

**JOINT SPECIAL MEETING
LANTERNS METROPOLITAN DISTRICT NOS. 1-3**

**JOINT ORGANIZATIONAL MEETING
LANTERNS METROPOLITAN DISTRICT NOS. 4-5**

Monday, February 25, 2019 at 2:00 p.m.
10 Inverness Drive East, Suite 125, Englewood, CO

Scott Carlson, President	Term to May 2022
Kent Carlson, Treasurer	Term to May 2022
Clay Carlson, Assistant Secretary	Term to May 2022
Lonny Phelps, Assistant Secretary	Term to May 2020
Ryan Carlson, Assistant Secretary	Term to May 2020

NOTICE OF JOINT SPECIAL AND ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Election of Officers **(District Nos. 1-5)**
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of December 6, 2018 Minutes **(District Nos. 1-3)**
 - b. Approval of Resolution Designating the District’s 24-hour Posting Location **(District Nos. 4 & 5)**
 - c. Adoption of Joint Public Records Request Policy **(District Nos. 1- 5)**
 - d. Approval of Resolution Adopting the Colorado Special District Records Retention Schedule **(District Nos. 4 & 5)**
 - e. Approval of Notice to Electors - § 32-1-809, C.R.S. **(District Nos. 1- 5)**
 - f. Acknowledge Recording of Special District Public Disclosure Document as required by § 32-1-104.8, C.R.S. **(District Nos. 4 & 5)**
 - g. Approval of Intergovernmental Agreement with the Town of Castle Rock Regarding the Service Plan **(District Nos. 4 & 5)**
 - h. Approval of Resolution Adopting Personal Data Privacy Policy **(District Nos. 4 & 5)**
 - i. Approval of Termination of Special District Management Services as District Manager **(District Nos. 1-3)**
7. Insurance & Liability
 - a. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements **(District Nos. 4 & 5)**
 - b. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association **(District Nos. 4 & 5)**
 - c. Consider Approval of Property and Liability Insurance Limits and Deductibles **(District Nos. 4 & 5)**

8. Engagement of Consultants
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services **(District Nos. 4 & 5)**
 - b. Consider Approval of Engagement Letter with CliftonLarsonAllen LLP for Accounting Services **(District Nos. 4 & 5)**
9. Legal Matters
 - a. Discuss and Consider Adoption of 2019 Amended and Restated Joint Annual Administrative Resolution **(District Nos. 1-5)**
 - b. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts **(District Nos. 4 & 5)**
 - c. Discuss and Consider Approval of Funding and Reimbursement Agreement (Operations) **(District No. 1)**
 - d. Discuss Infrastructure Acquisition and Reimbursement Agreement
 - e. Other Legal Matters
10. Financial Matters
 - a. Consider Approval/Acceptance of Financials and Claims **(District Nos. 1-3)**
 - b. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers **(District Nos. 4 & 5)**
 - c. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures) **(District Nos. 4 & 5)**
 - d. Public Hearing on 2019 Budget **(District Nos. 4 & 5)**
 - i. Consider Approval of Resolution Adopting the 2019 Budget **(District Nos. 4 & 5)**
 - e. Other Financial Matters
11. Other Business
 - a. Discuss Current Boundary Maps and Geolocation Services
 - b. Consider Approval of Resolutions Declaring Special District Notice of Inactive Status **(District Nos. 2-5)**
12. Adjourn

2019 Regular Meetings	Location
1 st Thursday of March (Cancelled), June, September, and December	10 Inverness Drive East, Suite 125, Englewood