**HORSE CREEK METROPOLITAN DISTRICT**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

Tel: 303-987-0835 🞄 800-741-3254

Fax: 303-987-2032

October 15, 2019

Douglas County

Clerk & Recorder

301 Wilcox

Castle Rock, CO 80104 VIA E-MAIL: recording@douglas.co.us

Town of Castle Rock

Clerk and Recorder

100 N. Wilcox Street

Castle Rock, CO 80104 VIA FACSIMILE: 303-660-1024

Re: Horse Creek Metropolitan District; Special Meeting Notice

Dear Clerk:

Attached is a Notice of Special Meeting for the above-referenced District. Please post said Notice on the Public Bulletin Board in your office. This Notice does not replace the Notice of Regular Meetings previously posted in your office. This Notice shall remain posted until October 24, 2019.

Please acknowledge receipt of this Notice by executing this letter below and returning it via e-mail to rnavant@sdmsi.com. Thank you for your assistance in this matter. If you have any questions, please do not hesitate to contact me.

Sincerely,

Robin A. Navant

Assistant to Judy L. Leyshon

District Manager

cc: McGeady Becher P.C. - Jennifer Pino

The above-referenced Notice was received by me this \_\_\_\_ day of October, 2019, and will be posted as requested.

Douglas County Clerk and Recorder

By:

PUBLIC NOTICE OF SPECIAL MEETING OF THE

BOARD OF DIRECTORS OF THE

HORSE CREEK METROPOLITAN DISTRICT

PUBLIC NOTICE is hereby given that a special meeting of the Board of Directors of Horse Creek Metropolitan District, of the County of Douglas, State of Colorado, shall be held on Wednesday, October 23, 2019, at 6:00 p.m., the Parker Arts Cultural Events Center, 20000 Pikes Peak Avenue, Parker, Colorado 80138. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute this \_\_\_ day of October, 2019.

HORSE CREEK METROPOLITAN DISTRICT

By /s/ Judy L. Leyshon

 District Manager

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***NOTICE OF SPECIAL MEETING AND AGENDA***

Board of Directors: Office: Term/Expiration:

Young-Sun Yun President 2020/May 2020

Karen Scott Treasurer 2020/May 2020

Allison Provence Assistant Secretary 2020/May 2020

Clifton Brown Assistant Secretary 2022/May 2022

Richard Wild Assistant Secretary 2022/May 2022

***DATE***: ***October 23, 2019***

TIME: 6:00 P.M.

PLACE: Parker Arts Culture and Events Center

20000 Pikes Peak Avenue

Parker, Colorado 80138

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, confirm location of meeting and posting of meeting notices.

C. Acknowledge the resignation of Ashley B. Frisbie as Secretary to the Board and consider appointment of Judy L. Leyshon as Secretary to the Board.

D. Review and approve Minutes of the May 23, 2019 regular meeting (enclosure).

E. Discuss new legislation regarding posting of meeting notices and establishment of a website (enclosure).

F. Consider Regular Meeting dates for 2020 (suggested dates are the second Tuesday in June and October). Review and consider approval of Resolution No. 2019-10-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting 24-Hour Notices (enclosure).

G. Review and consider approval of Eligible Governmental Entity Agreement (“EGE”) between the Statewide Internet Portal Authority of the State of Colorado (“SIPA”) and the Horse Creek Metropolitan District (the “District”) (enclosure).

H. Discuss §32-1-809, C.R.S. reporting requirements (Transparency Notice) and mode of eligible elector notification (posted to the SDA Website and include with the HOA Newsletter in 2019).

I. Public Comment. Matters not specifically included on the agenda may be addressed. (As a courtesy to others, comments shall be limited to three minutes per person).

II. FINANCIAL MATTERS

1. Review and ratify approval of the payment of claims for the periods ending (enclosures):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Period endingJune 13, 2019 | Period endingJuly 19, 2019 | Period endingAug. 15, 2019 |
| General Fund  | $ 10,186.53 | $ 7,712.55 | $ 1,545.78 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| **Total**  | **$ 10,186.53** | **$ 7,712.55** | **$ 1,545.78** |

|  |  |  |
| --- | --- | --- |
|  | Period endingSept. 20, 2019 | Period endingOct. 15, 2019 |
| General Fund  | $ 939.74 | $ 3,283.08 |
| Debt Service Fund | $ -0- | $ -0- |
| **Total**  | **$ 939.74** | **$ 3,283.08** |

B. Review and accept Unaudited Financial Statements through the period ending September 30, 2019 and cash position statement dated September 30, 2019 (enclosure).

C. Consider engagement of Schilling & Company, Inc. for preparation of 2019 Audit for an amount not to exceed $\_\_\_\_\_\_\_\_\_\_\_\_ (to be distributed).

D. Conduct Public Hearing to consider Amendment to 2019 Budget (if necessary) and consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures.

E. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Resolution to Adopt the 2020 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund \_\_\_\_\_, Deb Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosure – draft 2020 Budget,Preliminary Assessed Valuation***,*** and Resolutions).

F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

G. Consider appointment of District Accountant to prepare the 2021 Budget and direct that the form of 2021 Budget shall be the same as the 2020 Budget.

III. LEGAL MATTERS

A. Discuss status of 2018 Streetscape Tract Project.

B. Consider adoption of Resolution No. 2019-10-\_\_; Resolution Calling a Regular Election for Directors on May 5, 2020, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 28, 2020. Discuss the need for ballot issues and/or questions.

IV. OTHER BUSINESS

A. Conduct Annual Meeting of the property owners and overlapping entities pursuant to the District’s Service Plan (Notice was mailed to all property owners on September 17, 2019) (enclosure).

V. ADJOURNMENT ***THERE ARE NO MORE REGULAR MEETINGS SCHEDULED IN 2019.***