## NOTICE OF REGULAR MEETING FOUNDERS VILLAGE METROPOLITAN DISTRICT AND VILLAGES AT CASTLE ROCK METROPOLITAN DISTRICT NO. 4

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of the Founders Village Metropolitan District and Villages at Castle Rock Metropolitan District No. 4, Douglas County, Colorado, shall be held on Wednesday, May 16, 2018, at 7:30 A.M., at 6551 S. Revere Parkway, 2<sup>nd</sup> Floor Conference Room, Englewood, Colorado. At such meeting, the Board shall conduct the regular business of the District and any other business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

Board of Directors:	Office:	Term Expires:
Carolynn Kranse	President	5/2018 (Term End 05/2018)
Jerry Biesboer	Vice President/Treasurer	5/2020
Cathy Claussen	Director/Assistant Secretary	5/2018 (Term End 05/2018)
Brandon Fletcher	Director/Assistant Secretary	5/2020* (Term End 05/2018)
Vacant	Director/Assistant Secretary	5/2020* (Term End 05/2018)
Ron Claussen	Director/Assistant Secretary	5/2022 (Term Begin 05/2018)
Jeremy Groves	Director/Assistant Secretary	5/2022 (Term Begin 05/2018)
Patrice Neef	Director/Assistant Secretary	5/2020 (Term Begin 05/2018)
Thomas Valdez	Director/Assistant Secretary	5/2020 (Term Begin 05/2018)

## **AGENDA**

- 1) Administrative Matters
  - a) Call to Order/Approve/Agenda/Confirm Location and Notice of Meeting
  - b) Declaration of Quorum
  - c) Conflict Disclosures
  - d) Approval of Minutes
  - e) Administer Oaths of Office
  - f) Appointment of Officers
  - g) Community Comments
  - h) Board Member Comments
- 2) Development Updates
  - a) Update on Filing No. 25
  - b) Memmen Trust Property
  - c) The Enclave (Filing No. 21)
  - d) Town of Castle Rock Wellfield/Water Advisory Committee
- 3) Financial Matters
  - a) Ratify Approval of Work Orders and/or Change Orders
  - b) Approval of Claims
  - c) Unaudited Financial Statements
  - d) 2017 Draft Audit
  - e) June 1st Debt Service Payment
- 4) Legal Matters
  - a) First Amendment to Temporary Site Lease Agreement.
  - First Amendment to IGA w/Villages at Castle Rock No. 7
  - c) Assignment of Development Fee Agreement with Villages at Castle Rock No. 7
- 5) Operations and Maintenance Programs
  - a) 2018 Landscape Maintenance
  - b) Pool and Clubhouse Operations
  - c) Highway 86 Entry Monument

- d) Monument Light Improvements
- e) Mikelson Phase 5 Streetscape
- f) GS-1 Wellsite Conveyance
- 6) Capital Improvement Projects
  - a) Trail Projects
- 7) Manager/Administrator Items
  - a) Community Outreach
  - b) Checking Account Signatories
  - c) New Board Member Orientation
- 8) Other Business
- 9) Adjournment

Should an individual require accommodation in order to participate at the meeting, the District requests that the individual contact the District's office in advance of the public meeting to provide notice of the requested accommodation.

FOUNDERS VILLAGE METROPOLITAN
DISTRICT AND VILLAGES AT CASTLE ROCK
METROPOLITAN DISTRICT NO. 4
By: /s/ Kammy K. Tinney, Secretary