

NOTICE OF SPECIAL MEETING

ROXBOROUGH VILLAGE METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Roxborough Village Metropolitan District, Douglas County, State of Colorado, on Tuesday, November 14, 2017, at 6:30 p.m., at the Roxborough Library, Roxborough Market Place, 8357 N. Rampart Range Road, Littleton, Colorado will convene for a special meeting and for the purpose of conducting any business which may come before the Board.

This meeting is open to the public.

**BY ORDER OF THE BOARD OF
DIRECTORS OF THE ROXBOROUGH
VILLAGE METROPOLITAN DISTRICT**

By /s/ Cynthia Beyer
District Manager

This notice was posted in three public places within the boundaries of the District at least three days prior to the meeting.

Agenda

1. CALL TO ORDER AND APPROVE AGENDA
2. PUBLIC COMMENT and/or GUESTS
 - A. Other
3. ADMINISTRATIVE MATTERS
 - A. Consider Approval the October 17, 2017 Regular Meeting Minutes and October 23, 2017 Special Meeting Minutes
 - B. Review and Consider Approval of Resolution No. 2017-11-0_, 2018 Annual Administrative Matters Resolution (enclosed)
 - C. Consider Approval of Resolution No. 2017-11-0_, Calling the May 2018 Regular Election
 - D. Other
4. FINANCIAL MATTERS
 - A. Review Updated Current Cash Position and Property Taxes Reconciliation (enclosed)
 - B. Review and Consider Approval of Current Claims, Approve Transfer of Funds, and Ratify Payment of Autopay Claims (enclosed)
 - C. Conduct Public Hearing to Consider Adoption of 2018 Budget; Appropriate Sums of Money and Set Mill Levy; Consider Approval of Resolution No. 2017-11-0_, Resolution to Adopt 2018 Budget, Resolution No. 2017-11-0_ Resolution to Appropriate Sums of Money, and Resolution No. 2017-11-0_ Resolution to Set Mill Levy (enclosed)
 - D. Review and Consider Approval of Resolution No. 2017-11-0_ 2017 Audit Engagement Letter with L. Paul Goedecke P.C. (enclosed)
 - E. Other
5. DIRECTOR ITEMS
 - A. Fireworks Show Update
 - B. Other
6. LEGAL MATTERS
 - A. Update Regarding Final Water Due Diligence Filing and Executive Session Pursuant To

C.R.S., Section 24-6-402(4)(B) and for the Purposes of Receiving Legal Advice on Specific Legal Questions, if requested or if needed

- B. Review and Consider Approval of Resolution No. 2017-11-0_ Engagement Letter with Folkestad Fazekas Barrick & Patoile, P.C. for 2018 Legal Services (enclosed)
 - C. Review and Consider Approval of Resolution No. 2017-11-0_, Approving Renewal of Foothills Intergovernmental Agreement for Roxborough Village Metropolitan District Resident Use of Foothills Recreation Amenities for 2018 (enclosed)
 - D. Update on Outfield Refurbishing
 - E. Review and Consider Resolution No. 2017-11-0_, Resolution Approving Amendment To District Policy for Requesting Public Records for Colorado Open Records Act and Policy
 - F. Review and Consider Approval of Resolution No. 2017-11-0_, and Services Agreement with Game-Set-Match
 - G. Other
7. LANDSCAPE MAINTENANCE
- A. BrightView Landscape Report for November - Steve Smith (enclosed)
 - B. Proposed Work Orders:
 - 1. Remove Tree Deadwood Along Elmwood - \$4,909.09 (enclosed)
 - C. Proposal for November Watering - \$7,255.00 (to be enclosed)
8. ENGINEERING MATTERS
- A. 7 Acre Pond Update
 - B. Pump Station Irrigation Controls System Update
 - C. Water Rights Discussion
 - D. Other
9. MANAGER MATTERS
- A. Review and Consider Approval of Green Valley Turf Invoice - \$16,833.60 (enclosed)
 - B. Property Tour Dates
 - C. Open Space Signs (enclosed)
 - D. Review Proposal for Repair of the Gazebo and the Portalet Roof - \$2,334.53 (enclosed)
 - E. Tree Maintenance and Removal Services RFP (enclosed)
 - F. Other
10. OTHER BUSINESS
11. ADJOURNMENT