

NOTICE OF SPECIAL MEETING

**STERLING RANCH COMMUNITY AUTHORITY BOARD
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Sterling Ranch Community Authority Board (the "CAB"), Douglas County, Colorado, will hold a special meeting on Tuesday, March 19, 2019 at the hour of 3:00 p.m. at the Sterling Ranch Civic Center, Siemens 2nd Floor Conference Room, 8155 Piney River Avenue, Suite 2100, Littleton, CO 80125. At this meeting the Board will take up regular business of the Authority as reflected on the agenda attached, and any other matters as may come before the Board. These meetings are open to the public.

This notice is given by order of the Board of Directors of the Authority.

STERLING RANCH COMMUNITY AUTHORITY
BOARD
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

STERLING RANCH COMMUNITY AUTHORITY BOARD "CAB"
SPECIAL MEETING AGENDA

Board of Directors:

Term Expires:

James Yates, President (representing Sterling Ranch Colorado MD No. 2)	January 15, 2023
Harold R. Smethills, Jr., Vice President (representing Sterling Ranch Colorado MD No. 1)	January 15, 2020
Diane H. Smethills, Treasurer (representing Sterling Ranch Colorado MD Nos. 3-7)	January 15, 2020
David Little, Assistant Secretary (representing Sterling Ranch Colorado MD No. 1)	November 20, 2022
Darrell J. Schulte, Assistant Secretary (representing Sterling Ranch Colorado MD No. 1)	January 15, 2023
Denise Denslow, Secretary	N/A
6 VACANCIES	

Date: March 19, 2019 - Tuesday
Time: 3:00 p.m.
Location: Sterling Ranch Civic Center
Siemens 2nd Floor Conference Room
8155 Piney River Avenue
Suite 2100
Littleton, CO 80125

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND APPROVE AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. PUBLIC COMMENTS

5. MANAGEMENT MATTERS / Tom Martinez

A. General Updates

1. Operations Report (to be distributed)

B. Review and Consider Approval of Work Orders and Change Orders:

1. A.G. Wassenaar, Inc. – Filing No. 2 – Change Order No. 1 to Work Order No. 2 - \$13,079.50 (enclosed)

2. Aztec Consultants, Inc. – Filing No. 1 – Change Order No. 1 to Work Order No. 3 - \$360.00 (enclosed)
3. Aztec Consultants, Inc. – Filing No. 2 – Change Order No. 2 to Work Order No. 1 - \$180.00 (enclosed)
4. Aztec Consultants, Inc. – Filing No. 4A – Change Order No. 2 to Work Order No. 1 - \$2,000.00 (enclosed)
5. Aztec Consultants, Inc. – Filing No. 4 – Change Order No. 1 to Work Order No. 3 - \$7,570.00 (enclosed)
6. Aztec Consultants, Inc. – Filing No. 4A - Change Order No. 1 to Work Order No. 7 - \$2,400.00 (enclosed)
7. Aztec Consultants, Inc. – Filing No. 4A – Change order No. 1 to Work Order No. 11 - \$720.00 (enclosed)
8. Brightview Landscape Development, Inc. – Filing No. 2 – Change Order No. 5 - \$493.74 (enclosed)
9. Brightview Landscape Development, Inc. – Filing No. 2 – Change Order No. 6 - \$8,057.00 (enclosed)
10. Brightview Landscape Development, Inc. – Filing No. 1 – Change Order No. 14 - \$165.62 (enclosed)
11. Brightview Landscape Development, Inc. – Filing No. 1 – Change Order No. 104 - \$3,696.25 (enclosed)
12. CORE Consultants, Inc. – Filing No. 4C – Work Order No. 1 - \$40,000.00 (enclosed)
13. ERO Resources Corporation – Filing No. 3 – Work Order No. 2 - \$8,500.00 (enclosed)
14. Hydrosystems-KDI, Inc. – Filing No. 5 – Work Order No. 1 - \$77,800.00 (enclosed)
15. LT Environmental – Filing No. 2 – Change Order No. 4 to Work Order No. 1 - \$15,000.00 (enclosed)
16. Martin Marietta Materials, Inc. – Filing No. 2 – Change Order No. 13 - \$2,526.75 (enclosed)
17. Martin Marietta Materials, Inc. – Filing No. 2 – Change Order No. 14 - \$112,969.50 (enclosed)
18. Martin Marietta Materials, Inc. – Filing No. 4B – Change Order No. 1 - \$428,956.01 (enclosed)
19. Martin Marietta Materials, Inc. – Filing No. 4C – Change Order No. 1 - \$820,217.40 (enclosed)
20. Martin/Martin, Inc. – Filing No. General – Change Order No. 1 to Work Order No. 1 - \$494,500.00 (enclosed)
21. PCS Group Inc. – Filing No. 1 – Change Order No. 1 to Work Order No. 2 - \$6,000.00 (enclosed)
22. PCS Group Inc. – Filing No. 2 – Change Order No. 2 to Work Order No. 1 - \$3,000.00 (enclosed)
23. Redland Consulting Group, Inc. – Filing No. 4A – Work Order No. 16 - \$14,000.00 (enclosed)

24. Redland Consulting Group, Inc. – Filing No. 4B – Work Order No 17 - \$14,000.00 (enclosed)
 25. Redland Consulting Group, Inc. – Filing No. 4C – Work Order No. 18 - \$24,000.00 (enclosed)
 26. Redland Consulting Group, Inc. – Filing No. 4 – Work Order No. 19 - \$62,000.00 (enclosed)
 27. Redland Consulting Group, Inc. – Filing No. 4A – Work Order No. 20 - \$18,000.00 (enclosed)
 28. Redland Consulting Group, Inc. – Filing No. 4B – Work Order No. 21 - \$14,000.00 (enclosed)
 29. Redland Consulting Group, Inc. – Filing No. 3 – Work Order No. 2 - \$185,000.00 (enclosed)
 30. Redland Consulting Group, Inc. – Filing No. 3 – Work Order No. 3 - \$183,000.00 (enclosed)
 31. Redland Consulting Group, Inc. – Filing No. 3 – Work Order No. 4 - \$122,000.00 (enclosed)
 32. Total Property, Inc. – Filing No. 2 – Change Order No. 1 to Work Order No. 2 - \$50,000.00 (enclosed)
 33. Total Property, Inc. – Filing No. 4 – Work Order No. 1 - \$50,000.00 (enclosed)
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6. FINANCIAL MATTERS

A. Pay Applications and Cost Certifications for **Filing No. 2:**

1. CORE Consultants, Inc. – Filing No. 2 - Cost Certification No. 13 - (February 2019) \$848,314.72 (enclosed)
 - a. Advanced Concrete Construction, Inc. - Filing No. 2 - Pay Application No. 7 (February 2019) - \$26,244.58 (included with Cost Cert)
 - b. Brightview Landscape Development, Inc. - Filing No. 2 - Pay Application No. 4 (February 2019) - \$59,518.01 (included with Cost Cert)
 - c. Iron Woman Construction and Environmental Services, LLC - Filing No. 2 - Pay Application No. 11 (February 2019) - \$568,417.88 (included with Cost Cert)
 - d. Martin Marietta Materials, Inc. – Filing No. 2 – Pay Application No. 7 (February 2019) - \$40,147.64 (included with Cost Cert)
 - e. R.E. Monks Construction Company, LLC – Filing No. 2 – Pay Application No. 13 (February 2019) - \$58,786.61 (included with Cost Cert)

- B. Pay Applications and Cost Certifications for **Filing No. 4:**
 - 1. CORE Consultants, Inc. – Filing No. 4 (4A, 4B and 4C) - Cost Certification No. 4 (February 2019) - \$126,781.49 (enclosed)
 - a. R.E. Monks – Filing No. 4 (4A) - Pay Application No. 4 (February 2019) - \$126,781.49 (included with Cost Cert)
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- C. Consider Authorizing Payment to All Directors for Board Meeting Attendance
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7. LEGAL MATTERS

