**TWO BRIDGES METROPOLITAN DISTRICT**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

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***NOTICE OF A SPECIAL MEETING AND AGENDA***

Board of Directors: Office: Term/Expiration:

David Lemnah President 2022/May 2022

Ryan Lantz Treasurer 2022/May 2022

Tommy Pucciano Assistant Secretary 2020/May 2020

***VACANT*** Assistant Secretary 2022/May 2022

***VACANT*** Assistant Secretary 2020/May 2020

***DATE: November 20, 2019***

***TIME: 11:30 a.m.***

PLACE: Lokal Homes, LLC

8310 South Valley Highway, Suite 115

Englewood, Colorado 80112

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda; confirm location of the meeting and posting of meeting notices.

C. Review and approve Minutes of the July 26, 2019 Special Meeting (enclosure).

D. Consider Adoption of Resolution No. 2019-11-\_\_\_; 2020 Annual Administrative Matters Resolution (to be distributed).

E. Consider Appointment of Directors to Fill Vacancies.

F. Review and consider approval of draft Rules and Regulations (enclosure).

II. PUBLIC COMMENTS

A.

III. OPERATIONS & MAINTENANCE MATTERS

A. Discuss snow removal services in front of the mailboxes.

B. Review and approve recommendation from community for new member for Architectural Review Committee.

C. Tree removal and replacement.

D. Trail System update.

E. Discuss native grass and weed control of 38 lots.

IV. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims as follows (enclosures):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Period EndingMay 17, 2019 | Period EndingJune 24, 2019 | Period EndingJuly 22, 2019 |
| General Fund | $ 6,259.48 | $ 28,194.01 | $ 5,429.51 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Projects Fund | $ -0- | $ -0- | $ -0- |
| **Total**  | **$ 6,259.48** | **$ 28,194.01** | **$ 5,429.51** |
|  | Period EndingAugust 12, 2019 | Period EndingSept. 9, 2019 | Period EndingOct. 21, 2019 |
| General Fund | $ 9,465.61 | $ 26,362.59 | $ 19,269.31 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Projects Fund | $ -0- | $ -0- | $ 540.00 |
| **Total**  | **$ 9,465.61** | **$ 26,362.59** | **$ 19,809.31** |

B. Review and accept unaudited financial statements through the period ending September 30, 2019 (to be distributed).

C. Ratify approval and filing of the 2018 Audit and authorization of execution of the Representations Letter (enclosures).

D. Consider engagement of Dazzio & Associates, P.C. to perform 2019 Audit, for an amount not to exceed $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (last year’s amount was $4,500) (enclosure).

E. Ratify Approval of District Accountant to prepare the 2020 Budget.

F. Conduct Public Hearing to consider Amendment to 2019 Budget and (if necessary) consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures.

G. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Two Resolutions to Adopt the 2020 Budget and Appropriate Sums of Money and to Set Mill Levies (for General Fund \_\_\_\_\_\_\_\_ and Debt Service Fund \_\_\_\_\_\_\_\_, for a total mill levy of \_\_\_\_\_\_\_\_) (enclosures – preliminary AV, draft 2020 Budgetand resolutions).

V. LEGAL MATTERS

A. Consider adoption of Resolution No. 2019-11-\_\_\_; Resolution Calling a Regular Election for Directors on May 5, 2020, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (to be distributed). Self-Nomination forms are due by February 28, 2020. Discuss the need for ballot issues and/or questions.

VI. OTHER BUSINESS

A.

VII. ADJOURNMENT ***THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2019.***