

**PUBLIC NOTICE OF A SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF THE  
OVERLOOK METROPOLITAN DISTRICT**

PUBLIC NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of the Overlook Metropolitan District of the Town of Parker, Douglas County, Colorado, shall be held on Tuesday, September 25, 2018, at 10:00 a.m., at the offices of Highline Financial Group, LLC, 4100 E. Mississippi Ave., Suite 500, Glendale, Colorado 80246. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

OVERLOOK METROPOLITAN DISTRICT

By: /s/ Paula J. Williams  
McGEADY BECHER P.C.  
Attorneys for the District

**NOTICE AS TO PROPOSED 2019 BUDGET  
AND AMENDMENT OF 2018 BUDGET**

**OVERLOOK METROPOLITAN DISTRICT  
TOWN OF PARKER, DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN, pursuant to Sections 29-1-108 and 109, C.R.S., that a proposed budget has been submitted to the Board of Directors of the Overlook Metropolitan District (the “**District**”) for the ensuing year of 2019. The necessity may also arise for the amendment of the 2018 budget of the District. Copies of the proposed 2019 budget and the 2018 amended budget (if appropriate) are on file in the office of the District’s Accountant, Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 590, Englewood, Colorado 80112 (phone 303-689-0833), where same are available for public inspection. Such proposed 2019 budget and 2018 amended budget will be considered at a special meeting to be held on Tuesday, September 25, 2018, at 10:00 a.m. at the offices of Highline Financial Group, LLC, 4100 E. Mississippi Ave., Suite 500, Glendale, Colorado 80246. Any interested elector within the District may, at any time prior to the final adoption of the 2019 budget or the 2018 amended budget, inspect the 2019 budget and the 2018 amended budget and file or register any objections thereto.

**OVERLOOK METROPOLITAN  
DISTRICT**

/s/ Paula J. Williams  
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McGEADY BECHER P.C.  
Attorneys for the District

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# OVERLOOK METROPOLITAN DISTRICT

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## **NOTICE OF SPECIAL MEETING AND AGENDA**

DATE:	Tuesday, September 25, 2018
TIME:	10:00 a.m.
PLACE:	Highline Financial Group, LLC 4100 E. Mississippi Ave., Suite 500 Glendale, CO 80246

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher P. Harff	President	May 2022
Otis C. Moore, III	Treasurer	May 2022
Christine M. Harff	Assistant Secretary	May 2022
VACANT	N/A	May 2020
VACANT	N/A	May 2020
Craig Sorensen	Secretary	N/A

### **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.

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- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

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- C. Discuss cancelled May 8, 2018 Regular Election for Directors (enclosure).

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- D. Consider appointment of officers.

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Assistant Secretary/ies: \_\_\_\_\_

- E. Discuss regular meeting schedule for 2019. Consider adoption of Resolution No. 2018-09-\_\_\_\_\_, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure).

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- F. Review and approve the Minutes of the November 1, 2017 Special Meeting (enclosure).

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- G. Discuss insurance requirements and consider authorizing purchase of workers' compensation insurance policy through Colorado Special Districts Property and Liability Pool. If workers' compensation insurance not authorized, authorize submittal of Form WC-44, Exclusion of Uncompensated Public Officials, to Division of Workers' Compensation for policy year 2019 (enclosure).

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## II. FINANCIAL MATTERS

- A. Review and consider ratification of claims through September 25, 2018 in the amount of \$\_\_\_\_\_, represented by check nos. \_\_\_\_\_ (enclosure).

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- B. Review and consider acceptance of unaudited financial statements for the period ending June 30, 2018 (enclosure).
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- C. Review and consider ratifying approval and filing of 2017 Audit and authorization of execution of Representations Letter (enclosure – final audit).
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- D. Conduct Public Hearing to consider amendment of the 2018 Budget. Consider adoption of Resolution No. 2018-09-\_\_\_\_, Resolution to Amend the 2018 Budget (enclosure).
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- E. Conduct Public Hearing on the proposed 2019 Budget and consider adoption of Resolution No. 2018-09-\_\_\_\_ to Adopt Budget and Appropriate Sums of Money, and Resolution No. 2018-09-\_\_\_\_ to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget, and budget resolutions).
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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
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- G. Discuss and consider engagement of Hiratsuka & Associates, L.L.P. to prepare the 2018 Audit, for an amount not to exceed \$\_\_\_\_\_ (enclosure).
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### **III. LEGAL MATTERS**

- A. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2018 (District Transparency Notice).

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### **IV. OTHER BUSINESS**

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### **V. ADJOURNMENT**

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