

VILLAGES AT CASTLE ROCK METROPOLITAN DISTRICT NO. 6

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

October 3, 2017

Douglas County
Clerk and Recorder
301 Wilcox
Castle Rock, CO 80104

VIA EMAIL: recording@douglas.co.us

Re: Villages at Castle Rock Metropolitan District No. 6

Dear Clerk:

Please find enclosed a Notice of a Special Meeting for the above-referenced District. Please post said Notice on the Public Bulletin Board in your office. This Notice does not replace the Notice of Regular Meetings previously posted. This notice shall remain posted until October 10, 2017.

Please acknowledge receipt of this Notice by executing this letter below and returning it via email to agorton@sdmsi.com.

Thank you for your assistance in this matter. If you have any questions, please contact me at 303-987-0835.

Sincerely,

Ashley Gorton
Assistant to Ann E. Finn
District Manager

cc: McGeady Becher P.C. - Craig Sorensen

Enclosure

I hereby acknowledge receipt of the above Notice for the Villages at Castle Rock Metropolitan District No. 6 this _____ day of October, 2017.

DOUGLAS COUNTY CLERK AND RECORDER

By: _____

PUBLIC NOTICE OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
VILLAGES AT CASTLE ROCK METROPOLITAN DISTRICT NO. 6

PUBLIC NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of The Villages at Castle Rock Metropolitan District No. 6 of the County of Douglas, State of Colorado, shall be held at 1:30 p.m. on Monday, October 9, 2017 at the offices of M.D.C. Holdings, Inc., 4350 S. Monaco St., Denver, Colorado 80237. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

THE VILLAGES AT CASTLE ROCK
METROPOLITAN DISTRICT NO. 6

By: /s/ Ann E. Finn
Secretary

THE VILLAGES AT CASTLE ROCK METROPOLITAN DISTRICT NO. 6

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NOTICE OF A SPECIAL MEETING AND AGENDA

Board of Directors:

Robert Martin
L. Ludwell Jones, IV
Andrew Harris
Linda M. Purdy
Eric Kubly
Ann E. Finn

Office:

President
Treasurer
Assistant Secretary
Assistant Secretary
Assistant Secretary
Secretary

Term/Expiration

2018/May 2018
2020/May 2020
2020/May 2020
2020/May 2020
2018/May 2018

DATE: October 9, 2017

TIME: 1:30 P.M.

PLACE: M.D.C. Holdings, Inc.
4350 South Monaco Street
Denver, Colorado 80237

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices.
- C. Review and approve the Minutes of the May 15, 2017 Regular Meeting (enclosure).
- D. Consider Regular Meeting dates for 2018. Review and consider approval of Resolution No. 2017-10-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure).
- E. Discuss §32-1-809, C.R.S. reporting requirements and mode of eligible elector notification (2017 SDA Website).
- F. Discuss insurance renewal, insurance schedules, and renewal of Special District Association membership.

II. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims as follows (enclosures):

Fund	Period ending May 15, 2017	Period ending June 8, 2017	Period ending July 18, 2017
General	\$ 5,737.18	\$ 12,450.19	\$ 4,874.07
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Total	\$ 5,737.18	\$ 12,450.19	\$ 4,874.07

Fund	Period ending Aug. 4, 2017	Period ending Sep. 14, 2017
General	\$ 4,392.03	\$ 3,263.41
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
Total	\$ 4,392.03	\$ 3,263.41

- B. Review and approve payment of claims for the period ending October 9, 2017, totaling \$_____ (to be distributed at meeting).
- C. Review and accept unaudited quarterly financial statements through the period ending June 30, 2017 and the schedule of cash position statement dated June 30, 2017 (to be distributed).
- D. Consider engagement of Barnes Griggs & Associates, P.C. for preparation of 2017 Audit in the amount of \$_____ (to be distributed).
- E. Conduct Public Hearing to consider Amendment to 2017 Budget and consider adoption of Resolution to Amend the 2017 Budget and Appropriate Expenditures (to be distributed).
- F. Conduct Public Hearing on the proposed 2018 Budget and consider adoption of Resolution to Adopt the 2018 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosure – draft 2018 Budget).
 - I. Review and consider adoption of Resolution No. 2017-10-____; Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3 (to be distributed).
- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

III. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2017-10-____; Resolution Calling a Regular Election for Directors on May 8, 2018, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a polling place or mail ballot election (to be distributed – Election Resolution). Self-Nomination Forms are due by March 2, 2018. Discuss the need for ballot issues and/or questions.

IV. OPERATIONS AND MAINTENANCE

- A. Consider approval of Service Agreement for 2018 Detention Pond Maintenance between the District and All Phase Landscape Construction, Inc. for the amount of \$7,648.29 (enclosure).

V. CAPITAL IMPROVEMENTS

- A. Construction status report.
- B. Discuss status of verification of costs for Planning Area 4.

VI. OTHER BUSINESS

- VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2017.**