

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO**

**RESOLUTION AMENDING RESOLUTION NO. R-013-37 AND ESTABLISHING A
PROCESS REGARDING RECOMMENDATIONS FOR APPOINTMENT OF
TRUSTEES TO SERVE ON THE DOUGLAS COUNTY LIBRARIES BOARD OF
TRUSTEES.**

WHEREAS, on November 20, 1990, the Board of County Commissioners (“Board”) adopted Resolution No. R-990-149, established the Douglas Public Library District, specified the terms of office for the members of the Library District’s Board of Trustees and established a procedure for filling vacancies on the Library District’s Board of Trustees (“Establishment Resolution”); and

WHEREAS, on March 27, 2001, the Board adopted Resolution No. R-001-048 entitled, “A Resolution Amending Resolution No. R-990-149 to Delegate to the Board of Trustees of the Douglas County Public Library District the Authority to Recommend New Trustees”; and

WHEREAS, on March 26, 2013, the Board adopted Resolution No. R-013-037 entitled, “A Resolution Rescinding and Replacing Resolution No. R-001-48 Concerning the Appointment of Trustees to Serve on the Douglas County Libraries Board of Trustees;” and

WHEREAS, the Board’s adoption of Resolution No. R-013-037 re-established that the Board would make all appointments of Library Trustees pursuant to C.R.S. § 24-90-108(2)(c), whether for a full term or to fill a vacancy; and

WHEREAS, the Board now desires to formally adopt a process whereby various elected and appointed bodies will have input and will assist in making recommendations to the Board, prior to any final Board decision making Library Trustee appointments; now, therefore,

BE IT RESOLVED by the Board of County Commissioners of the County of Douglas, Colorado:

1. That Resolution No. R-013-037, a resolution entitled, “A Resolution Rescinding and Replacing Resolution No. R-001-48 Concerning the Appointment of Trustees to Serve on the Douglas County Libraries Board of Trustees”, is hereby amended.

2. Whenever there is a vacancy on the Douglas County Libraries Board of Trustees, whether due to the expiration of a term or due to a vacancy in a current term, prior to making an appointment to the Douglas County Libraries Board of Trustees, the Board shall:

i. Seek recommendations from a panel of elected and appointed officials made up of

representatives from each municipality within Douglas County, the Douglas County Board of Education, the Library Trustee Board, the Highlands Ranch Metro District and a County Commissioner or staff designee from the County for all potential Library Trustee candidates.

- ii. The panel will review all written materials, and when appropriate conduct interviews and formulate recommendations as to, at a minimum, the panel's top three candidates in each vacancy category (Commissioner District or At-large). The Board can modify this requirement if it is not feasible or reasonable under the circumstances for the panel to meet in person and/or to recommend three candidates in each vacancy category based on the overall number of candidates and/or the timing of the vacancy.
- iii. Upon receipt of the panel's recommendations, the Board will review the panel's recommendations and decide next steps which may include but not be limited to further review of the recommended candidates and potentially conducting interviews to reach a selection of Library Trustee(s) to be finalized by ratification of a majority of the Board.
- iv. For Trustee vacancies occurring mid-term, the Board will at its discretion and based on any time sensitivity to fill a vacancy, request a streamlined panel review process. This streamlined panel review process will still, to the extent reasonable under the specific circumstances, request review of all interested candidates by the panel and result in panel recommendations to the Board.
- v. In any event, the Board will consider the recommendations of the panel. The Board retains the discretion to make the final decision on any appointee and shall do so at a properly noticed business meeting.

PASSED AND ADOPTED this 6th day of November, 2018, in Castle Rock, Douglas County, Colorado.

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO**

BY: Lora L. Thomas
LORA L. THOMAS, Chair

ATTEST: Emily Wrenn
EMILY WRENN, Clerk to the Board

