

## Sterling Ranch Colorado Metro District No. 3

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

*\*Note that some information provided herein may be subject to change after the notice is posted.*

### District's Principal Business Office

**Name** CliftonLarsonAllen LLP  
**Address** 8390 East Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111  
**Phone** 303-779-5710

### District's Physical Location

**Counties** Douglas

### Regular Board Meeting Information

**Location** Sterling Ranch Civic Center  
**Address** Siemens 2nd Floor Conference Room, 8155 Piney River Ave., Ste. 2100, Littleton, Colorado  
**Day(s)** Third Tuesday of each month  
**Time** 3:00pm

### Posting Place for Meeting Notice

**Location** Three distinct places on a gate at a dirt turnout and post and/or wire fences south of Titan Road, and west of Moore Road, which is along the northern boundary of the District  
**Address** Titan Road and Moore Road, Littleton, Colorado

### Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

**Location**  
**Address**  
**Date**  
**Notice**

### Current District Mill Levy

**Mills** 88.444

Ad Valorem Tax Revenue	
Revenue reported may be incomplete or unaudited as of the date this Notice was posted.	
<b>Amount(\$)</b>	\$0 (unaudited)

Date of Next Regular Election	
<b>Date</b>	05/05/2020

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$30.00** per hour

**District Policy**  
 Pursuant to Resolution No. 2013-12-13, as amended, which was adopted by the Sterling Ranch Colorado Metropolitan District No. 3 Board of Directors, the District's Official Custodian is authorized to impose the maximum fees set forth in Section 24-72-205(6), C.R.S., as amended from time to time, for all costs incurred on the research and retrieval of public records requested under the Colorado Open Records Act. Copies, printouts, and/or photographs of public records in a format other than a standard page will be charged at actual cost. All requests for copies or inspection of public records must be submitted in writing to the Official Custodian. Upon receipt of a written request, the Official Custodian shall notify the requester if the records are readily available for inspection. If the records are in active use, in storage, or are otherwise not readily available at the time of the request, the Official Custodian shall set a date and time within three (3) working days of the request when such records will be available. If extenuating circumstances exist, then the Official Custodian shall notify the requester of this fact in writing within the initial three (3) working day-period and shall make the records available within seven (7) working days thereafter. Inspections of public records shall take place during regular business hours at the office of the Official Custodian and may not preempt or take priority over previously scheduled official District-related business activities. Copies of public records will be delivered by the Official Custodian to the requester via United States mail, other delivery service, or facsimile only upon receipt of payment for all costs associated with records transmission, or upon making arrangements for receiving payment, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian. The District may not charge any transmission fees for records delivered via electronic mail. Upon receiving payment or making arrangements for payment, the Official Custodian shall send the records to the requester as soon as practicable, but not more than three (3) working days after receipt of such payment.

**District contact information for open records request:**  
 Denise Denslow, CliftonLarsonAllen LLP

Names of District Board Members	
<b>Board President</b>	
<b>Name</b>	James L. Yates, President
<b>Contact Info</b>	c/o CliftonLarsonAllen LLP 8390 E Crescent Pkwy, Suite 300 Greenwood Village, CO 80111 303-779-5710
<b>Election</b>	<b>Yes</b> , this office will be on the next regular election ballot
<b>Board Member 2</b>	
<b>Name</b>	Harold R. Smethills
<b>Contact Info</b>	c/o CliftonLarsonAllen LLP 8390 E Crescent Pkwy, Suite 300 Greenwood Village, CO 80111 303-779-5710
<b>Election</b>	<b>Yes</b> , this office will be on the next regular election ballot

<b>Board Member 3</b>	
<b>Name</b>	Diane H. Smethills
<b>Contact Info</b>	c/o CliftonLarsonAllen LLP 8390 E Crescent Pkwy, Suite 300 Greenwood Village, CO 80111 303-779-5710
<b>Election</b>	<b>No</b> , this office will not be on the next regular election ballot
<b>Board Member 4</b>	
<b>Name</b>	VACANT
<b>Contact Info</b>	
<b>Election</b>	<b>Yes</b> , this office will be on the next regular election ballot
<b>Board Member 5</b>	
<b>Name</b>	VACANT
<b>Contact Info</b>	
<b>Election</b>	<b>Yes</b> , this office will be on the next regular election ballot

Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website** [www.sos.state.co.us](http://www.sos.state.co.us)

Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

Denise Denslow, 303-779-5710, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to

the Designated Election Official.

Denise Denslow, 303-779-5710, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111

Notice Completed By

<b>Name</b>	Cindy Jenkins
<b>Title</b>	District Administrator
<b>Email</b>	cindy.jenkins@claconnect.com
<b>Dated</b>	2019-01-15