Regular Meeting on Wednesday, November 13 at 8:00 a.m., at CliftonlarsenAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111, for the purpose of conducting any business as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**SALISBURY HEIGHTS METROPOLITAN
DISTRICT, DOUGLAS COUNTY, COLORADO**

By: /s/ Kim Herman
Manager

SALISBURY HEIGHTS METROPOLITAN DISTRICT
8390 E. CRESCENT PARKWAY, SUITE 300
GREENWOOD VILLAGE, CO 80111
(303)779-4525 (303)773-2050 fax

REGULAR MEETING AGENDA

Board of Directors:	Term Expires:
Eric Dome, President	May, 2022
Nicholas Enke, Assistant Secretary	May, 2022
Cynthia Myers, Assistant Secretary	May, 2022
Daniel Galasso, Secretary	May, 2020
Vacant	May, 2020

DATE: **November 13, 2019**

TIME: **8:00 a.m.**

PLACE: **CliftonLarsonAllen LLP**
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111

1. Call to Order and Declaration of Quorum

2. Present Disclosures of Potential Conflicts of Interest

3. Approve Agenda, Confirm Location of Meeting, Posting of Meeting Notices and designate 24-Hour posting location

4. Public Comment

5. Approve Minutes of the November 13, 2018 Regular Meeting and the December 18, 2018 Special Meeting (enclosed)

6. Acknowledge the Resignation of Julie Coleman effective September 12, 2019

7. Discuss vacancy on Board and consider the appointment of eligible elector to the Board of Directors of the District to fill the vacancy. Administer Oath of Director, if applicable

8. Consider Appointment of Officers, if necessary

9. Financial

A. Review, Ratify and Approve Claims (enclosed)

B. Review and Accept September 30, 2019 Financial Statements and Cash Position Report (enclosed)

C. Ratify the engagement of Strategem PC for 2018 Audit Services (enclosed)

D. Ratify approval of 2018 Audit and ratify execution of Representations Letter (enclosed)

E. Conduct Public Hearing to Consider Amending 2019 Budget; Consider Adoption of Resolution No. 2019-11-___ to Amend 2019 Budget, if necessary

F. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution No. 2019-11-___ to Adopt 2020 Budget and Appropriate Sums of Money and Resolution No. 2019-11-___ to Set Mill Levies (enclosed)

G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties

H. Consider adoption of Resolution No. 2019-11-___ Authorizing Adjustment of District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3 (enclosed)

I. Consider engagement of Strategem PC to perform the 2019 Audit

J. Consider the appointment of Simmons & Wheeler P.C. to prepare the 2021 Budget

10. Legal Items

A. Discuss Designated Election Official (“DEO”) services and consider the engagement of _____ for DEO services (to be distributed)

- B. Discuss the May 5, 2020 Regular Election for Directors and consider adoption of Resolution No. 2019-11-__ Calling May 5, 2020 Election for Directors, appointing DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination Forms are due by February 28, 2010. Discuss the need for ballot issues and/or questions
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- C. Discuss update on McGeady Becher P.C. for District records retention
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11. Manager's Items

- A. Discuss new legislation regarding posting meeting notices and establishment of District website (enclosed)
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- B. Discuss establishing District website through the State of Colorado Statewide Internet Portal Authority ("SIPA") and consider approval of the Eligible Governmental Entity Agreement with SIPA and authorize all actions necessary with the establishment of the District's website (enclosed)
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- C. Discuss business to be conducted in 2020. Consider adoption of Resolution No. 2019-11-__ Establishing Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for Posting of 24-Hour Notices (enclosed)
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- D. Discuss renewal of District Insurance, Insurance schedules, and renewal of Special District Association membership
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- E. Discuss Transparency Notice for 2020 and mode to eligible electors (post on SDA website)
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12. Construction Development Items

- A. Report on Status of Development
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13. Other Business

14. Confirm Quorum for Next Meeting – TBD

15. Adjournment

There are no more regular meetings scheduled for 2019.