

**NOTICE OF SPECIAL MEETING**

**STERLING RANCH COLORADO METROPOLITAN DISTRICT NOS. 1-7  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Boards of Directors of Sterling Ranch Colorado Metropolitan District Nos. 1 through 7 , Douglas County, Colorado, will hold a special board meeting on Wednesday, October 16, 2019 at the hour of 12:00 p.m. at the Sterling Ranch Resident Resource Center, 8220 Piney River Avenue, Littleton, CO 80125. At this meeting the Boards will take up regular business of the Districts as reflected on the agenda attached, and any other matters as may come before the Boards. The meeting is open to the public.

This notice is given by order of the Boards of Directors of the Districts.

STERLING RANCH COLORADO METROPOLITAN  
DISTRICT NOS. 1-7  
DOUGLAS COUNTY, COLORADO

By:  /s/ Denise Denslow  
Manager

**STERLING RANCH COLORADO METROPOLITAN DISTRICT NOS. 1-7**  
**SPECIAL MEETING AGENDA**

DATE:	<b>Wednesday, October 16, 2019</b>
TIME:	<b>12:00 p.m.</b>
LOCATION:	<b>Sterling Ranch Resident Resource Center 8220 Piney River Avenue Littleton, CO 80125</b>

<b>DISTRICT</b>	<b>BOARD OF DIRECTORS</b>	<b>OFFICE HELD</b>	<b>TERM EXPIRATION</b>
Sterling Ranch Colo MD 1	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	David Little	Assistant Secretary	May 2022*
	Darrell J. Schulte	Assistant Secretary	May 2020*
	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 2	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020
	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 3	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020
	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 4	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020
	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 5	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020

	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 6	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020
	Denise Denslow	Secretary	N/A
Sterling Ranch Colo MD 7	James L. Yates	President	May 2020
	Harold R. Smethills, Jr.	Vice President/Treasurer	May 2020
	Diane H. Smethills	Assistant Secretary	May 2022
	VACANT	N/A	May 2022
	VACANT	N/A	May 2020
	Denise Denslow	Secretary	N/A

**\*Directors were appointed, not elected, and must run for election at next regular election.**

1. CALL TO ORDER / DECLARATION OF QUORUM

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2. DISCLOSURE OF CONFLICTS OF INTEREST

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3. REVIEW AND APPROVE AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

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4. BOARD MATTERS

A. Consider Appointment of Officers

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5. LEGAL MATTERS

A. **[District Nos. 1-7]** Ratify Engagement of the Legal Firm of Seter & Vander Wall, PC for Sterling Ranch Colorado Metropolitan District Nos. 1-7 Legal Services

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- B. **[District Nos. 1-7]** Review and Consider Adoption of Resolution No. 2019-10-\_\_\_, Resolution Calling a Regular Election for Directors on May 5, 2020 (Resolutions for Districts 1 & 2 are enclosed, Districts 3-7 are identical to District 2 and not enclosed)

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6. FINANCIAL MATTERS

- A. **[District No. 7, and Other Districts, if Necessary]** FIRST READING on 2019 Amended Budget(s)

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- B. **[District Nos. 1-7]** FIRST READING on 2020 Draft Budgets (enclosures)

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7. ADMINISTRATIVE MATTERS

- A. **[District Nos. 1-2, 4-7]** Review and Consider Approval of the Minutes of the March 20, 2019 Special Meeting (enclosures)

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- B. **[District No. 3]** Review and Consider Approval of the Minutes of the July 17, 2019 Special Meeting (enclosed)

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- C. **[District Nos. 1-7]** Discuss Setting 2019 and 2020 Regular Meetings for the Third Wednesday of Every Month at 12:00 p.m. at the Sterling Ranch Resident Resource Center, 8220 Piney River Avenue, Littleton, CO 80125

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D. **[District Nos. 1-7]** Meeting Posting and Sterling Ranch Community Authority Board's Website:

1. Discuss New Legislation Regarding Posting Meeting Notices and Establishment of a Website (enclosed – memorandum from McGeady Becher P.C.)
  2. Review and Consider Adoption of Resolution No. 2019-10-\_\_\_, Resolution Establishing Regular Meeting Dates, Time and Location, Establishing District Website, and Designating Locations for Posting of 24-Hour Notices (only District 1 Resolution enclosed, all other Districts are identical)
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E. **[District Nos. 1-7]** Discuss 2020 Insurance Renewal Status, Insurance Schedules, and Workers' Compensation Insurance

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F. Confirm Quorum for Next Board Meeting to be Held Tuesday, November 20, 2019 at the Sterling Ranch Resident Resource Center, 8220 Piney River Avenue, Littleton, CO 80125

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8. ADJOURNMENT

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**NEXT SCHEDULED BOARD MEETING**  
**Wednesday, November 20, 2019 – 12:00 p.m.**  
**Sterling Ranch Resident Resource Center**  
**8220 Piney River Avenue**  
**Littleton, CO 80125**