**TWO BRIDGES METROPOLITAN DISTRICT**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

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***NOTICE OF A SPECIAL MEETING AND AGENDA***

Board of Directors: Office: Term/Expiration:

David Lemnah President 2022/May 2022

Ryan Lantz Treasurer 2022/May 2022

Tommy Pucciano Assistant Secretary 2020/May 2020

***VACANT*** 2022/May 2022

***VACANT*** 2020/May 2020

***DATE: July 26, 2019***

TIME: 9:00 a.m.

PLACE: Lokal Homes, LLC

8310 South Valley Highway, Suite 115

Englewood, Colorado 80112

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda; confirm location of the meeting and posting of meeting notices, and 24 hour posting location.

C. Acknowledge resignations of Heidi Moore and Tom Mussallem as Assistant Secretary to the Board of Directors and Ashley Frisbie as Secretary to the Board of Directors and consider appointment of Judy Leyshon as Secretary to the Board.

D. Review and approve Minutes of the November 14, 2018 Special Meeting (enclosure).

II. PUBLIC COMMENTS

A.

III. OPERATIONS & MAINTENANCE MATTERS

A. Discuss snow removal services.

B. Ratify approval of change to Architectural Review Committee.

C. Ratify approval of Change Order No. 2 to Service Agreement with Metco Landscape, Inc. for 2018 Landscape Maintenance Services (installation of outdoor message board), in the amount of $1,275.00 (enclosure).

D. Ratify approval of Change Order No. 3 to Service Agreement with Metco Landscape, Inc. (winter watering), in the amount of $450.00 per occurrence (enclosure).

E. Ratify approval of Service Agreement with Metco Landscape, Inc. for 2019 Landscape Maintenance Services (enclosure).

F. Update on request for Easement on District property.

IV. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims as follows (enclosures):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Period EndingDec. 10, 2018 | Period EndingMarch 4, 2019 | Period EndingMarch 5, 2019 |
| General Fund | $ 18,188.21 | $ 30,964.20 | $ 7,728.45 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Projects Fund | $ -0- | $ -0- | $ -0- |
| **Total**  | **$ 18,188.21** | **$ 30,964.20** | **$ 7,728.45** |
|  | Period EndingMarch 15, 2019 | Period EndingApril 25, 2019 | Period EndingApril 26, 2019 |
| General Fund | $ 3,771.71 | $ 6,036.12 | $ 5,453.35 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Projects Fund | $ -0- | $ -0- | $ -0- |
| **Total**  | **$ 3,771.71** | **$ 6,036.12** | **$ 5,453.35** |

B. Review and accept unaudited financial statements through the period ending April 30, 2019 (to be distributed).

C. Consider approval of 2018 Audit and authorize execution of Representations Letter (to be distributed).

V. LEGAL MATTERS

A. Ratify engagement of White Bear Ankele Tanaka & Waldron (enclosure).

B. Discuss and consider approval of proposal from Manhard Consulting, LLC to provide GIS services on an On-Call basis (proposal enclosed).

C. Discuss and consider approval of proposal from Metco Landscape for native weed spray of 38 lots (proposal enclosed).

VI. OTHER BUSINESS

A.

VII. ADJOURNMENT ***THE NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 2, 2019.***