

NOTICE OF SPECIAL MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Tuesday August 21,

2018 at the hour of 9:30 a.m. at the Roxborough Water Treatment Facility,

8678 N Roxborough Park Road, Littleton, CO 80125.

At this meeting the Board will take up regular business of the District as reflected on the agenda

attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

**DOMINION WATER & SANITATION DISTRICT
 SPECIAL MEETING AGENDA OF THE DISTRICT AND
 ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
 ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors: Expires:	Term
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2022
Jack Hilbert, Assistant Secretary	May 2020
John Ostermiller, Assistant Secretary	May 2020
VACANT	May 2022
Chuck Reid, Secretary	N/A

Date: August 21, 2018 – Tuesday
Time: 9:30 a.m.
Location: Roxborough Water Treatment Facility
 8678 N Roxborough Park Rd.
 Littleton, CO 80125

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Consider Approval of Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS
 - A. Consider appointment of Jeff LaForte to the Board of Directors (Notice of Vacancy was published June 6, 2018)
 - B. Administer Oath of Director to Mr. LaForte

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Consider Approval of Claims Totaling \$554,647.42, Represented by Check Numbers 1242 through 1272 (enclosed)
 - B. Review and Consider Approval of Minutes of the July 17, 2018 Work Session and the Minutes of the July 17, 2018 Regular Meeting (to be distributed)
 - C. Review and Consider Approval of Trustee Project Fund Disbursement Request No. 25 (enclosed)

6. MANAGERS REPORT (Provaznik)

- A. Administrative Matters
 - 1) Review and Discuss Monthly Report (Emailed and distributed)
 - B. Customer Service Matters
 - C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
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7. LEGAL MATTERS

DISTRICT

- A. Resolution No. 2018-08-02, Regarding Credit Card Use (enclosed)

- B. Resolution No. 2018-08-03, Regarding the Dominion 457(b) Plan (enclosed)

- C. Resolution No. 2018-08-04, Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosed)

- D. Review and consider approval of the following documents, as revised from the versions previously approved by the District on October 17, 2017 (enclosed):
 - 1. Intergovernmental Agreement for the Financing, Design and Construction of the Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP
 - 2. Construction Disbursement Agreement – Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP

WATER ACTIVITY ENTERPRISE

- E. Discuss water supply purchases

- F. Discuss status of closing on acquisitions of Hock Hocking water rights

- G. Review and Consider approval of Water Lease Agreement between the District and Chatfield Reservoir Mitigation Company, Inc. (enclosed)

- H. Discuss and consider approval of Contract Price Amendment (Guaranteed Maximum Price) to the Eastern Regional Pipeline Design-Build contract between the District and Reynolds/Providence (to be distributed)

WASTEWATER ACTIVITY ENTERPRISE

- I. Discuss and consider approval of Willow Creek Lift Station Design-Build contract by and between the District, The Whiting-Turner Contracting Company, and Olsson Associates, Inc. (to be distributed)

- J. Discuss and Approve the contract with Palace Construction Co., Inc. related to the Chatfield Basin Water Reclamation Facility (to be distributed)

8. FINANCIAL MATTERS

- A. Discuss Preliminary 2019 Budget

- B. Review and Approve June 30, 2018 Financial Statements (enclosed)
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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Work Order Summary Sheet
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- B. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Water and Wastewater Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Acuity, LLC:**

- 1. Work Order 4 for Water and Wastewater Services with a budget of \$53,620 (enclosed)
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- C. Discuss and Consider Approval of the Master Service Agreement for Surveying and GIS Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **Aztec Consultants, Inc. and the following related item:** (enclosed)

- 1. Work Order 1 for Professional Engineering Services with a budget of \$12,000 (enclosed)
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- D. Discuss and Consider Approval of the following Items Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Black & Veatch Company:**

- 1. Work Order 8 for Engineering Services with a budget of \$29,920 (enclosed)
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- E. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Water Supply Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **JLD Consulting, LLC**:

1. Work Order 6 for Water and Wastewater Services with a budget of \$50,000 (enclosed)
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- F. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Red Mountain Engineering, LLC**:

1. Work Order 4 for Professional Engineering Services with a budget of \$32,000 (enclosed)
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- G. Discuss and Consider Approval of Master Service Agreement for Water and Stormwater Storage Design Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **RJH Consultants, Inc.** and the following related item: (enclosed)

1. Work Order 1 for Task 1 – Review of Data and Clarification of Design criteria, for a budget of \$27,000 (enclosed)
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- H. Discuss and Consider Approval of the Master Service Agreement for Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Redland Consulting Group, Inc.:** (enclosed)
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- I. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Consulting Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **JLD Consulting, LLC**:

1. Work Order 6 for Water and Wastewater Services with a budget of \$50,000 (enclosed)
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10. PUBLIC COMMENTS

11. EXECUTIVE SESSION

12. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, September 18, 2018 at 1:00 PM
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13. ADJOURNMENT:

NEXT SCHEDULED BOARD MEETING
Tuesday, September 18, 2018 – 1:00 p.m.
CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 250
(Conference room on second floor)
Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE REMAINING
October 16, 2018 / November 20, 2018
December 18, 2018

DEFERRED/PENDING ITEMS: