



ICENOGL SEAVR POGUE

January 9, 2018

Board of County Commissioners
Douglas County Colorado
100 Third Street
Castle Rock, Colorado 80104

Douglas County Assessor
Douglas County Colorado
301 Wilcox Street
Castle Rock, Colorado 80104

Douglas County Treasurer
Douglas County Colorado
P.O. Box 999
Castle Rock, Colorado 80104

Douglas County Clerk and Recorder
Douglas County Colorado
P.O. Box 1360
Castle Rock, Colorado 80104

Town Clerk of Castle Rock
100 Wilcox Street
Castle Rock, Colorado 80104

Division of Local Government
(Via E-Portal)

Re: Roxborough Water and Sanitation District

To Whom It May Concern:

In compliance with Sections 32-1-809 and 32-1-104(2), C.R.S, please find enclosed the 2018 Transparency Notice for Roxborough Water and Sanitation District in satisfaction of the January 15, 2018 deadline.

If you have any questions or if I can be of further assistance, please contact our office.

Sincerely,

ICENOGL SEAVR POGUE
A Professional Corporation

A handwritten signature in blue ink that reads "Stacie L. Pacheco".

Stacie L. Pacheco
Paralegal

/KNR
Enclosure

SPECIAL DISTRICT TRANSPARENCY NOTICE - 2018

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided¹ to the eligible electors of the district between November 15, 2017 and January 15, 2018.

Name of special district	Roxborough Water and Sanitation District	
Address and telephone number of district's principal business office	6222 North Roxborough Park Road Littleton, Colorado 80125	
Name and telephone number of manager or other primary contact person for district	Barbara Biggs, General Manager 303-979-7286	
Time and place designated for regular board meetings	Third Wednesday of each month at 8:00 a.m. 6222 North Roxborough Park Road Littleton, Colorado 80125	
Posting place designated for meeting notice (as per §24-6-402(2)(c), C.R.S.)	6222 North Roxborough Park Road	
District mill levy	Douglas County – 11.208 mills, for levy in year 2018 Jefferson County – 11.208 mills, for levy in year 2018	
Total ad valorem tax revenue received by district during 2017 (Note if unaudited or otherwise incomplete.)	\$1,780,552 (unaudited)	
Names and Contact Information of Board Members (Check applicable boxes for a Board Member whose seat will be on the ballot at the next regular election.)	(1) Board Chair Name: David Thomas Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input checked="" type="checkbox"/> This office will be on the May 2018 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Name: David Heldt Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input type="checkbox"/> This office will be on the May 2018 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(3) Name: Kenneth Maas Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input type="checkbox"/> This office will be on the May 2018 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(4) Name: Timothy Martin Moore Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input checked="" type="checkbox"/> This office will be on the May 2018 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(5) Name: John W. Dillon Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input checked="" type="checkbox"/> This office is on the May 2018 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	
Date of next regular election	May 8, 2018	
Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO).		
Self-nomination forms for the next regular election must be received by the district by: March 2, 2018, no later than 3:00 p.m.		
Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.		
Self-nomination forms to be a candidate for district board member may be obtained from and must be returned to the Designated Election Official.		

Designated Election Official	Stacie L. Pacheco, Designated Election Official Icenogle Seaver Pogue, P.C. 4725 South Monaco Street, Suite 360 Denver, CO 80237 303-292-9100 SPacheco@ISP-Law.com	
District election results will be posted on these websites:	Department of Local Affairs: www.dola.colorado.gov/lgis	District or other website: www.roxwater.org

File copy of this Notice with:

- Clerk and Recorder of each county in which the District is wholly or partially located;
- Assessor of each county in which the District is wholly or partially located;
- Treasurer of each county in which the District is wholly or partially located;
- Board of County Commissioners of each county in which the District is wholly or partially located;
- Governing body of any municipality in which the District is wholly or partially located;
- Division of Local Government; and
- District's principal business office (make available for public inspection).

¹ Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post notice on district's official website (Note: You must also provide the Division of Local Government (www.colorado.gov/dola) with the address of your district's website in order to establish a link on the DLG's site;
- d) Post notice on website of the Special District Association of Colorado (www.sdaco.org) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the Clerk and Recorder of the county or counties in which the district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.