**CROWFOOT VALLEY RANCH METROPOLITAN DISTRICT NO. 1**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

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***NOTICE OF A SPECIAL MEETING AND AGENDA***

Board of Directors: Office: Term/Expires:

Chad Murphy President 2022/May 2020

Richard Cross Treasurer 2020/May 2020

John (“Jay”) W. Despard Assistant Secretary 2022/May 2020

Matthew B. Greenberg Assistant Secretary 2020/May 2020

***VACANT*** 2022/May 2020

Ann E. Finn Secretary

***DATE: July 31, 2019***

***TIME: 9:00 a.m.***

PLACE: Hines

1144 15th Street, Suite 3675

Denver, Colorado 80202

I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest.

B. Approve Agenda, confirm location of the meeting and posting of meeting notices and designate 24-hour posting location.

1. Discuss new legislation concerning posting meeting notices and establishing a website.

2. Discuss rescheduling the September 2, 2019 Board meeting.

C. Review and approve the Minutes of the November 19, 2018 special meeting (enclosure).

II. FINANCIAL MATTERS

1. Review and ratify approval of payment of claims for the following periods (enclosures).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Fund | Period ending  Dec. 18, 2018 | Period ending  Jan. 11, 2019 | Period ending  Feb. 20, 2019 | Period ending  March 15, 2019 |
| General | $ 6,855.96 | $ 7,420.00 | $ 6,353.24 | $ 6,742.26 |
| Debt | $ -0- | $ -0- | $ -0- | $ -0- |
| Capital | $ -0- | $ -0- | $ 981.06 | $ -0- |
| **Total** | **$ 6,855.96** | **$ 7,420.00** | **$ 7,334.30** | **$ 6,742.26** |
| Fund | Period ending  April 22 – June 18, 2019 |
| General | $ 39,217.89 |
| Debt | $ -0- |
| Capital | $ -0- |
| **Total** | **$ 39,217.89** |

B. Review and accept unaudited financial statements for the period ending May 31, 2019 and the schedule of cash position updated as of May 31, 2019 (to be distributed).

C. Ratify approval of the preparation, execution and filing of the Application for Exemption from Audit for 2018 (enclosure – copy of application).

D. Consider approval of reimbursement to HT Canyons South Development LP pursuant to the Facilities Funding and Acquisition Agreement.

E. Conduct Public Hearing to consider Amendment to 2018 Budget and consider adoption of Resolution No. 2019-07-\_\_\_, Resolution to Amend 2018 Budget (enclosure).

III. LEGAL MATTERS

A. Ratify approval of Owner’s Representation Agreement between the District and Hines Interests Limited Partnership to serve as the Owners’ Representative for District Owned Construction Projects (enclosure).

B. Review and consider approval of Operations Funding Agreement between the District and Hines Interests Limited Partnership (to be distributed).

C. Consider adoption of Resolution No. 2019-07-\_\_\_, Resolution Adopting Consumer Data Privacy Policy (enclosure).

D. Consider adoption of Resolution No. 2019-07-\_\_\_, Resolution to Conduct Business Outside of District Boundaries and Douglas County (enclosures).

E. Consider adoption of Resolution No. 2019-07-\_\_\_, Resolution Designating Location to Post Notice (enclosures).

F. Review and consider approval of Assignment of an Amendment to Denver Southeast Suburban Water and Sanitation District Service Agreement (The Canyons) (to be distributed).

IV. CAPITAL IMPROVEMENTS

A. Review submittals from contractors to the Request for Qualifications (RFQ).

1. Award and consider approval of contract(s).

a. Off-Site Sanitary Improvement Project.

b. On-Site Wet Utilities Project.

2. Discuss future construction projects.

V. OTHER BUSINESS

A.

VI. ADJOURNMENT ***THE NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 2, 2019.***

Informational Enclosure:

• Memo regarding New Rate Structure from Special District Management Services, Inc.