

**PUBLIC NOTICE OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
DOMINION WATER & SANITATION DISTRICT**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, (the “District”), Douglas County, Colorado, will meet in special session on Wednesday, December 6, 2017, at 10:00 a.m., at the offices of Sterling Ranch Development Company, 1805 Shea Center Drive, Suite 140, Highlands Ranch, Colorado. At such meeting, the Board will make a final determination to adopt: (i) a Resolution authorizing and approving the issuance of its Junior Limited Revenue Promissory Notes, Series 2017A, in the approximate aggregate principal amount of \$23,382,000; and (ii) a Resolution authorizing and approving the issuance of its Subordinate Limited Revenue Promissory Water Note, Series 2017C, in an approximate principal amount of \$3,920,000.

At this meeting, the Board also expects to authorize execution of all documents, instruments and certificates in connection therewith, ratify prior actions, authorize incidental actions, repeal prior inconsistent actions and take up such other business as may come before the Board. The meeting is open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

DOMINION WATER & SANITATION
DISTRICT

By: /s/ CHUCK REID
District Secretary

**DOMINION WATER & SANITATION DISTRICT
SPECIAL MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:	Term Expires:
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: December 6, 2017 – Wednesday
Time: 10:00 a.m.
Location: Sterling Ranch Development Company
1805 Shea Center Drive, Suite 140
Highlands Ranch, CO 80129

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS
 - A. Discuss and Consider Approval of Retirement Plan Vendor (to be distributed)

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Approve Trustee Project Fund Disbursement Request No. 16 (enclosed)
 - B. Other

6. MANAGERS REPORT (Provaznik)
 - A. Administrative Matters
 - B. Customer Service Matters

- C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
 - F. Other
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7. LEGAL MATTERS (McGeady Becher)

DISTRICT

- A. Review and consider adoption of a Resolution authorizing and approving the issuance of the District’s Junior Limited Revenue Promissory Notes, Series 2017A, in the approximate aggregate principal amount of \$23,382,000. Such Resolution will also authorize the execution of all documents, instruments and certificates in connection therewith, ratify prior actions, authorize incidental actions, and repeal prior inconsistent actions (to be distributed)
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- B. Review and consider adoption of a Resolution authorizing and approving the issuance of the District’s Subordinate Limited Revenue Promissory Water Note, Series 2017C, in an approximate principal amount of \$3,920,000. Such Resolution will also authorize the execution of all documents, instruments and certificates in connection therewith, ratify prior actions, authorize incidental actions, and repeal prior inconsistent actions (to be distributed)
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- C. Review and consider approval of Amendment to License to Enter on Real Property among Sterling Ranch, LLC, Roxborough Water and Sanitation District, and the District (enclosure)
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WATER ACTIVITY ENTERPRISE

- A. Discuss and Consider Approval of the Transfer of the Hock Hocking Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement

- B. Discuss and Consider Approval of the Transfer of the Red Hill Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement

- C. Discuss continued negotiation of selection of design/ build team of Castle Rock Pipeline Project

WASTEWATER ACTIVITY ENTERPRISE

- A. Other

8. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Other

9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Year to Date Contractor and/or Project Costs

B. Work Order Summary Sheet

C. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Water Supply Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and JLD Consulting, LLC:

1. Work Order No. 4, for Water Supply Planning Services for continued process of evaluation, detailed analysis, and implementation strategy and planning for the West Side water projects for an amount of \$50,000.00 (enclosed)
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D. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Water Supply Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Leonard Rice Engineers, Inc.:

1. Change Order No. 7 to Work Order No. 5, for Water Right Acquisition Support for 250AF with Aurora for an increased amount of \$10,000.00 and a new total budget of \$95,000.00 (enclosed)
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E. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Water Supply Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Leonard Rice Engineers, Inc.:

1. Change Order No. 2 to Work Order No. 17, for 2017 Westside Water Supply Planning and New Water Rights associated with the Chatfield Reservoir for an increased amount of \$12,000.00 and a new total budget of \$42,000.00 (enclosed)
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10. PUBLIC COMMENTS:

11. EXECUTIVE SESSION (if needed)

12. OTHER MATTERS:

A. Confirm Board Meeting Cancellation, Tuesday, December 19, 2017 at 1:00 PM.

13. ADJOURNMENT:

NEXT SCHEDULED BOARD MEETING
Tuesday, January 16, 2018 – 1:00 p.m.
CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2018 REGULAR BOARD MEETING SCHEDULE

Tuesday January 16, 2018
Tuesday February 20, 2018
Tuesday March 20, 2018
Tuesday April 17, 2018
Tuesday May 15, 2018
Tuesday June 19, 2018
Tuesday July 17, 2018
Tuesday August 21, 2018
Tuesday September 18, 2018
Tuesday October 16, 2018
Tuesday November 20, 2018
Tuesday December 18, 2018

DEFERRED/PENDING ITEMS:

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget
- Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District