

NOTICE OF SPECIAL MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on January 7, 2019 at the

hour of 1:00 p.m. at the Sterling Ranch Civic Center,

8155 Piney River Avenue, Suite 2100; Littleton, CO 80125.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Mary Kay Provaznik
General Manager

**DOMINION WATER & SANITATION DISTRICT
SPECIAL MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:	Term Expires:
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2022
Jack Hilbert, Assistant Secretary	May 2020
John Ostermiller, Assistant Secretary	May 2020
Jeffrey LaForte, Assistant Secretary	May 2022
Tiffany Ramaekers, Secretary	N/A

Date: January 7, 2019 – Monday
Time: 1:00 pm
Location: Sterling Ranch Civic Center
8155 Piney River Avenue, Suite 2100
Littleton, CO 80125

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND CONSIDER APPROVAL OF AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and consider approval of claims totaling \$1,118,907.05 represented by check numbers 1438 through 1478; and 1009 totaling \$1,306,362.53 (enclosed)

- B. Review and consider approval of Draw Request No. 3 (enclosed)

- C. Review and consider approval of minutes of the November 15, 2018 special meeting (enclosed)
6. MANAGER'S REPORT (PROVAZNIK)
- A. Administrative Matters
 - B. Customer Service
 - C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
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7. LEGAL MATTERS

A. DISTRICT

- 1. Discuss change of location and time for District work sessions and regular board meetings. Consider adoption of Resolution No. 2019-01-____, Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 72-Hour and 24-Hour Notices (enclosed)
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B. WATER ACTIVITY ENTERPRISE

- 1. Discuss water supply purchases
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- 2. Discuss and approve Intergovernmental Agreement for the Option to Purchase and Right of First Refusal Regarding Ground Water Rights, Easements, and Related Improvements by and between the Town of Castle Rock, by and through the Town of Castle Rock Water Enterprise, and Dominion Water & Sanitation District, acting in its capacity as a Water Activity Enterprise (enclosed)
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3. Discuss and approve Tri-Party Agreement between the Town of Castle Rock Water Enterprise, Dominion Water & Sanitation District, acting in its capacity as a Water Activity Enterprise and the Cherokee Ranch & Castle Foundation Regarding Cherokee Ranch & Castle Foundation Rights (to be distributed)
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5. Ratify the following Change Orders relating to Design-Build Agreement for Water and Wastewater Projects between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Reynolds Construction, LLC**:

- i. Change Order No. 006CR for Authorization for early manufacturing of Steel Pipe for Work Package C. Steel Coil purchased under previous Change Order. (Approximate Station 1025+50 to 1065+50). Per Northwest Change Order #4 plus 5% Design-Build Fee. Plum Creek Raw Water Return Pipeline.
 - ii. Change Order No. 006 for Authorization for early manufacturing of Steel Pipe for Work Package C. Steel Coil purchased under previous Change Order. (Approximate Station 613+00 to 653+00). Per Northwest Change Order #4 plus 5% Design-Build Fee.
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4. Status of Eastern Regional Pipeline Project easement acquisitions

- a. Review and consider adoption of Resolution No. 2019-01____, Resolution of the Board of Directors of the Dominion Water & Sanitation District Determining Necessity and Further Authorizing the Acquisition of Certain Real Property Interests (to be distributed)
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C. WASTEWATER ACTIVITY ENTERPRISE

1. Consider adoption of Resolution No. 2019-01____, Resolution of the Board of Directors of Dominion Water & Sanitation District Authorizing the District to Purchase Storage in Chatfield Reservoir (500 Acre Feet) from Colorado Water Conservation Board, and Obtain a loan or financing from the State of Colorado for such Storage Purchase
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8. FINANCIAL MATTERS

9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS

A. Work Order Summary sheet

B. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for On-Call Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Carollo Engineers, Inc.:**

1. Work Order No. 2 for completing the Water, Sewer, and Stormwater Financial Plan and Rate and Tap Fees Study for the District with a budget of \$88,500 (enclosed)

10. PUBLIC COMMENTS

11. EXECUTIVE SESSION

12. OTHER MATTERS

- A. Verify quorum for next special board meeting, Tuesday, February 19, 2019 at 1:00 PM

13. ADJOURNMENT

NEXT SCHEDULED BOARD MEETING

Tuesday, February 19, 2019 – 1:00 p.m.

CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 275

(Conference room on second floor)

Greenwood Village, CO 80111

2019 REGULAR BOARD MEETING SCHEDULE

March 19, 2019, April 16, 2019, May 21, 2019, June 18, 2019,

July 16, 2019, August 20, 2019, September 17, 2019,

October 15, 2019, November 19, 2019, December 17, 2019