

NOTICE OF SPECIAL MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Tuesday, September 21, 2017 at the hour of 1:00 p.m. at the offices of Sterling Ranch Development Company, 1805 Shea Center Drive, Highlands Ranch, Colorado 80129.

At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board.

The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

By: /s/ Chuck Reid
Manager

**DOMINION WATER & SANITATION DISTRICT
SPECIAL MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: September 21, 2017 – Thursday

****Please note the date & location change****

Time: 1:00 p.m.

Location: Sterling Ranch Development Company
1805 Shea Center Drive
Suite 260 (conference room)
Highlands Ranch, CO 80129

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Approve of Claims Totaling \$273,559.25, Represented by Check Numbers 772, 773, 876 through 878 and 902 through 921 (enclosed)
 - B. Review and Consider Approval of Minutes of the August 15, 2017 Work Session, Minutes of the August 15, 2017 Regular Meeting, and Minutes of the August 29, 2017 Special Meeting (enclosed)
 - C. Review and Approve Trustee of Project Fund Disbursement Requests No. 11 and No. 12 (enclosed)_____

6. MANAGERS REPORT (Provaznik)

- A. Administrative Matters
 - 1) Office Space
 - 2) Other
 - B. Customer Service Matters
 - 1) Other
 - C. Utility Matters
 - 1) Water
 - 2) Wastewater
 - 3) Other
 - D. Partnership Matters
 - E. District Leadership Matters
 - F. Other
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7. LEGAL MATTERS (McGeady Becher)

DISTRICT

- A. Discuss the status of Purchase and Sale Agreement (Water Rights) between the District and Rex Motors, Inc. (for the Red Hill Ranch Water Rights) (enclosed) ADJOURN TO EXECUTIVE SESSION, IF NECESSARY

- B. Review and Consider Approval of Intergovernmental Agreement for the Financing, Design and Construction of the Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP (enclosed)

- C. Review and Consider Approval of Construction Disbursement Agreement by and between the District, the Sterling Ranch Community Authority Board, UMB Bank, n.a., and CliftonLarsonAllen LLP (to be distributed)

Dominion Water & Sanitation District

Agenda – September 21, 2017

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- D. Review and Consider Approval of First Amended and Restated Water, Wastewater and Stormwater Intergovernmental Agreement (For Service to Sterling Ranch) by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and the Sterling Ranch Community Authority Board (enclosed).
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- E. Review and Consider Approval of the Fourth Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 1 by and between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, Dominion Water & Sanitation District, Roxborough Water & Sanitation District, and the Board of County Commissioners of the County of Douglas (enclosed).
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- F. Discuss and consider approval of matching funds for South Metro Water Supply Authority – sponsored CWCB Colorado Water Plan grant to study bringing renewable water supplies to small, northwest Douglas County Communities.
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- G. Review and consider approval of Exclusive Tenant Listing contract between the District and Fuller Real Estate. (enclosed)
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- H. Review and consider approval of Amended, Extended and Restated Agreement for Wasteload Allocation Transfer between the District and Sacred Heart Jesuit Retreat House Corporation (enclosed).
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- I. Review and consider approval of Waiver of Conflict of Interest – Consultation, Disclosure, Informed Consent regarding representation by Brownstein Hyatt Farber Schreck, LLP of the District, the Sterling Ranch Community Authority Board, Sterling Ranch, LLC and Sterling Ranch Development Company (enclosed).

WATER ACTIVITY ENTERPRISE

- J. Review and Consider Approval of the Transfer of the Hock Hocking Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement (to be distributed at meeting)

- K. Review and consider approval of Garney Construction for construction control system and pipeline connecting Roxborough Water Treatment Plant to Low Zone Tank (enclosed)

WASTEWATER ACTIVITY ENTERPRISE

- L. Other

8. EXECUTIVE SESSION (if needed)

9. FINANCIAL MATTERS (CliftonLarsonAllen)

- A. Other

10. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

A. Year to Date Contractor and/or Project Costs

B. Work Order Summary Sheet

C. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Black & Veatch Corporation:

1. Work Order No. 4, for Precipitation Harvesting Implementation and associated preliminary design work, with a budget of \$47,000.

D. Review and Consider Approval of the Following Item Relating to the Master Service Agreement for Water Resource Engineering and Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Leonard Rice Engineers, Inc.:

1. Change Order No. 6 to Work Order No. 6, for Groundwater Planning Support associated with Hier Ranch transaction and negotiations including final easement surveys required by closing documents and dedication to the Town of Castle Rock for an increase of \$5,000 and a new total of \$66,200.

11. PUBLIC COMMENTS:

12. OTHER MATTERS:

- A. Verify Quorum for Next Regular Board Meeting, Tuesday, October 17, 2017 at 1:00 PM
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13. ADJOURNMENT:

Informational Items:

NEXT SCHEDULED BOARD MEETING
Tuesday, October 17, 2017 – 12:00 p.m.
CliftonLarsonAllen LLP; 8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111

2017 REGULAR BOARD MEETING SCHEDULE REMAINING
October 17, 2017 / November 21, 2017 / December 19, 2017

DEFERRED/PENDING ITEMS:

- Policy Stating Authorization for General Manager to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget
- Resolution Authorizing and Approving the Issuance of its Junior Limited Revenue Promissory Notes, Series 2017A, in an Approximate Principal Amount not to Exceed \$25,000,000
- Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District