

**NOTICE OF WORK SESSION**

**STERLING RANCH COMMUNITY AUTHORITY BOARD  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Sterling Ranch Community Authority Board (the "CAB"), Douglas County, Colorado, will hold a work session on Monday, August 20, 2018 at the hour of 11:00 a.m. at the offices of Sterling Ranch Development Company, 1805 Shea Center Drive, Suite 140, Highlands Ranch, CO 80129. No Board action is anticipated at the work session. The meeting is open to the public.

This notice is given by order of the Board of Directors of the Authority.

STERLING RANCH COMMUNITY AUTHORITY  
BOARD  
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow  
Manager

**STERLING RANCH COMMUNITY AUTHORITY BOARD "CAB"**  
**WORK SESSION AGENDA**

**Board of Directors:**

**Term Expires:**

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James Yates, President (representing Sterling Ranch Colorado MD No. 2)	January 15, 2019
Harold R. Smethills, Jr., Vice President (representing Sterling Ranch Colorado MD No. 1)	January 15, 2020
Diane H. Smethills, Treasurer (representing Sterling Ranch Colorado MD Nos. 3-7)	January 15, 2020
Denise Denslow, Secretary	N/A
8 VACANCIES	

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**Date:** August 20, 2018 – Monday  
**Time:** 11:00 a.m.  
**Location:** Sterling Ranch Development Company  
1805 Shea Center Drive  
Suite 140  
Highlands Ranch, CO 80129

1. Call to Order / Declaration of Quorum
2. Disclosure of Conflicts of Interest
3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary
4. Presentation on GeoLens / Adison Riley
5. DISTRICT BUSINESS FOR DISCUSSION
  - A. Discuss Overall Staffing
  - B. Intergovernmental Agreement between the CAB and the Douglas County Board of County Commissioners, Regarding Financial Payment for Design of Willow Creek Improvements (enclosed)
  - C. Atwell:
    1. Work Order No. 1, Filing No. 1 - Recreation Center - \$42,500 (enclosed)
    2. Work Order No. 1, Filing 4C – Townhomes - \$49,500 (enclosed)
  - D. Aztec:
    1. Change Order No. 1 to Work Order No. 1, Filing No. 4 – Reallocate Dollars from Filing 4A Plat to the Filing 4C Plat – No Change in Cost (enclosed)
    2. Change Order No. 1 to Work Order No. 2, Filing No. 1 – Easement Research and Drafting, GIS Conversions, Attribution and Integration – Increase of \$2,000 (enclosed)

3. Change Order No. 1 to Work Order No. 2, Filing No. 2 - Easement Research and Drafting, GIS Conversions, Attribution and Integration – Increase of \$2,000 (enclosed)
4. Work Order No. 2, Sterling Ranch Filing Overall Project – GIS Services/UtiliSync - \$3,600 per Year for up to Three Access Accounts and \$5,000 per Year for 811 Utility Locates Integration, up to 30,000 Tickets (enclosed)
5. Work Order No. 5, Filing No. 1 – Surveying Services for Recreation Center - \$490 (enclosed)
6. Work Order No. 7, Filing No. 4A – Sterling Ranch Filing No. 4A, Super Lot 247 Replat - \$6,125 (enclosed)
7. Work Order No. 8, Filing No. 4B – Sterling Ranch Filing No. 4B, Super Lots 120 & 121 Replat - \$11,375 (enclosed)
8. Work Order No. 9, Filing No. 4C – Sterling Ranch Filing No. 4C, Super Lots 116 & 117 Replat - \$5,625 (enclosed)

**E. BrightView:**

1. Change Order No. 4 – Filing No. 1 – (Proposed Change Order No. 4) – Delete Seed and Add Rock at Titan Road Median - \$2,160.66 (enclosed)

**F. Calibre:**

1. Master Service Agreement for Civil Engineering with Calibre Engineering, Inc. (enclosed)

**G. Iron Woman:**

1. Change Order No. 4, Filing No. 2 – (Proposed Change Order No. 5R) – Redesign of Sanitary, Storm & Water in the Trunk, Tract & Pond - \$186,277.43 (enclosed)
2. Change Order No. 5 - Titan Road Phase 2, Titan Road and Roxborough Park Road Intersection, Sterling Gulch, in Filing No. 2 (Proposed Change Order No. 6) – Increase of \$88,910.37 (enclosed)

**H. Martin Marietta:**

1. Change Order No. 1 (Proposed Change Order No. 1s) – Traffic Signal (temp) for \$27,987.38 and Traffic Signal (Titan & Moore) for \$50,735.70, for a Total of \$78,723.09 (enclosed)

**I. Manhard:**

1. Master Service Agreement for Engineering Services – Sterling Ranch Filing Overall Project (enclosed)
2. Work Order No. 1, Filing Overall Project – Conceptual Engineering and Surveying Services – Grading Concept Analysis - \$135,700 (enclosed)

**J. Monks:**

1. Change Order No. 2 – Filing 2 – (Proposed Change Order No. 2) - Titan Road Phase 2, Titan Road and Roxborough Park Intersection, Sterling Gulch - \$3,264.32 (enclosed)

**K. PCS Group:**

1. Work Order No. 4, Filing No. 1 – Location and Extent Services for the Recreation Center in Providence Filing No. 1 - \$12,000 (enclosed)
2. Work Order No. 5, Filing No. 1 – Landscape Construction Document Services for Recreation Center in Providence Filing No. 1 - \$19,000 (enclosed)

**L. Redland:**

1. Change Order No. 1 to Work Order No. 1, Filing 2 – Construction Services to Extend for an Additional Six Months – Increase by \$20,000 (enclosed)
2. Change Order No. 1 to Work Order No. 2, Filing 2 - Construction Services to Extend for an Additional Six Months – Increase by \$20,000 (enclosed)
3. Change Order No. 2 to Work Order No. 1, Filing 4A – Project Meetings, Coordination & Entitlement Support – Increase by \$15,000 (enclosed)
4. Work Order No. 7, Filing No. 4 – Construction Bid Package and Construction Support for Filings 4A, 4B and 4C - \$147,000 (enclosed)

**M. Wassenaar:**

1. Work Order No. 4, Filing 1 – Geotechnical Study for the Proposed Recreational Center - \$3,800 (enclosed)

**N. SA Miro:**

1. Master Service Agreement for Civil Engineering with S.A. Miro, Inc. (enclosed)

**O. Total Property:**

1. Change Order No. 4, Filing 2 – (Proposed Change Order No. 4) - Removal of Wire Fence along Roxborough Park Road and Removal of Old SCL Log along Roxborough Park Road - \$5,650 (enclosed)

**P. Pay Applications and Cost Certifications for July 2018:**

1. CORE Cost Certification No. 6 - \$1,678,474.52 (enclosed)
  - a. Pay Application No. 4 from Iron Woman - \$1,146,997.47 (included with Cost Cert)

Sterling Ranch Community Authority Board "CAB"

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- b. Pay Application No. 6 from Monks - \$350,096.80 (included with Cost Cert)
    - c. Pay Application No. 4 from Total Property - \$164,233.45 (included with Cost Cert)
    - d. Pay Application No. 1 from Advanced Concrete - \$17,146.80 (included with Cost Cert)
  - 2. Manhard Cost Certification No. 6 for BrightView - \$132,790.00 (enclosed)
    - a. Pay Application No. 6 from BrightView - \$132,790.00 (enclosed)
- 6. Executive Session, if Necessary
- 7. Adjournment

NEXT WORK SESSION:  
Tuesday, September 11, 2018