**NOTICE OF ORGANIZATIONAL MEETING**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **HILLTOP METROPOLITAN DISTRICT**, Douglas County, Colorado, will hold an organizational meeting at 10:00 a.m. on Monday December 11, 2017 at 11031 S. Pikes Peak Ave., G101, Parker, Colorado, for the purpose of addressing those matters in the agenda set out below as the same may be amended at the meeting and conducting such other business as may properly come before the Board.

The meeting is open to the public.

**BY ORDER OF THE BOARD OF DIRECTORS:**

**HILLTOP METROPOLITAN DISTRICT**

By: /s/ Russell W. Dykstra

General Counsel to the Districts

1. Call to Order
2. Attendance/Declaration of Quorum/Affidavits of Qualification/Oaths of Office and Bonds
3. Disclosure of Potential Conflicts of Interest
4. Consider Approval of Agenda
5. Discussion of Service Plan, District Organization, District Powers, Election Results
6. Discussion of Open Meetings Requirements
7. Election of Officers/ Duties of Board, President, Secretary, Treasurer
8. Adoption of Seal
9. Ratification of Past Actions
10. Hiring of Consultants and Approval of Engagement Letters
	1. Legal
	2. Accounting
	3. Other
11. Consider Approval of 2018 Annual Administrative Matters Resolution:
	1. Regular & Special Meetings
	2. Official Designated Posting Location
	3. Office Location and Contact Person
12. Consider Approval of Resolution Calling May 8, 2018 Regular Election
13. Payment of Organizational Costs
14. Discuss Workers Compensation for Board Members and Consider Resolution Waiving Same
15. Consider Approval of Governmental Immunity and Indemnification Resolution
16. Discuss Insurance
17. Discuss Membership in Special District Association
18. Selection of Bank, Designation of Official Custodian, PDPA Application
19. Federal Employer Identification Number, Sales Tax Exemption Number
20. Adoption of 2018 Budget
	1. Conduct Public Hearing on the Proposed Budget for the Fiscal Year 2018
	2. Consider for Approval 2018 Budget Resolution Certifying a Tax Levy and Approving the Appropriation of Funds for the 2018 Fiscal Year.
21. Consider for Approval Colorado Open Records Act Resolution and Adoption of Retention Policy
22. Discussion of Development in the District
23. Other Business

a. Consider approval of Intergovernmental Agreement(s)

b. Consider approval of Developer Funding and Reimbursement Agreements

c. Consider Approval of Improvement Acquisition Agreement and Adoption of Reimbursement Resolution

d. Consider Adoption of Bylaws

1. Adjournment/Continuation