

**NOTICE OF REGULAR MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, January 16, 2018 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid  
Manager

**DOMINION WATER & SANITATION DISTRICT  
REGULAR MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

**Date:** January 16, 2018 – Tuesday  
**Time:** 1:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E Crescent Parkway  
Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  
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2. Disclosure of Conflicts of Interest  
\_\_\_\_\_
3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary  
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4. BOARD MATTERS  
\_\_\_\_\_
5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Approve of Claims Totaling \$\_\_\_\_\_, Represented by Check Numbers \_\_\_\_ through \_\_\_\_ (to be distributed)
  - B. Review and Consider Approval of Minutes of the December 6, 2017 Special Meeting, Minutes of the December 15, 2017 Work Session, Minutes of November 21 Work Session and Regular Meeting (to be distributed)
  - C. Review and Approve Trustee of Project Fund Disbursement Request No. 17 and No. 18 (enclosed)
  - D. Other

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6. MANAGERS REPORT (Provaznik)

A. Administrative Matters

- 1) Discuss 2018 Strategic Plan

B. Customer Service Matters

C. Utility Matters

- 1) Water

- a. Discuss Operations Agreement from Parker Water & Sanitation District regarding Ridgeway Line.

- b. Discuss Cost Sharing Agreement with the Town of Castle Rock for Design Costs for Castle Rock Pipeline Project

- 2) Wastewater

- 3) Other

D. Partnership Matters

E. District Leadership Matters

F. Other

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7. LEGAL MATTERS (McGeady Becher)

**DISTRICT**

- A. Review and Consider adoption of a Resolution Recognizing Larry Moore's retirement from Roxborough Water & Sanitation District (enclosed)

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- B. Discuss the New User policy, Section III of the Dominion Water & Sanitation District Rules & Regulations

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- C. Discuss the Operations Agreement with Roxborough Water & Sanitation District

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- D. Other

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**WATER ACTIVITY ENTERPRISE**

- E. Discuss updates to the Castle Rock Founders Well Project and Consider Authorization of Additional Costs under Castle Rock 700 Firming Agreement (adjourn to Executive Session, if needed)

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- F. Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water & Sanitation District

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- G. Other

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**WASTEWATER ACTIVITY ENTERPRISE**

- H. Other

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8. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Other

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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Year to Date Contractor and/or Project Costs
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B. Work Order Summary Sheet

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C. Review and Consider Approval of the Master Service Agreement for Water and Wastewater Resources and Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Red Mountain Engineering, LLC** (enclosed)

1. Work Order No. 1, for strategic planning, guidance and project support on a variety of water resources and wastewater projects with a budget of \$20,940 (enclosed)
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D. Review and Consider Approval of the Master Service Agreement for Technology Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Siemens Industry, Inc. Technologies Division** (enclosed)

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E. Review and Consider Approval of Financial Services Agreement between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Piper Jaffray & Co.** (enclosed)

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F. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Black & Veatch Corporation**:

1. Change Order No. 1 to Work Order No. 2, for Water System Modeling & Update for an increase of \$14,000 and a new total of \$50,000 (enclosed)
  2. Work Order No. 5, for Water Distribution System Model for Filing No. 3 and No. 4 with a budget of \$30,000 (enclosed)
  3. Exhibit No. 1 on Work Order No. 5, for Cost Sharing between the District and Sterling Ranch CAB for Water Distribution System Model for Filing No. 3 and No. 4 with a budget of \$30,000 (enclosed)
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G. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Water Resources - Related Planning between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Element Water Consulting, Inc.:**

1. Work Order No. 6 for Water Resource Planning Support with a budget of \$8,116.25 (enclosed)
  2. Work Order No. 7 for Water Resource Planning Support with a budget of \$60,000 (enclosed)
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H. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**

1. Work Order No. 18 for Project Administration and General Consultation with a budget of \$30,000 (enclosed)
  2. Work Order No. 20 for Water Supply Planning Support and County Submittals and As-Needed Services with a budget of \$30,000 (enclosed)
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I. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Wastewater Management Consultation and Regulatory Support between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Tetra Tech.:**

1. Change Order 1 to Work Order No. 1 for Wastewater Management Consultation and Regulatory Support with an increase of \$20,000 for a new total budget of \$30,000 (enclosed)
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11. PUBLIC COMMENTS:

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12. EXECUTIVE SESSION (if needed)

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13. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, February 20, 2018 at 1:00 PM

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14. ADJOURNMENT:

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**  
**Tuesday, February 20, 2018 – 1:00 p.m.**  
**CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500**  
**Greenwood Village, CO 80111**

**2018 REGULAR BOARD MEETING SCHEDULE REMAINING**  
**February 20, 2018 / March 20, 2018**  
**April 17, 2018 / May 15, 2018**  
**June 19, 2018 / July 17, 2018**  
**August 21, 2018 / September 18, 2018**  
**October 16, 2018 / November 20, 2018**  
**December 18, 2018**

**DEFERRED/PENDING ITEMS:**

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget