

NOTICE OF REGULAR MEETING

**STERLING RANCH COMMUNITY AUTHORITY BOARD
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Sterling Ranch Community Authority Board (the “CAB”), Douglas County, Colorado, will hold a regular meeting on Tuesday, July 17, 2018 at the hour of 3:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111. At this meeting the Board will take up regular business of the Authority as reflected on the agenda attached, and any other matters as may come before the Board. These meetings are open to the public.

This notice is given by order of the Board of Directors of the Authority.

STERLING RANCH COMMUNITY AUTHORITY
BOARD
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

STERLING RANCH COMMUNITY AUTHORITY BOARD "CAB"
REGULAR MEETING AGENDA

Board of Directors:

Term Expires:

James Yates, President (representing Sterling Ranch Colorado MD No. 2)	January 15, 2019
Harold R. Smethills, Jr., Vice President (representing Sterling Ranch Colorado MD No. 1)	January 15, 2020
Diane H. Smethills, Treasurer (representing Sterling Ranch Colorado MD Nos. 3-7)	January 15, 2020
Denise Denslow, Secretary	N/A
8 VACANCIES	

Date: July 17, 2018 - Tuesday

Time: 3:00 p.m.

Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND APPROVE AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. PUBLIC COMMENTS

5. UTILITY MATTERS

6. LEGAL MATTERS

A. SECOND READING – Discuss and Consider Establishing Water and Sewer Rates for Commercial Usage / Consider approval of Amendment to Rate Study

- B. Review and Consider Approval and/or Ratify Approval of the Following Document(s) Relating to the Erosion Control Contract between the CAB and Total Property, Inc.:
1. Change Order No. 3, Filing 2, for Riparian Seed Mix and RCD Gabion Basket LS, for an Anticipated Budget Amount of \$18,575.00 (enclosed)
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- C. Review and Consider Approval and/or Ratify Approval of the Following Document(s) Relating to the Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community (not including Filing 1) between the CAB and Romer Consulting, LLC:
1. Ratify Approval of Work Order No. 1, Preliminary Plans 3 and 4 and Future, for Hydro-Excavation of Potholes along the Denver and Aurora Water Lines, for an Anticipated Budget Amount of \$59,100
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- D. Review and Consider Approval of the Following Document(s) Relating to the Earthwork and Grading Contract for Filing No. 2 between the CAB and Monks Construction Company, Inc.:
1. Change Order No. 1, Filing No. 2, for Engineering Design Changes, for an Increase in Budgeted Amount of \$395,339.45 (enclosed)
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- E. Ratify Approval of the Storm Drainage Easement Agreement between the CAB and Sterling Ranch Colorado Metropolitan District No. 1 (enclosed)
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- F. Review and consider approval of the following items relating to the Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community (Not Including Filing No. 1) between the CAB and Matrix Design Group, Inc.:

1. Notice of Change ("NOC") 16348.09 – Haul Road between the Stockpile Area and the Fire Access Road Added to GESC Due to Delays Caused by the Xcel Gas Line Relocation (enclosed)
 2. Notice of Change ("NOC") TP2.14224.01 – Titan Phase 2 Adjustments to the Forebay and Moore Rd (enclosed)
 3. Notice of Change ("NOC") 17128.06 – Filing 2 Utility Stubs Added for the Townhome Superblock & Sanitary MH Shifted at Fraser River Roundabout (enclosed)
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G. Review and Consider Approval of the Following Document(s) Relating to the Master Service Agreement for Dry Utility Coordination and Lighting Design Services (Filing No. 2 and Future Filings) between the CAB and Engineering Underground, LLC:

1. Review and Consider Approval of Work Order No. 2, Filing No. 2, for Titan Road Phase 2, Street Lighting Electrical Design for an Anticipated Budget Amount of \$3,500 (enclosed)
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H. Review and Consider Approval of the Following Document(s) Relating to the Master Agreement for Website Development and Maintenance Services between the CAB and Siemens Industry, Inc.:

1. Work Order No. 23, Filing No. 1, for Replacement of Light Pole Damaged by Douglas County Snow Plow at Lot 533 for an Anticipated Budget Amount of \$20,080.00 (enclosed)
 2. Work Order No. 24, Filing No. 1, for Replacement of Light Pole in Titan Road Roundabout, for an anticipated budget amount of \$9,118.00 (enclosed)
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I. Authorize closing on Property from Xcel Energy under Purchase and Sale Agreement

- J. Review and Consider approval of Intergovernmental Agreement between Sterling Ranch Community Authority Board and the Board of County Commissioners of the County of Douglas, State of Colorado, Regarding Financial Payment for Sterling Gulch Design (enclosed)
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7. FINANCIAL MATTERS

- A. Review and Consider Ratifying Approval of Claims Totaling \$2,506,803.17, Represented by Check Numbers 899 through 900, 941 through 942, and 984 through 1022 (enclosed)
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- B. Review and Consider Approval of Cost Certification No. 5 for Filing No. 2 for Sterling Gulch Improvements, Titan & Roxborough Road, and Titan & Moore Road, in the Amount of \$1,766,410.73, Dated July 6, 2018, for the Period of June, 2018, Submitted by CORE Consultants, Inc. for the Following Pay Applications (enclosed):

- 1. Review and Consider Approval of Pay Application No. 5 for R.E. Monks Construction Company, LLC in the Amount of \$303,738.46 for the Period Ending June 25, 2018 (enclosed)
 - 2. Review and Consider Approval of Pay Application No. 3 for Iron Woman Construction & Environmental Services, LLC in the Amount of \$1,344,113.87 for the Period Ending June 26, 2018 (enclosed)
 - 3. Review and Consider Approval of Pay Application No. 3 for Total Property Inc. in the Amount of \$118,558.40 for the Period Ending June 20, 2018 (enclosed)
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- C. Review and Consider Approval of Cost Certification No. 5 for BrightView Landscape Development for Filing #1, Off-Site Water & Wastewater, Titan Lift Station & Force Main, Tank & Connection to Roxborough WWTP in Filing No. 1 in the Amount of \$122,158.00, Dated July 11, 2018, Submitted by Manhard Consulting, Ltd for the Period of June 1, 2018 through June 30, 2018, and the Following Pay Application (enclosed):

- 1. Review and Consider Approval of Pay Application No. 5 in the Amount of \$122,158.00, Dated June 22, 2018, Submitted by BrightView Landscape

Development for the Period from June 1, 2018 through June 30, 2018
(enclosed)

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- D. SECOND READING: Conduct Public Hearing to Consider Amending 2017 Budget;
Consider Adoption of Resolution No. 2018-07-___, Resolution to Further Amend the
2017 Budget (enclosed)
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8. BOARD MATTERS

9. CONSTRUCTION MATTERS / Tim Mangnall

- A. Status of Acceptance by Douglas County of Infrastructure
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- B. Construction Updates
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10. MANAGEMENT MATTERS

- A. General Updates
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11. ADMINISTRATIVE MATTERS

- A. Review and Consider Approval of Minutes of the May 8, 2018 Work Session,
Minutes of the June 15, 2018 Work Session, Minutes of the June 19, 2018 Work
Session, Minutes of the June 19, 2018 Regular Meeting, Minutes of the June 25,

2018 Special Meeting, and Minutes of the June 28, 2018 Continued Special Meeting
(enclosures)

- B. Confirm Quorum for Next Board Meeting to be Held Tuesday, August 21, 2018 at 3:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111
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- C. Other
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12. EXECUTIVE SESSION, IF NECESSARY
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13. ADJOURNMENT
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NEXT SCHEDULED BOARD MEETING
Tuesday, August 21, 2018 – 3:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE
August 21, 2018
September 18, 2018
October 16, 2018
November 20, 2018
December 18, 2018

DEFERRED/PENDING ITEMS:

1. Discuss Prairie Conservation Plan Overview
2. Discuss and Consider Approval of Rules, Regulations and Conditions for Use of Sterling Ranch Information Center
3. Review and Consider Approval of Service Agreement for Landscape Master Plan Design and Entitlements between the CAB and PCS Group, Inc.
5. FIRST READING - Review and Consider Adoption of Rules & Regulations