

NOTICE OF REGULAR MEETING

**STERLING RANCH COMMUNITY AUTHORITY BOARD
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Sterling Ranch Community Authority Board Douglas County, Colorado, will hold a regular meeting on Tuesday, January 16, 2018 at the hour of 3:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

STERLING RANCH COMMUNITY AUTHORITY
BOARD
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

STERLING RANCH COMMUNITY AUTHORITY BOARD "CAB"
REGULAR MEETING AGENDA

Board of Directors:

Term Expires:

James Yates, President (representing Sterling Ranch Colorado MD No. 2)	January 15, 2019
Harold R. Smethills, Jr., Vice President (representing Sterling Ranch Colorado MD No. 1)	January 15, 2020
Diane H. Smethills, Treasurer (representing Sterling Ranch Colorado MD Nos. 3-7)	January 15, 2020
Denise Denslow, Secretary	N/A
8 VACANCIES	

Date: January 16, 2018 – Tuesday
Time: 3:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND APPROVE AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. UTILITY MATTERS

5. LEGAL MATTERS

- A. SECOND READING: Discuss and Consider Approval of the CAB Entering into an Irrevocable Standby Letter of Credit Reimbursement Agreement with FirstBank, and Approve the Preparation and Execution of all Documents Required in Connection Therewith

- B. Discuss and Consider Approval and/or Ratify Approval of the Following Documents Relating to the Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community (Not Including Filing No. 1) Between the CAB and Matrix Design Group, Inc.:
1. Approval of Change Order No. 3 to Work Order No. 1, Filing No. 3 – Significant Adjustments of Lots North of Waterton Canyon Road, Along with More Minor Adjustments to Lotting and Roadways to the South of Waterton Canyon Road for an Increase of \$20,000.00 to the Budgeted Amount, for a New Total of \$185,000.00 / (Originally Approved as Change Order No. 2 to Work Order No. 1, Filing No. 3) (enclosed)
 - a. Rescind Approval of Change Order No. 2 to Work Order No. 1, Filing No. 3 on December 19, 2017 – Significant Adjustments of Lots North of Waterton Canyon Road, Along with More Minor Adjustments to Lotting and Roadways to the South of Waterton Canyon Road for an Increase of \$20,000.00 to the Budgeted Amount, for a New Total of \$185,000.00
 2. Work Order No. 4, Filing No. 2 – Construction Administration for Sterling Gulch Design for an Anticipated Budget Amount of \$50,000 (enclosed)
-
-

- C. Discuss and Consider Approval and/or Ratify Approval of the Following Documents Relating to the Master Service Agreement for Surveying and GIS Services for Sterling Ranch Master Community (For Certain Limited Projects in Filing No. 1 and Future Filings) Between the CAB and Aztec Consultants, Inc.:
1. Approval of Work Order No. 1, Filing 2 – Surveying Services for Sterling Ranch Filing 2 for an Anticipated Budget Amount of \$139,645) / (Originally Approved as Work Order No. 5, Filing 2) (enclosed)
 - a. Rescind Approval of Work Order No. 5, Filing 2 – Surveying Services for Sterling Ranch Filing 2 for an Anticipated Budget Amount of \$139,645
-
-

- D. Discuss and Consider Approval and/or Ratify Approval of the Following Document(s) Relating to the Master Service Agreement for Master Planning and Design Support for Sterling Ranch Filing No. 1 Between the CAB and Redland Consulting Group, Inc.:

1. Change Order No. 1 to Work Order No. 41 for Sterling Ranch Construction Bid Package – Filing 1, Titan Road and Roxborough Park Road for a Reduction of the Budgeted Amount of \$17,000, for a New Total of \$0 for Work Order No. 41 (enclosed)
-

- E. Discuss and Consider Approval and/or Ratify Approval of the Following Document(s) Relating to the Master Service Agreement for Master Planning and Design Services for Sterling Ranch Master Community (Certain Limited Projects in Filing No. 1 and Future Filings) Between the CAB and Redland Consulting Group, Inc.:

1. Approval of Work Order No. 2, Filing No. 2 for Sterling Ranch Construction Bid Package for Filing 2 – Sterling Gulch for an Anticipated Budget Amount of \$49,000 / (Originally Approved as Work Order No. 1, Filing No. 2) (enclosed)
 - a. Rescind Ratification of Approval of Work Order No. 1, Filing No. 2 on October 17, 2017 for Sterling Ranch Construction Bid Package for Filing 2 – Sterling Gulch for an Anticipated Budget Amount of \$49,000
2. Approval of Work Order No. 3, Filing No. 2 for Sterling Ranch Construction Bid Package for Filing 2 – Titan Road Phase 3 for an Anticipated Budget Amount of \$38,000 / (Originally Approved as Work Order No. 2, Filing No. 2) (enclosed)
 - a. Rescind Ratification of Approval of Work Order No. 2, Filing No. 2 on October 17, 2017 for Sterling Ranch Construction Bid Package for Filing 2 – Titan Road Phase 3 for an Anticipated Budget Amount of \$38,000
3. Approval of Work Order No. 4, Filing No. 2 for Sterling Ranch Construction Bid Package – Filing 2, Titan Road and Roxborough Park Road for an Anticipated Budget Amount of \$17,000 (enclosed)
4. Approval of Work Order No. 5, Filing 2 – Landscape Construction Bid Package – Filing 2, for an Anticipated Budget Amount of \$41,000 (enclosed)

5. Approval of Work Order No. 6, Filing 2, Landscape Construction Bid Package – Filing 2 – Sterling Gulch, for an Anticipated Budget Amount of \$39,000 (enclosed)
 6. Approval of Work Order No. 7, Filing 2, Landscape Construction Bid Package – Filing 2 – Titan Road Phase 2 and Sterling Ranch Filing 1 Notice of Change 98, for an Anticipated Budget Amount of \$36,500 (enclosed)
-
-

F. Review and Consider Approval of the Following Document(s) Relating to the Amended and Restated Work Order No. 1 – Sterling Ranch Filing No. 1 – Guaranteed Maximum Price ("GMP") between the CAB and M.A. Mortenson Company d/b/a Mortenson Construction:

1. Change Order No. 20 - Taylor River/Mt. Jackson Intersection; Roundabout Grading and Erosion Control; Landscape Signage Revision; Info Center Propane Changes; Inlet Deck Removal and Replace – Phase 6; NOC 119 Mailbox Adjustments; NOC 123 – Expedite Retaining Wall; US 85 Pedestrian Pole Conflict; Sidewalk Quantity Reconciliations; and Traffic Signal Opticom Infrared Equipment for an Amount of \$90,533.34 (enclosed)
-
-

G. Review and Consider Approval of Cost Sharing Form for Improvements/Projects as Required by the First Amended and Restated Water, Wastewater and Stormwater Operations Intergovernmental Agreement (for Services to Sterling Ranch) between the CAB and Dominion Water and Sanitation District (enclosed)

H. Review and Consider Approval of an Easement Agreement (Water Line Improvements) between the CAB and Dominion Water and Sanitation District (enclosed)

6. EXECUTIVE SESSION, IF NECESSARY

7. FINANCIAL MATTERS

- A. Review and Consider Ratifying Approval of Claims Totaling \$422,288.52, Represented by Check Numbers 707 through 711, 712 through 717, 719 through 724, 726 through 747, and EFTs (enclosed)
-
-

- B. Review and Consider Approval of Pay Application No. 30 for Retainage in the Amount of \$576,444, Submitted by Mortenson Construction for Construction Costs during the Period from November 1, 2017 through November 30, 2017 (enclosed)
-
-

- C. Review and Consider Approval of Engineer's Report and Certification No. 31 in the Amount of \$1,663,591, Dated January 9, 2018, Submitted by Manhard Consulting, Ltd for the Period from December 1, 2017 through December 31, 2017 (enclosed)
-
-

- D. Review and Consider Approval of Pay Application No. 31 in the Amount of \$1,663,592, Submitted by Mortenson Construction for Construction Costs during the Period from December 1, 2017 through December 31, 2017 (enclosed)
-
-

- E. Review and Consider Approval of Financial Services Agreement between the CAB and Piper Jaffray & Co. (enclosed)
-
-

8. PUBLIC COMMENTS

9. BOARD MATTERS

10. MANAGEMENT MATTERS / Tim Mangnall

A. Status of Acceptance by Douglas County of Infrastructure

B. Construction Updates

C. Discuss Personnel Needs (to be distributed)

11. ADMINISTRATIVE MATTERS

A. Review and Consider Approval of Minutes of the Minutes of the November 21, 2017 Work Session, Minutes of the December 6, 2017 Special Meeting, and Minutes of the December 19, 2017 Special Meeting (to be distributed)

B. Confirm Quorum for Next Board Meeting to be Held Tuesday, February 20, 2018 at 3:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, CO 80111

C. Other

12. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, February 20, 2018 – 3:00 p.m.

CliftonLarsonAllen LLP

8390 E. Crescent Pkwy., Suite 500

Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE

February 20, 2018

March 20, 2018

April 17, 2018

May 15, 2018

June 19, 2018

July 17, 2018

August 21, 2018

September 18, 2018

October 16, 2018

November 20, 2018

December 18, 2018

DEFERRED/PENDING ITEMS:

1. Review and Consider Approval of Intergovernmental Agreement Regarding the Design, Construction and Maintenance of Titan Road (Traffic Signal at Roxborough Park Road) Improvement Project between the CAB and the Board of County Commissioners of Douglas County, Colorado
2. Discuss Prairie Conservation Plan Overview / Don Rosier
3. Discuss and Consider Approval of Rules, Regulations and Conditions for Use of Sterling Ranch Information Center