NOTICE OF REGULAR MEETING

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, March 20, 2018 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

DOMINION WATER & SANITATION DISTRICT
REGULAR MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE

Board of Directors:	**Term Expires:**
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: **March 20, 2018 – Tuesday**
Time: **1:00 p.m.**
Location: **CliftonLarsonAllen LLP**
8390 E Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

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2. Disclosure of Conflicts of Interest

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3. Review and Consider Approval of Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

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4. BOARD MATTERS

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5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

   A. Review and Consider Approval of Claims Totaling $482,016.32, Represented by Check Numbers 1077 through 1107 (enclosed)
   B. Review and Consider Approval of Minutes of the February 20, 2018 Work Session and February 20, 2018 Regular Meeting (enclosed)
   C. Review and Consider Approval of Trustee Project Fund Disbursement Request No. 20 (enclosed)
   D. **Ratify** Letter to Douglas County Development Department regarding Sterling Ranch Filing No. 1, 5th Amendment, Lot 23A and Tract M-1 Administrative Lot Line Adjustment (enclosed)

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6. MANAGERS REPORT (Provaznik)

A. Administrative Matters
   1) Review and Discuss Monthly Report (Emailed and distributed)
   2) Discuss and Consider Request to add an Engineering Manager to staff

B. Customer Service Matters

C. Utility Matters
   1) Water
   2) Wastewater
   3) Other

D. Partnership Matters

E. District Leadership Matters

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7. LEGAL MATTERS

DISTRICT

A. Review and Consider Approval of the New User Policy, Section III of the Dominion Water & Sanitation District Rules & Regulations (enclosed)

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B. Review and Consider Adoption of Amended and Restated Resolution relating to the Subordinate Limited Revenue Promissory Water Note, Series 2017B in the Principal Amount of $2,340,000 (enclosed)

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C. Other

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WATER ACTIVITY ENTERPRISE

D. Review and Consider Approval of the Wheeling Agreement between the District and Parker Water & Sanitation District (to be distributed)

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E. Discuss Potential Cost Sharing Agreement Between the District and the Town of Castle Rock Regarding Design & Easement Acquisition (for Castle Rock Pipeline)

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F. Review and Discuss Dominion Drought Management and Response Plan (enclosed)

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WASTEWATER ACTIVITY ENTERPRISE

G. Other

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8. FINANCIAL MATTERS (CliftonLarsonAllen)

A. Other

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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

A. Work Order Summary Sheet

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B. Discuss and Consider Approval of the following Item Relating to the Master Service Agreement for Engineering Services and Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Black & Veatch Corporation:**

1. Work Order for Engineering Services and Support for Design of the Tank and Pump Station

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C. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**

1. Change Order No. 1 to Work Order No. 25 for Professional Engineering Services (Cost Share with Sterling Ranch CAB) with a budget of $8,450 (enclosed)

2. Work Order No. 30 for Professional Engineering Services with a budget of $20,000 (enclosed)

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D. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Red Mountain Engineering, LLC:**

1. Work Order No. 2 for Professional Engineering Services with a budget of $32,010 (enclosed)

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E. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Engineering Services between Sterling Ranch Community Authority Board (the "CAB") and **CORE Consultants, Inc**.:

1. Work Order No. 005 for Professional Engineering Services with a budget of $8,500 (enclosed)

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11. PUBLIC COMMENTS:

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12. EXECUTIVE SESSION (if needed)

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13. OTHER MATTERS:

A. Verify Quorum for Next Regular Board Meeting, Tuesday, April 17, 2018 at 1:00 PM

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14. ADJOURNMENT:

Informational Items:

NEXT SCHEDULED BOARD MEETING
Tuesday, May 15, 2018 – 1:00 p.m.
CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE REMAINING
May 15, 2018
June 19, 2018 / July 17, 2018
August 21, 2018 / September 18, 2018
October 16, 2018 / November 20, 2018
December 18, 2018

DEFERRED/PENDING ITEMS:

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget