

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, November

21, 2017 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP,

8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda

attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

**DOMINION WATER & SANITATION DISTRICT
REGULAR MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:	Term Expires:
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: November 21, 2017 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS
 - A. Discuss contribution for Larry Moore’s Retirement

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Approve of Claims Totaling \$2,991,121.95, Represented by Check Numbers 885, and 953 through 992 and 994 through 998 (enclosed)
 - B. Review and Consider Approval of Minutes of the October 17, 2017 Work Session and Minutes of the October 17, 2017 Regular Meeting (enclosed)
 - C. Review and Approve Trustee of Project Fund Disbursement Request No. 14 (enclosed)
 - D. **Ratify** Approval and Execution of Purchase and Sale Agreement (Water Rights) between the District and Rex Motors, Inc. (for the Red Hill Ranch Water Rights).

6. MANAGERS REPORT (Provaznik)

- A. Administrative Matters
- B. Customer Service Matters
- C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
- D. Partnership Matters
- E. District Leadership Matters
- F. Other

7. LEGAL MATTERS (McGeady Becher)

DISTRICT

- A. Discuss due diligence of Red Hill Ranch Water Rights

- B. Ratify Approval of a Professional Services Agreement between the District and GBSM, Inc. (enclosed)

- C. Review and Consider Approval of Updating District Specifications and Standards (enclosed)

- D. Review and Consider Approval of Well Spacing Agreement between the District and Hier Water Trust (enclosed)

- E. Review and consider adoption of Resolution No. 2017-11-___; Resolution Calling a Regular Election for Directors on May 8, 2018, Appointing the Designated Election Official (“DEO”), and Authorizing the DEO to Perform All Tasks Required for the Conduct of a Polling Place or Mail Ballot Election (enclosed).
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WATER ACTIVITY ENTERPRISE

- A. Consider Approval of the Transfer of the Hock Hocking Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement
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- B. Consider Approval of the Transfer of the Red Hill Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement
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- C. Review and Consider Approval of Third Addendum to Intergovernmental Agreement for Water Treatment Service between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Roxborough Water and Sanitation District
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- D. Ratify selection of design/ build team of Castle Rock Pipeline Project
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- E. Discuss Wise 500 Water Option
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- F. Discuss preparation of policies for services to new users

WASTEWATER ACTIVITY ENTERPRISE

- A. Other

8. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Conduct Public Hearing to Consider Amending 2017 Budget; If Necessary, Consider Adoption of Resolution to Amend 2017 Budget

- B. Conduct Public Hearing to Consider Adoption of Resolution 2017-11-01 to Adopt 2018 Budget; Consider Adoption of Resolution No. 2017-11-___; Resolution to Adopt Budget and Appropriate Sums of Money (enclosed)

- C. Review and Consider Approval of the Engagement Agreement between the District and Haynie & Company for 2017 Audit Services (enclosed)

- D. Other

9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Year to Date Contractor and/or Project Costs

B. Work Order Summary Sheet

C. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Water Resource Engineering and Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Leonard Rice Engineers, Inc.:

1. Change Order No. 7 to Work Order No. 6, for Groundwater Planning Support associated with Hier Ranch transaction and negotiations including final easement surveys required by closing documents and dedication to the Town of Castle Rock for an increase of \$3,000 and a new total of \$69,200 (enclosed)
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D. Review and Consider Approval of Revised Master Service Agreement between the District and Element Water Consulting, Inc.

11. PUBLIC COMMENTS:

12. EXECUTIVE SESSION (if needed)

13. OTHER MATTERS:

A. Review and Consider Approval of Resolution No. 2017-11-___; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosed)

- B. Verify Quorum for Next Regular Board Meeting, Tuesday, December 19, 2017 at 1:00 PM
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14. ADJOURNMENT:

NEXT SCHEDULED BOARD MEETING
Tuesday, December 19, 2017 – 1:00 p.m.
CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2017 REGULAR BOARD MEETING SCHEDULE REMAINING
December 19, 2017

DEFERRED/PENDING ITEMS:

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget
- Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District