

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, April 17, 2018 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

**DOMINION WATER & SANITATION DISTRICT
REGULAR MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:	Term
Expires:	
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: April 17, 2018 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Consider Approval of Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Consider Approval of Claims Totaling \$992,288.27, Represented by Check Numbers 1035, 1108 through 1139 (enclosed)
 - B. Review and Consider Approval of Minutes of the March 20, 2018 Work Session and March 20, 2018 Regular Meeting (enclosed)
 - C. Review and Consider Approval of Trustee Project Fund Disbursement Request No. 21 (enclosed)_____

- 6. MANAGERS REPORT (Provaznik)
 - A. Administrative Matters
 - 1) Review and Discuss Monthly Report (Emailed and distributed)
 - 2) Discuss and Consider Request for additional personnel
 - 3) Consider Approval of the hiring of an intern for the Rainwater Program
 - B. Customer Service Matters
 - C. Utility Matters
 - 1) Water
 - a. Discuss Amendment to IGA for fee increase for Roxborough Water Treatment Service (enclosed)
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
 - F. Renewal of office building lease
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7. LEGAL MATTERS

DISTRICT

- A. Review and Consider Approval of the New User Policy, Section III of the Dominion Water & Sanitation District Rules & Regulations (enclosed)

- B. Review and Consider approval of Pipeline License between the District and BNSF Railway Company (enclosed)

- C. Consider adoption of Resolution No. 2018-04-01 Authorizing Dominion's General Manager to Approve Certain Expenditures (enclosed)

- D. Discuss process for Prequalification of contractors for various construction projects

WATER ACTIVITY ENTERPRISE

- E. Discuss and Consider Approval of Cost Sharing Agreement Between the District and the Town of Castle Rock Regarding Design & Easement Acquisition for Eastern Regional Pipeline (enclosed)

- F. Discuss Water Supply Purchases

- G. Other

WASTEWATER ACTIVITY ENTERPRISE

- H. Other

8. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Other

9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Work Order Summary Sheet

- B. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Engineering Services and Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Black & Veatch Corporation**:

- 1. Work Order 6 for Engineering Services and Support for Design of the High Zone Tank with a budget of \$194,714.00
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- C. Discuss and Approve Work Order for 30% design for the Willow Creek Lift Station
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PUBLIC COMMENTS:

- 9. EXECUTIVE SESSION (if needed)
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- 10. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, May 15, 2018 at 1:00 PM
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- 11. ADJOURNMENT:
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Informational Items:

NEXT SCHEDULED BOARD MEETING
Tuesday, May 15, 2018 – 1:00 p.m.
CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE REMAINING

June 19, 2018 / July 17, 2018

August 21, 2018 / September 18, 2018

October 16, 2018 / November 20, 2018

December 18, 2018

DEFERRED/PENDING ITEMS: