

**PUBLIC NOTICE OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
DOMINION WATER & SANITATION DISTRICT**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, (the "District"), Douglas County, Colorado, will meet in regular session on Tuesday, August 15, 2017 at 1:00 p.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado. At such meeting, the Board will make a final determination to adopt a Resolution of the Board of Directors of the Dominion Water & Sanitation District authorizing and approving the issuance of its Junior Limited Revenue Promissory Notes, Series 2017A, in an approximate principal amount not to exceed \$25,000,000.

At this meeting, the Board also expects to authorize execution of all documents, instruments and certificates in connection therewith, ratify prior actions, authorize incidental actions, repeal prior inconsistent actions and take up such other business as may come before the Board. The meeting is open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

DOMINION WATER & SANITATION  
DISTRICT

By: /s/ CHUCK REID  
District Secretary

**DOMINION WATER & SANITATION DISTRICT ("DWSD")**  
**REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH**  
**WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER**  
**ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

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Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

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**Date:** August 15, 2017 – Tuesday

**Time:** 1:00 p.m.

**Location:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  
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2. Disclosure of Conflicts of Interest  
\_\_\_\_\_
3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary  
\_\_\_\_\_
4. BOARD MATTERS  
\_\_\_\_\_
5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Ratify Approval of Claims Totaling \$373,099.30, Represented by Check Numbers 772 & 773, 876, and 886 through 901 (enclosed)
  - B. Review and Consider Approval of Minutes of the July 18, 2017 Work Session and Minutes of the July 18, 2017 Regular Meeting (enclosures)
  - C. Review and Consider Acceptance of June 30, 2017 Financial Statements (enclosed)
  - D. **Ratify** Authorization and Submittal to Trustee of Project Fund Disbursement Request No. 10 (enclosed)
  - E. **Ratify** Approval of Managed Services Proposal between the District and Optimum Networking (enclosed)

- F. **Ratify** Approval of Master Service Agreement for Geotechnical Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise and A.G. Wassenaar, Inc. (enclosed)
- G. **Ratify** Approval of Work Order No. 2 for Filing 3 Relating to the Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Matrix Design Group, Inc. for the Lift Station for an Anticipated Budget of \$161,250 (enclosed)
- H. **Ratify** Approval of the Following Item Relating to the Master Service Agreement for Environmental Constraints Assessments between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and ERO Resources Corporation:
  - 1. Work Order No. 1, for Natural Resources Site Assessment; Cultural Resource File and Literature Review; Phase 1 Environmental Site Assessment Tasks; Natural Resources Assessment Report; and Project Management, Coordination, and Meetings, for an Anticipated Budget of \$22,500 (enclosed)
- I. **Ratify** Approval of Additional Engagement as Bond Counsel between the District and Greenberg Traurig, LLP Relating to Issuance of Burns Promissory Note (enclosed)
- J. **Ratify** Approval of Additional Engagement as Bond Counsel between the District and Greenberg Traurig, LLP Relating to Issuance of Promissory Notes to Sterling Ranch Development Company Entities (enclosed)
- K. **Ratify** approval of License to Survey between the District and The Chemours Company FC, LLC (enclosed)
- L. **Ratify** approval of License to Enter Upon Real Property (A Portion of Filing No. 19) between the District and Castle Rock Development Company (enclosed)

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6. GENERAL MANAGER UPDATE:

- A. Update on Office Space
- B. Other

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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS):

**DISTRICT**

- A. Review and Discuss Financial Forecast
- B. Review and Consider Adoption of a Resolution of the Board of Directors of the Dominion Water & Sanitation District Authorizing and Approving the Issuance of its Junior Limited Revenue Promissory Notes, Series 2017A, in an Approximate

Principal Amount not to Exceed \$25,000,000; Authorizing the Execution of all Documents, Instruments and Certificates in Connection Therewith, Ratifying Prior Actions, Authorizing Incidental Actions, and Repealing Prior Inconsistent Actions (enclosed)

- C. Review and Consider Approval of Engagement of Lowe, Fell & Skogg, LLC as Condemnation / Real Estate Counsel (enclosed)
- D. Review and Consider Approval of Additional Engagement as Bond Counsel/Red Hill Water Acquisition between the District and Greenberg Traurig, LLP (enclosed)
- E. Discuss and Consider Approval of Purchase and Sale Agreement between the District and Rex Motors, Inc. for the Red Hill Ranch Water Rights (to be distributed)
- F. Review and Consider Approval of Intergovernmental Agreement for the Financing, Design and Construction of the Castle Rock Pipeline Project by and between the District, the Sterling Ranch Community Authority Board, the Board of County Commissioners of Douglas County, and CliftonLarsonAllen LLP (enclosed)
- G. Review and Consider Approval of Construction Disbursement Agreement by and between the District, the Sterling Ranch Community Authority Board, the Board of County Commissioners of Douglas County, and CliftonLarsonAllen LLP (enclosed)
- H. Discuss Status of:
  - 1. Fourth Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 1 by and between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, Dominion Water & Sanitation District, Roxborough Water & Sanitation District, and the Board of County Commissioners of the County of Douglas
  - 2. Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 2 by and between Sterling Ranch Development Company, the Sterling Ranch Community Authority Board, and the Board of County Commissioners of the County of Douglas
- I. Review and Consider Approval of Employee Manual

**WASTEWATER ACTIVITY ENTERPRISE**

- J. Discuss and Consider Approval of Second Amendment to wastewater Treatment Plant and Collection System Operations Intergovernmental Agreement between the District and Roxborough Water and Sanitation District
- K. Review and Consider Approval of Second Amendment to O-Line Inceptor and Lift Station Capacity Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District (to be distributed)
- L. Review and Consider Approval to the Following Items Relating to the Master Service Agreement for Wastewater Management Consultation between the District, acting by and through its Sterling ranch Wastewater Activity Enterprise, and Tetra Tech, Inc.:
  - 1. Work Order No. 1, for As-Needed Support and Long-Term Regulatory Advocacy Issues, for an Additional Budget of \$10,000 (enclosed)
- M. Discuss Pilot Project

**WATER ACTIVITY ENTERPRISE**

- N. Discuss Pipeline Selection Shortlist and Authorize any Necessary Actions in Connection Therewith
- O. Review and Consider Approval of Second Amendment to Water Distribution System Operations Intergovernmental Agreement between the District and Roxborough Water and Sanitation District (to be distributed)
- P. Review and Consider Approval of Transfer of the Hier Water Rights to the Town of Castle Rock, Pursuant to the 700 Farming Agreement
- Q. Review and Consider Approval of the Transfer of the Hock Hocking Water Rights to the City of Aurora, Pursuant to the Aurora 250 Trade Agreement

**STERLING RANCH WATER ACTIVITY ENTERPRISE AND STERLING RANCH**

**WASTEWATER ACTIVITY ENTERPRISE**

- A. Review and consider approval of First Amended and Restated Water, Wastewater and Stormwater Intergovernmental Agreement (For Service to Sterling Ranch) by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and the Sterling Ranch Community Authority Board (enclosed).

- B. Review and consider approval of First Amendment to Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and Matrix Design Group, Inc. (enclosed).
  - C. Review and consider approval of First Amendment to Master Service Agreement for Environmental Constraint Assessments by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and ERO Resources Corporation (to be distributed).
  - D. Review and consider approval of First Amendment to Master Service Agreement for Water Supply Planning Services by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and JLD Consulting, LLC (to be distributed).
  - E. Review and consider approval of First Amendment to Master Service Agreement for Water Resource Engineering and Planning by and between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and Leonard Rice Engineers, Inc. (to be distributed).
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8. UTILITY MATTERS:

- A. Discuss Status of Wastewater Treatment Facility Operations
    - 1. Discuss Potential Upgrades to Wastewater Treatment Plant
    - 2. Discuss Modifications to Roxborough Operations Agreement
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9. FINANCIAL MATTERS:

- A. Year-to-Date Contractor and/or Project Costs
  - B. Other
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10. CONSULTANT AGREEMENTS AND WORK ORDERS/ CHANGE ORDERS:

- A. Review and Consider Approval of the Following Item Relating to the Master Service Agreement between the District, acting by and through its Sterling Ranch Water and Wastewater Activity Enterprises, as the Owner, and JLD Consulting, LLC:

1. Work Order No. 3 for West Side Water Supply Planning and Development for an Anticipated Budget of \$50,000 (enclosed)
- B. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water and Wastewater Activity Enterprises, and Black & Veatch Corporation:
  1. Work Order No. 2 for Potable Water Model Update, Waster Source Analysis, and General Engineering Services, for an Anticipated Budget of \$36,000 (enclosed)
  2. Work Order No. 3 for Tank Design for an Anticipated Budget of \$ [REDACTED] (enclosed)
- C. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Water Resource Engineering and Planning between the District, acting by and through its Sterling Ranch Water and Wastewater Activity Enterprises, and Leonard Rice Engineers, Inc.:
  1. Change Order No. 6 to Work Order No. 1 for \$25,000
  2. Change Order No. 3 to Work Order No. 4 for \$5,000
  2. Change Order No. 1 to Work Order No. 17 \$10,000
  3. Change Order No. 6 to Work Order No. 3 for \$15,000
  4. Change Order No. 6 to Work Order No. 5 for \$30,000
- D. Review and Consider Approval of Amended and Restated Master Service Agreement for Water Resources-Related Planning between the District, acting by and through its Sterling Ranch Water and Wastewater Activity Enterprises, and Element Water Consulting, Inc. ("Amended MSA with Element"): (to be distributed)
  1. Review and Consider Approval of Work Order No. 5 to the Amended MSA with Element for Water Resource Planning, for an Anticipated Budget of \$8,500 (enclosed)
- E. Review and Consider Approval of the Following Items Relating to the Master Service Agreement for Wastewater Management Consultation and Regulatory Support Professional Engineering Services between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Tetra Tech, Inc.:
  1. Work Order No. [REDACTED] for Wastewater Master Planning, for an Anticipated Budget of \$ [REDACTED] (enclosed)

11. PUBLIC COMMENTS:

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12. MANAGEMENT MATTERS:

- A. Discuss and Consider a Policy Stating Authorization for Mary Kay Provaznik to Approve and Execute Work Orders and Change Orders within the Board Approved Project Budget between the District and Contractors
  - B. Discuss Quorum for Next Regular Board Meeting to be Held Tuesday, September 19, 2017 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111
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13. ADJOURNMENT:

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**  
Tuesday, September 19, 2017 – 1:00 p.m.  
CliftonLarsonAllen LLP; 8390 E. Crescent Pkwy., Suite 500  
Greenwood Village, CO 80111

**2017 REGULAR BOARD MEETING SCHEDULE REMAINING**  
September 19, 2017 / October 17, 2017  
November 21, 2017 / December 19, 2017

DEFERRED/PENDING ITEMS: