

**NOTICE OF REGULAR MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, February 20, 2018 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid  
Manager

**DOMINION WATER & SANITATION DISTRICT  
REGULAR MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

**Date:** February 20, 2018 – Tuesday  
**Time:** 1:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E Crescent Parkway  
Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  
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2. Disclosure of Conflicts of Interest  
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3. Review and Consider Approval of Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary  
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4. BOARD MATTERS  
\_\_\_\_\_
5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Consider Approval of Claims Totaling \$439,096.59, Represented by Check Numbers 1033 through 1034, 1040 through 1064, and 1071 through 1076 (enclosed)
  - B. Review and Consider Approval of Minutes of the January 16, 2018 Regular Meeting (enclosed)
  - C. Review and Consider Approval of December 31, 2017 Financial Statements (enclosed)
  - D. Review and Consider Approval of Trustee Project Fund Disbursement Request No. 19 (enclosed)  
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6. MANAGERS REPORT (Provaznik)

A. Administrative Matters

- 1) Discuss and Consider Direction for General Manager to Move Forward on Additional Staffing for Dominion to hire

B. Customer Service Matters

- 1) Discuss Connectivity
- 2) Discuss CAB Certificate of Irrigated Area for Sterling Ranch Filing No. 1 and revisions to cumulative Commitment to Serve, Pursuant to Section 4.2 of the First Amended and Restated Operations IGA

C. Utility Matters

- 1) Water
- 2) Wastewater
- 3) Other

D. Partnership Matters

E. District Leadership Matters

F. Other

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7. LEGAL MATTERS (McGeady Becher)

**DISTRICT**

- A. Review and Consider Approval of the New User Policy, Section III of the Dominion Water & Sanitation District Rules & Regulations (enclosed)
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- B. Review and Consider Approval of the Water & Wastewater Systems Operations and Maintenance Agreement between the District and Roxborough Water & Sanitation District (enclosed)
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- C. Review and Consider Ratifying Approval of the Water System Capacity and Service Agreement (Plum Valley Heights Service) Between the District and Roxborough Water and Sanitation District (enclosed)
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- D. Other
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**WATER ACTIVITY ENTERPRISE**

- E. Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water & Sanitation District (to be distributed)
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- F. Review and Consider Approval of the Wheeling Agreement between the District and Parker Water & Sanitation District (to be distributed)
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- G. Discuss Potential Cost Sharing Agreement Between the District and the Town of Castle Rock Regarding Design & Easement Acquisition for Castle Rock Pipeline
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**WASTEWATER ACTIVITY ENTERPRISE**

- H. Other
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8. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Other
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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Work Order Summary Sheet
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- B. Review and Consider Approval of the Master Service Agreement for Land Surveying and Mapping Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Precision Survey & Mapping, Inc.:** (enclosed)

- 1. Work Order No. 1 for Design Survey and Topographic Mapping Services for a budget of \$9,065.00 (enclosed)
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- C. Review and Consider Approval of the Master Service Agreement for Engineering and Geotechnical Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Lithos Engineering, LLC** (enclosed)

- 1. Work Order No. 1 for Engineering and Geotechnical Services for a budget of \$13,971.00 (enclosed)
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- D. Review and Consider Approval of the Master Service Agreement for Water and Wastewater Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Acuity, LLC** (enclosed)

- 1. Work Order No. 1 for Water and Wastewater Services for a budget of \$14,550.00 (enclosed)
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- E. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Wastewater Management Consultation and Regulatory Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Tetra Tech, Inc.:**

- 1. Work Order No. 2 for Wastewater Management Consultation and Regulatory Support with a budget of \$76,495 (enclosed)
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- G. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Consultation and Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **GBSM, Inc.:**

1. Work Order No. 2 for Professional Consultation and Support with a budget of \$30,000.00 (enclosed)
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- H. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**

1. Work Order No. 19 for Water Supply Planning with a budget of \$25,000 (enclosed)
  2. Work Order No. 22 for Water Acquisitions with a budget of \$20,000 (enclosed)
  3. Work Order No. 24 for Rainwater Field Maintenance, Data Collections and Annual Report with a budget of \$18,000 (enclosed)
  4. Work Order No. 25 for Monitoring Well Abandonment in Sterling Gulch and Annual Report with a budget of \$4,500 (enclosed)
  5. Exhibit 1 on Work Order No. 25, for Cost Sharing between the District and Sterling Ranch CAB for plugging monitoring wells currently in Sterling Gulch as a part of the Filing 2 Sterling Gulch improvements with a budget of \$4,500.00
  6. Work Order No. 26 for Water Right for Rainwater Capture with a budget of \$ 54,000 (enclosed)
  7. Work Order No. 28 for New Water Rights with a budget of \$10,000 (enclosed)
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11. PUBLIC COMMENTS:
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12. EXECUTIVE SESSION (if needed)
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13. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, March 20, 2018 at 1:00 PM
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14. ADJOURNMENT:

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**  
**Tuesday, March 20, 2018 – 1:00 p.m.**  
**CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500**  
**Greenwood Village, CO 80111**

**2018 REGULAR BOARD MEETING SCHEDULE REMAINING**

**March 20, 2018**  
**April 17, 2018 / May 15, 2018**  
**June 19, 2018 / July 17, 2018**  
**August 21, 2018 / September 18, 2018**  
**October 16, 2018 / November 20, 2018**  
**December 18, 2018**

**DEFERRED/PENDING ITEMS:**

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget