**CASTLEWOOD RANCH METROPOLITAN DISTRICT**

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

Tel: 303-987-0835 800-741-3254

Fax: 303-987-2032

June 7, 2019

Douglas County Clerk and Recorder

301 Wilcox

Castle Rock, CO 80104 VIA E-MAIL: [recording@douglas.co.us](mailto:recording@douglas.co.us)

Town of Castle Rock

City Clerk and Recorder

100 N. Wilcox Street

Castle Rock, CO 80104 VIA FACSIMILE: 303-660-1024

Re: Castlewood Ranch Metropolitan District

Dear Clerk:

Attached is a Notice of Special Meeting for the above-referenced District. Please post said Notice on the Public Bulletin Board in your office. This Notice does not replace the Notice of Regular Meetings previously posted in your office. This Notice shall remain posted until June 14, 2019.

Please acknowledge receipt of this Notice by executing this letter below and returning it via email to [ksteggs@sdmsi.com](mailto:ksteggs@sdmsi.com) .

Thank you for your assistance in this matter. If you have any questions, please contact me.

Sincerely,

Karen J. Steggs

Assistant to David Solin

District Manager

Attachment

cc: McGeady Becher P.C. – Dawn Fredette

The above referenced Notice was received by me this \_\_\_ day of June, 2019 and will be posted as requested.

Douglas County Clerk and Recorder

By:

PUBLIC NOTICE OF SPECIAL MEETING OF THE

BOARD OF DIRECTORS OF THE

CASTLEWOOD RANCH METROPOLITAN DISTRICT

PUBLIC NOTICE is hereby given that a special meeting of the Board of Directors of the Castlewood Ranch Metropolitan District, of the County of Douglas, State of Colorado, shall be held on Thursday, June 13, 2019 at 6:30 p.m., at Philip S. Miller Library, 100 S. Wilcox Street, Castle Rock, Colorado. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings are open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute this 7th day of June, 2019.

CASTLEWOOD RANCH METROPOLITAN DISTRICT

By /s/ David Solin

District Manager

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Lakewood, Colorado 80228-1898

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***NOTICE OF A SPECIAL MEETING AND AGENDA***

Board of Directors: Office: Term/Expiration:

Richard M. Levin President 2022/2022

Maxwell Brooks Treasurer 2020/2020

Caryn Johnson Assistant Secretary 2022/2022

Steven G. Peterson Assistant Secretary 2020/2020

***VACANT*** 2020/2020

***DATE:*** ***June 13, 2019 (Thursday)***

TIME: 6:30 P.M.

PLACE: Philip S. Miller Library

100 South Wilcox Street

Castle Rock, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, confirm location of the meeting and posting of meeting notices and designate 24-hour posting location.

C. Acknowledge resignation of Lisa A. Jacoby as Secretary to the Board and consider appointment of David Solin for same.

D. Review and approve minutes of the November 15, 2018 Regular Meeting (enclosure).

E. Consider authorizing all interested Board Members (and guest) to attend the 2019 SDA Conference in Keystone on September 18, 19, & 20, 2019.

II. FINANCIAL MATTERS

A. Review and consider approval of the 2018 Audit (enclosure – draft Audit) and authorize execution of the Representations Letter.

B. Discuss 2019 Debt Forecast prepared by Simmons & Wheeler (enclosure).

C. Discuss 2019 General Fund Cash Flow Projection prepared by Simmons & Wheeler (to be distributed).

D. Review and ratify approval of the payment of claims as follows (enclosures):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Period Ending  Dec. 20, 2018 | Period Ending  Jan. 19, 2019 | Period Ending  Feb. 14, 2019 |
| General Fund | $ 9,515.34 | $ 1,299.40 | $ 3,477.16 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Fund | $ -0- | $ -0- | $ -0- |
| **Total** | **$ 9,515.34** | **$ 1,299.40** | **$ 3,477.16** |
|  | Period Ending  March 14, 2019 | Period Ending  April 18, 2019 | Period Ending  May 17, 2019 |
| General Fund | $ 1,753.65 | $ 1,473.98 | $ 1,850.98 |
| Debt Service Fund | $ -0- | $ -0- | $ -0- |
| Capital Fund | $ -0- | $ -0- | $ -0- |
| **Total** | **$ 1,753.65** | **$ 1,473.98** | **$ 1,850.98** |

E. Review and approve payment of claims through the period ending June 13, 2019, as follows (to be distributed at meeting).

General Fund: $

Debt Service Fund:

Capital Projects Fund:

Total: $

F. Review and accept unaudited financial statements through the period ending March 31, 2019 (enclosure).

G. Consider appointing the District Accountant to prepare the 2020 Budget and set the date for a Public Hearing to adopt the 2020 Budget for November 21, 2019, at 6:30 p.m., to be held at the Philip S. Miller Library; 100 South Wilcox Street, Castle Rock, Colorado.

H. Report on receipt of quarterly lift station operations and maintenance subsidy payments per terms of the Amended and Reinstated Castlewood Ranch Collection Agreement between the Town of Castle Rock, Castlewood Ranch LLC, and the District (to be distributed).

III. LEGAL MATTERS

A. Acknowledge receipt of Bella Mesa payment pursuant to the Agreement Concerning Infrastructure Cost Reimbursement dated July 9, 2004, between the District, the Town of Castle Rock, Rock Canyon, LLC, and Castlewood Ranch Master Association, and the First Amendment to Agreement Concerning Infrastructure Cost Reimbursement dated July 21, 2006, between the Town of Castle Rock, Castle Rock 25 Partners, LLC, the District and the Castlewood Ranch Master Association (the “Bella Mesa Payment”).

1. Discuss negotiation efforts will Bella Mesa property owner for perpetual open space designation of certain property within Bella Mesa.

IV. CAPITAL IMPROVEMENTS/MAINTENANCE MATTERS

A. Discuss status of HOA performance of District detention pond maintenance.

V. OTHER BUSINESS

VI. ADJOURNMENT ***THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 21, 2019***