

**DOMINION WATER & SANITATION DISTRICT
REGULAR MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:	Term Expires:
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2022
Jack Hilbert, Assistant Secretary	May 2020
John Ostermiller, Assistant Secretary	May 2020
Jeffrey LaForte, Assistant Secretary	May 2022
Tiffany Ramaekers, Secretary	N/A

Date: April 16, 2019 – Tuesday
Time: 1:00 pm
Location: Dominion Water & Sanitation District
9250 E. Costilla Ave
2nd Floor Conference Room
Greenwood Village, CO 80112

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND CONSIDER APPROVAL OF AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and consider approval of claims totaling \$3,199,466.48 represented by check numbers 1021 through 1023; 1359 through 1361; and 2184 through 2220 (enclosed)
- B. Review and consider approval of Draw Request No. 7 (enclosed)

- C. Review and consider approval of minutes of the March 19, 2019 work session and the minutes of the March 19, 2019 special meeting (enclosed)
 - D. Ratify Master Service Agreement for Construction Testing and Observation Services between the District and A.G. Wassenaar, Inc. (enclosed)
 - E. Ratify Work Order No. 1 for Construction Testing and Observation Services between the District and A.G. Wassenaar with a budget of \$13,900 (enclosed)
 - F. Ratify Pipeline Lease Agreement between the District, Roxborough Water and Sanitation District, and Sterling Ranch, LLC. (enclosed)
6. **MANAGER’S REPORT (PROVAZNIK)**
- A. Administrative Matters
 - B. Customer Service
 - C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
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7. **LEGAL MATTERS**

A. DISTRICT

- 1. Review and consider approval of Easement Agreement (Waterline Improvements) between the District and CPV, Inc. (enclosed)
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B. WATER ACTIVITY ENTERPRISE

- 1. Discuss water supply purchases
 - a. Discuss reduction in the water right option under the Hier agreement
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- 2. Consider approval of Encroachment Agreement between the Town of Castle Rock and the District (relating to the Ravenna Pipeline) (enclosed)
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3. Consider approval of First Amendment to the Intergovernmental Agreement for water service between Dominion Water & Sanitation District, acting in its capacity as a water activity enterprise, and the Town of Castle Rock, acting through the Town of Castle Rock Enterprise (to be distributed)
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4. Consider approval of Water System Capacity and Service Agreement (Plum Valley Heights Service) for future water system connections between Dominion Water & Sanitation District, acting in its capacity as a water activity enterprise, and Roxborough Water and Sanitation District
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5. Discuss and consider justification and approval for Limited Notice to Proceed to attempt to secure financing and build of High Zone Tank in 2019 between the District and Reynolds Construction, LLC
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6. Discuss proposed financing terms for High Zone Tank between the District and Reynolds Construction, LLC
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7. Ratify approval of Escrow Agreement by and between the Town of Castle Rock, acting by and through the Town of Castle Rock Water Enterprise, the District, acting by and through its Sterling Ranch Water Activity Enterprise, and First American Title Insurance Company (enclosed)
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8. Discuss and consider contractors for well and pumping tests in relation with the South Platte Diversion Study
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C. WASTEWATER ACTIVITY ENTERPRISE

1. Other
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8. FINANCIAL MATTERS

1. None
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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS

- A. Work Order Summary sheet
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B. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **Black & Veatch Corporation**:

1. Work Order No. 12 for Water Supply Planning with a budget of \$49,800 (enclosed)
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C. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **Acuity, LLC.**:

1. Work Order No. 9 for Water Supply Planning and Engineering Support with a budget of \$70,000
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D. Discuss and consider approval of Cost Share Agreement between the District and with Sterling Ranch Community Authority Board for Water Resources Planning Support Work Order No. 9 with **Element Water Consulting, Inc.:**

1. Exhibit 1 to Work Order No. 9, for Cost Share with a budget of \$15,000 for CAB and \$35,000 for Dominion (enclosed)

10. PUBLIC COMMENTS

11. EXECUTIVE SESSION

12. OTHER MATTERS

- A. Verify quorum for next special board meeting, Tuesday, May 21, 2019 at 1:00 PM

13. ADJOURNMENT

NEXT SCHEDULED BOARD MEETING
Tuesday, May 21, 2019 – 1:00 p.m.
Sterling Ranch Civic Center
8155 Piney River Avenue, Suite 2100
Littleton, CO 80125

2019 REGULAR BOARD MEETING SCHEDULE
June 18, 2019, July 16, 2019, August 20, 2019,
September 17, 2019, October 15, 2019, November 19, 2019,
December 17, 2019