- A. SECOND READING - Discuss and Consider Approval of Revisions to Rules & Regulations; Review and Consider Adoption of Resolution No. 2019-03-01 Resolution of the Board of Directors of the Sterling Ranch Community Authority Board Amending its Rules and Regulations Compilation to Update and Conform the Provisions, Fees, Policies and Procedures Set Forth in These Documents (enclosures)
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- B. Review and Consider Approval of Project Cost-Sharing between the CAB and Dominion for Carollo Engineering, LLC for an Amount of \$46,000.00 (50% of Total Project - \$92,000.00) (enclosed)
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- C. Review and Consider Approval of Project Cost-Sharing between the CAB and Dominion for Martin/Martin Inc. for an Amount of \$350,300.00 (Total Project - \$494,500.00) (enclosed)
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- D. Review and Consider Approval of Short-Form Construction Contract between the CAB and R.E. Monks Construction Company in the Amount of \$23,232.50 for the Willow Creek Lift Station Access Road (the "WCLS Access Road Construction Contract") (to be distributed)
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- E. Review and Consider Approval of Project Cost-Sharing Agreement in Filing 3 between the CAB and Dominion Water & Sanitation District Regarding the WCLS Access Road Construction Contract with Monks Construction Company for an Amount of \$14,116.25 (50% of Total Project - \$28,232.50) (enclosed)
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- F. Review and Consider Approval of Master Service Agreement for Video Production Services between the CAB and Genesis Home Team LLC (enclosed)
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- G. Review and Consider Approval of Fifth Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 1 by and between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, Dominion Water & Sanitation District, Roxborough Water and Sanitation District, and the Board of County Commissioners of the County of Douglas (to be distributed)
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- H. Review and Consider Approval of First Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 2 by and between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, and the Board of County Commissioners of the County of Douglas (to be distributed)
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- I. Review Candidate Applications and Recommendations for Residential Advisory Committee Members / Consider Approval of Residential Advisory Committee Members (to be distributed)
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- J. Review Bid Recommendations and Consider Award of Contract(s) for Grading for Waterton Road and Filing 3 (to be distributed)

- K. Ratify Approval of Agreement for Information Technology Support Services between the CAB and Optimum Networking, Inc. (enclosed)

- L. Ratify Approval of Service Agreement (Project Management Services / Filing 2 & 4A Superblocks) between the CAB and Terra Causa Capital, LLC (enclosed)

- M. Review and Consider Approval of UrBike Proposal (enclosed)

8. BOARD MATTERS

9. ADMINISTRATIVE MATTERS

- A. Review and Consider Approval of the Minutes of the February 12, 2019 Work Session and Minutes of the February 19, 2019 Regular Meeting (enclosed)

- B. Confirm Quorum for Next Board Meeting to be Held Wednesday, April 17, 2019 at 1:00 p.m. at the Sterling Ranch Civic Center, Siemens 2nd Floor Conference Room, 8155 Piney River Avenue, Suite 2100, Littleton, CO 80125

- C. Other

10. EXECUTIVE SESSION, IF NECESSARY
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11. ADJOURNMENT
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NEXT SCHEDULED BOARD MEETING
Wednesday, April 17, 2019 – 1:00 p.m.

WORK SESSIONS ARE HELD AT 12:00 P.M. and
REGULAR MEETINGS ARE HELD AT 1:00 P.M. AT:
Sterling Ranch Civic Center
Siemens 2nd Floor Conference Room
8155 Piney River Avenue
Suite 2100
Littleton, CO 80125

2019 Meeting Calendar

3rd Wednesday of Every Month

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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February						
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March						
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31						

April						
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May						
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July						
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August						
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September						
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October						
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November						
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December						
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DOUGLAS COUNTY, STATE OF COLORADO

AFFIDAVIT OF POSTING

STERLING RANCH COMMUNITY AUTHORITY BOARD ("CAB")

I, Hugh Hurd, do hereby certify that a Notice of Special Meeting to be held on March 19, 2019 at 3:00 p.m. (attached hereto) was posted in three (3) separate places within the boundaries of the Sterling Ranch Community Authority Board ("CAB") at least seventy-two (72) hours prior to the special meeting.

DATED this ____ day of _____, 2019.

By: Hugh Hurd

STATE OF COLORADO)
) ss.
COUNTY OF ARAPAHOE)

The foregoing instrument was acknowledged before me this ____ day of _____ 2019, by Hugh Hurd as an individual.

WITNESS my hand and official seal.

Notary Public

My commission expires: _____

(S E A L)