

**NOTICE OF REGULAR MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, October 17, 2017 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500, Greenwood Village, CO 80111.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid  
Manager

**DOMINION WATER & SANITATION DISTRICT  
REGULAR MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

**Date:** October 17, 2017 – Tuesday  
**Time:** 1:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E Crescent Parkway  
Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  
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2. Disclosure of Conflicts of Interest  
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3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary  
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4. BOARD MATTERS  
\_\_\_\_\_
5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Approve of Claims Totaling \$1,654,647.57, Represented by Check Numbers 879, through 884 and 923 through 942 (enclosed)
  - B. Review and Consider Approval of Minutes of the September 21, 2017 Work Session, Minutes of the September 21, 2017 Special Meeting (enclosed)
  - C. Review and Approve Trustee of Project Fund Disbursement Request No. 13 (enclosed)
  - D. **Ratify** approval of extension of time for acceptance or rejection of Offered Water (Hier Water) under the Intergovernmental Agreement for Water Service between the District and the Town of Castle Rock (enclosed)  
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6. MANAGERS REPORT (Provaznik)

- A. Administrative Matters
  - B. Customer Service Matters
  - C. Utility Matters
    - 1) Water
    - 2) Wastewater
    - 3) Other
  - D. Partnership Matters
  - E. District Leadership Matters
  - F. Other
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7. LEGAL MATTERS (McGeady Becher)

**DISTRICT**

- A. Discuss the status of Purchase and Sale Agreement (Water Rights) between the District and Rex Motors, Inc. (for the Red Hill Ranch Water Rights) (enclosed)
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- B. Review and Consider Approval of Intergovernmental Agreement for the Financing, Design and Construction of the Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP (enclosed)
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- C. Review and Consider Approval of Construction Disbursement Agreement by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP (enclosed)
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- D. Review and Consider Approval of First Amended and Restated Water, Wastewater and Stormwater Intergovernmental Agreement (For Service to Sterling Ranch) by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and the Sterling Ranch Community Authority Board (enclosed)

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- E. Review and consider approval of Waiver of Conflict of Interest – Consultation, Disclosure, Informed Consent regarding representation by Brownstein Hyatt Farber Schreck, LLP of the District, the Sterling Ranch Community Authority Board, Sterling Ranch, LLC and Sterling Ranch Development Company (enclosed)

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- F. **Ratify** approval of Lease Proposal and Lease Agreement between the District and Clinton-Costilla Center, LLC (enclosed)

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**WATER ACTIVITY ENTERPRISE**

- J. Consider Approval of the Transfer of the Hock Hocking Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement

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- K. Consider Approval of the Transfer of the Red Hill Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement

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- L. Discuss preparation of Policies for Service to new users

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- M. Discuss and Consider Approval of Amended and Restated Canyons Pipeline Capacity License Agreement between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and the Town of Castle Rock

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- N. Discuss and Consider Expansion of Water Treatment Plant capacity from 2 MGD to 4 MGD

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- O. Other

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**WASTEWATER ACTIVITY ENTERPRISE**

- P. Other

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**8. FINANCIAL MATTERS (CliftonLarsonAllen)**

- A. Review & Discuss Draft 2018 Budget (enclosed)

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- B. Discuss & Consider Approval of Wholesale Water Rates, Sewer Rates and Tap Fees for 2018 (enclosed)

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- C. Other

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9. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

A. Year to Date Contractor and/or Project Costs

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B. Work Order Summary Sheet

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C. Work Order / Change Order Approvals

- 1) Western States Land Services, finalizing Castle Rock pipeline alignment documents easement (to be distributed)

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11. PUBLIC COMMENTS:

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12. EXECUTIVE SESSION (if needed)

13. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, November 21, 2017 at 1:00 PM

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14. ADJOURNMENT:

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**  
**Tuesday, November 21, 2017 – 1:00 p.m.**  
**CliftonLarsonAllen LLP, 8390 E Crescent Parkway, Suite 500**  
**Greenwood Village, CO 80111**

**2017 REGULAR BOARD MEETING SCHEDULE REMAINING**  
**November 21, 2017 / December 19, 2017**

**DEFERRED/PENDING ITEMS:**

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget
- Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District