

**PUBLIC NOTICE OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
OVERLOOK METROPOLITAN DISTRICT**

PUBLIC NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of the Overlook Metropolitan District of the Town of Parker, Douglas County, Colorado, shall be held on Tuesday, September 26, 2017, at 9:30 a.m. at the offices of Highline Financial Group, LLC, 4100 E. Mississippi Ave., Suite 500, Denver, Colorado 80246. At such meeting, the Board shall conduct the regular business of the District and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

OVERLOOK METROPOLITAN DISTRICT

By: /s/ Paula J. Williams
McGEADY BECHER P.C.
Attorneys for the District

**NOTICE AS TO PROPOSED 2018 BUDGET
AND AMENDMENT OF 2016 AND 2017 BUDGETS**

**OVERLOOK METROPOLITAN DISTRICT
TOWN OF PARKER, DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN, pursuant to Sections 29-1-108 and 109, C.R.S., that a proposed budget has been submitted to the Board of Directors of the Overlook Metropolitan District (the “**District**”) for the ensuing year of 2018. The necessity may also arise for the amendment of the 2016 and 2017 budgets of the District. Copies of the proposed 2018 budget and the 2016 and 2017 amended budgets (if appropriate) are on file in the office of the District’s Accountant, Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 590, Englewood, Colorado 80112 (phone 303-689-0833), where same are available for public inspection. Such proposed 2018 budget and 2016 and 2017 amended budgets will be considered at a special meeting to be held on Tuesday, September 26, 2017, at 9:30 a.m. at the offices of Highline Financial Group, LLC, 4100 E. Mississippi Ave., Suite 500, Denver, Colorado 80246. Any interested elector within the District may, at any time prior to the final adoption of the 2018 budget or the 2016 and 2017 amended budgets, inspect the 2018 budget and the 2016 and 2017 amended budgets and file or register any objections thereto.

**OVERLOOK METROPOLITAN
DISTRICT**

/s/ Paula J. Williams

McGEADY BECHER P.C.

Attorneys for the District

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OVERLOOK METROPOLITAN DISTRICT

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NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Tuesday, September 26, 2017
TIME:	9:30 a.m.
PLACE:	Highline Financial Group, LLC 4100 E. Mississippi Ave., Suite 500 Denver, CO 80246

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher P. Harff	President	May 2018
VACANT	N/A	May 2018
VACANT	N/A	May 2018
VACANT	N/A	May 2020
VACANT	N/A	May 2020
Craig Sorensen	Secretary	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.

- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

- C. Acknowledge resignations of Daniel R. Sheldon and David J. Goldberg from the Board of Directors, effective as of February 7, 2017 (enclosures).

- D. Discuss status of vacancies on the Board of Directors.

- E. Consider appointment of officers.

President: _____

Secretary: _____

Treasurer: _____

Assistant Secretary/ies: _____

- F. Discuss regular meeting schedule for 2018. Consider adoption of Resolution No. 2017-09-____, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (enclosure).

- G. Review and approve the Minutes of the September 26, 2016 Special Meeting (enclosure).

- H. Discuss insurance requirements and consider authorizing purchase of workers' compensation insurance policy through Colorado Special Districts Property and Liability Pool. If workers' compensation insurance not authorized, authorize submittal of Form WC-44, Exclusion of Uncompensated Public Officials, to Division of Workers' Compensation for policy year 2018 (enclosure).

- I. Discuss and authorize renewal of District's existing Public Official Position Schedule Bond, valid through November 5, 2017 (enclosure).
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II. FINANCIAL MATTERS

- A. Review and consider ratification of claims through September 26, 2017 in the amount of \$34,663.68, represented by check nos. 1008-1035 (enclosure).
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- B. Review and consider acceptance of unaudited financial statements for the period ending June 30, 2017 (enclosure).
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- C. Conduct Public Hearing to consider further amendment of the 2016 Budget. Consider adoption of Resolution No. 2017-09-____, Resolution to Further Amend the 2016 Budget (enclosure).
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- D. Ratify engagement of Hiratsuka & Associates L.L.P. to prepare the 2016 Audit, for an amount not to exceed \$4,000.00 (enclosure).
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- E. Review and consider approval of 2016 Audit and authorize execution of Representations Letter (enclosure – draft audit).
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- F. Conduct Public Hearing to consider amendment of the 2017 Budget. Consider adoption of Resolution No. 2017-09-____, Resolution to Amend the 2017 Budget (enclosure).
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- G. Conduct Public Hearing on the proposed 2018 Budget and consider adoption of Resolution No. 2017-09-____ to Adopt Budget and Appropriate Sums of Money, and Resolution No. 2017-09-____ to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget, and budget resolutions).

1. Discuss and consider adoption of Resolution No. 2017-09-____, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3 (enclosure).

- H. Authorize District Counsel or District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
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- I. Discuss and consider engagement of Hiratsuka & Associates, L.L.P. to prepare the 2017 Audit, for an amount not to exceed \$ _____ (enclosure).
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III. LEGAL MATTERS

- A. Review and consider adoption of Resolution No. 2017-09-____, Resolution Calling a Regular Election for Directors on May 8, 2018 (enclosure).
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- B. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2018 (District Transparency Notice).

- C. Review and consider approval of Verification of Construction Related Expenses dated _____ prepared by EVO Consulting Services, Inc., and consider acceptance of \$ _____ in verified public infrastructure costs. (to be distributed).

- D. Discuss issuance of taxable note. Authorize any necessary actions in connection therewith.

IV. OTHER BUSINESS

V. ADJOURNMENT