

Dawson Ridge Metropolitan District No. 5

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

***Note that some information provided herein may be subject to change after the notice is posted.**

District's Principal Business Office

Name Dawson Ridge Metropolitan District No. 5
Address 18 S. Wilcox St., Suite 200, Castle Rock, Colorado 80104
Phone (303) 688-3045

District's Physical Location

Counties Douglas

Regular Board Meeting Information

Location Folkestad Fazekas Barrick & Patoile, P.C.
Address 18 S. Wilcox St., Suite 200, Castle Rock, Colorado
Day(s) 1st Wednesday of each month
Time 9:30 a.m.

Posting Place for Meeting Notice

Location See map on file with Douglas County Clerk/ Recorder
Address Vacant land, Castle Rock, Colorado

Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

Location
Address
Date
Notice

Current District Mill Levy

Mills 45.000

Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.

Amount(\$) 2.70 (unaudited)

Date of Next Regular Election

Date 05/05/2020

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$30 after** per hour**District Policy**

POLICY REGARDING REQUESTS FOR PUBLIC RECORDS

Requesting Public Records

To request public records, contact Kathryn T. James of Fazekas of Folkestad, Fazekas, Barrick & Patoile, P. C., District Legal Counsel for Dawson Ridge Metropolitan Districts No. 1-5, at 303-688-3045 who will identify the designated custodian for the requested records. Records requests must be in writing and directed to the designated custodian of records. General emails to the District [or inquiries on the District's website or social media sites] will not be treated as records requests under the Colorado Open Records Act ("CORA"). Requests must be submitted to and received by the designated records custodian.

All requests must contain the following information:

- Description of the records being requested. Describe the request as specifically as possible. If you are uncertain about which records contain the information you are seeking, provide a description of the type of information you are searching for, including date ranges.
- If photocopies or electronic copies are being sought, your contact information and preferred method of delivery of the records.

Limitations

The District will only produce those documents as permitted by CORA. Documents that are prohibited from disclosure under CORA will not be released.

Timing

The designated records custodian shall set a date and time for inspection of the requested records within three (3) working days or less, provided that such period may be extended by an additional seven (7) working days in the event of extenuating circumstances, in accordance with C.R.S. § 24-72-203(3)(b). The District reserves the right to withhold public records until such time that the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the custodian.

Fees and Costs

Fees for research and retrieval of public records may be imposed at the discretion of the records custodian as follows:

1st Hour - No Charge

Second and Each Subsequent Hour - \$30/hour

If the request requires the District to perform a manipulation of data so as to generate a record in a form not used by the District, the District may charge a reasonable fee to the person making the request, which shall not exceed the actual cost of manipulating the data and generating the record in accordance with the request.

Other fees may be imposed at the discretion of the records custodian consistent with the provisions of CORA, including a charge, not to exceed \$0.25 per standard page for a copy of a public record or a fee not to exceed the actual cost of providing a copy, printout, or photograph of a public record in a format other than a standard page.

District contact information for open records request:

Kathryn T. James

Names of District Board Members

Board President**Name** Colleen K. Huber (Board Chairman)**Contact Info** 10425 Lynx Run Littleton, CO 80124 303-506-3302**Election** **No**, this office will not be on the next regular election ballot**Board Member 2****Name** Vacant**Contact Info****Election** **Yes**, this office will be on the next regular election ballot

Board Member 3**Name** Vacant**Contact Info****Election** Yes, this office will be on the next regular election ballot**Board Member 4****Name** Vacant**Contact Info****Election** Yes, this office will be on the next regular election ballot**Board Member 5****Name** Vacant**Contact Info****Election** Yes, this office will be on the next regular election ballot**Board Member 6****Name** NA**Contact Info****Election** No, this office will not be on the next regular election ballot**Board Member 7****Name** NA**Contact Info****Election** No, this office will not be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State (www.sos.state.co.us) and the website indicated below, if any.

Website website not provided

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Kathryn T. James, Designated Election Official Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox St., Suite 200 Castle Rock, CO 80104

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

Kathryn T. James, Designated Election Official Folkestad Fazekas Barrick & Patoile, P.C. 18 S. Wilcox St., Suite 200 Castle Rock, CO 80104

Notice Completed By

Name	Erica Breitenstein
Title	Paralegal
Email	breitenstein@ffcolorado.com
Dated	2019-02-06