

**NOTICE OF SPECIAL MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on September 20, 2018 at the hour of 2:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 250, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid  
Manager

**DOMINION WATER & SANITATION DISTRICT  
SPECIAL MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2022
Jack Hilbert, Assistant Secretary	May 2020
John Ostermiller, Assistant Secretary	May 2020
Jeffrey LaForte, Assistant Secretary	May 2020
Chuck Reid, Secretary	N/A

**Date:** September 20, 2018 – Thursday  
**Time:** 1:00 pm  
**Location:** CliftonLarsonAllen, LLP  
8390 E. Crescent Parkway, Suite 250  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

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2. Disclosure of Conflicts of Interest

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3. Review and Consider Approval of Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

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4. BOARD MATTERS

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5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and Consider Approval of Claims Totaling \$552,529.68, Represented by Check Numbers 1201 through 1313 (enclosed)

- B. Review and Consider Approval of Minutes of the August 21, 2018 Regular Meeting (enclosed)
  - C. Review and Consider Approval of Trustee Project Fund Disbursement Request No. 26 (enclosed)
  - D. Ratify Easement Agreement (Water Line Improvement) with Sterling Ranch, LLC for Eastern Regional Pipeline (enclosed)
  - E. Ratify Easement Agreement with Sterling Ranch, LLC for Willow Creek Lift Station (enclosed)
  - F. Ratify Permanent Pipeline Easement Deeds with Board of County Commissioners of Douglas County (3) (enclosed)
  - G. Ratify Grants of Temporary Construction Easements with Board of County Commissioners of Douglas County (3) (enclosed)
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6. MANAGERS REPORT (Provaznik)

- 1. Administrative Matters
  - 2. Customer Service
  - 3. Utility Matters
    - 1) Water
    - 2) Wastewater
    - 3) Other
  - 4. Partnership Matters
  - 5. District Leadership Matters
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7. LEGAL MATTERS

**DISTRICT**

- A. Review and consider approval of Castle Rock Pipeline Facilities Funding and Acquisition Agreement between the District and Hobbs Investments, LLC (enclosed).
- B. Review and consider approval of the following documents, as revised from the versions previously approved by the District on October 17, 2017:
  - 1. Intergovernmental Agreement for the Financing, Design, and Construction of the Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a, and CliftonLarsonAllen LLP (enclosed)

2. Construction Disbursement Agreement – Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen, LLP (enclosed)
  3. Discuss and consider adoption of Resolution No. 2018-09-\_\_\_, Appropriating, Encumbering and Committing Funds for the Eastern Regional Pipeline, a/k/a Castle Rock Pipeline Project (enclosed)
  4. Discuss and consider adoption of Resolution No. 2018-09-\_\_\_ Appropriating, Encumbering and Committing Funds for the Eastern Regional Pipeline, a/k/a Castle Rock Pipeline Project/ Work Package A (enclosed)
- C. Review and consider approval and ratification of Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 4A, between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, Dominion Water & Sanitation District, and the Board of County Commissioners of the County of Douglas (to be distributed).
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- D. Discuss and Approve List of Recommendations of Qualified Teams for Unspecified On-call Design-Build Projects. (to be distributed)
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- E. Discuss and Approve Amendment 1 to the Water and Wastewater Systems Operations and Maintenance Agreement Between Roxborough WSD and Dominion WSD (enclosed)
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- F. Discuss and Approve South Metro Water Supply Authority Chatfield Pump Station and Westside Alternatives Study Participation Agreement (enclosed)
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**WATER ACTIVITY ENTERPRISE**

- G. Discuss Water Supply Purchases
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- H. Consider and approve of closing on acquisition of Hock Hocking water rights and transfer of water rights to Aurora.
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- I. Consider ratification of Parker Water and Sanitation District Wheeling Agreement (enclosed).
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- J. Consider approval of First Amendment to Castle Rock Wheeling Agreement (to be distributed)
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- K. Discuss and Approve ERPP Easement acquisition
    - 1. Owner Erin Stockman [6] on map (to be distributed)
      - a) \$22,220.00 requested funding for acquisition of easement
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**WASTEWATER ACTIVITY ENTERPRISE**

- L. Discuss Chatfield Basin Water Reclamation Facility maintenance
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**8. FINANCIAL MATTERS**

- A. Discuss Preliminary 2019 Budgeting Approach and Considerations
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**9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS**

- A. Work Order Summary Sheet
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- B. Discuss and Consider Approval of Master Service Agreement for Engineering Services between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and **Carollo Engineers, Inc.** (to be distributed)
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- C. Discuss and Consider Approval of Master Service Agreement for Engineering Services between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and **Burns & McDonnell.** (to be distributed)
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- D. Discuss and Consider Approval of the following Work Order relating to the Master Service Agreement for Water Resources – Related Planning between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Black & Veatch.**

- 1. Work Order No. 9 for High Zone Pump Station Final Design (enclosed)
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10. PUBLIC COMMENTS

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11. EXECUTIVE SESSION

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12. OTHER MATTERS

- A. Verify Quorum for next Regular Board Meeting, Tuesday, October 16, 2018 at 1:00 PM
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13. ADJOURNMENT

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**NEXT SCHEDULED BOARD MEETING**

**Tuesday, October 16, 2018 – 1:00 p.m.**

**CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 250**

**(Conference room on second floor)**

**Greenwood Village, CO 80111**

**2018 REGULAR BOARD MEETING SCHEDULE REMAINING**

**November 20, 2018/December 18, 2018**

**DEFERRED/PENDING ITEMS:**