

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, May 16, 2017 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: May 16, 2017 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Consider Approval of Unaudited Financial Statements as of March 31, 2017 (enclosed)
 - B. Review and Ratify Approval of Claims Totaling \$_____, Represented by Check Numbers _____ through _____ (enclosed)
 - C. Review and Consider Approval of Minutes of the April 18, 2017 Regular Meeting and Minutes of the April 18, 2017 Work Session (enclosures)
 - D. **Ratify** Authorization and Submittal to Trustee of Project Fund Disbursement Request No. 7 (enclosed)

- D. **Ratify** Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Leonard Rice Engineers, Inc.:
1. Change Order No. 5 to Work Order No. 1 for Second Quarter Services Associated with Project Administration and General Consultation (2017) for an Increase in Budgeted Amount of \$5,000, for a New Total Amount of \$65,500.00 (enclosed)
 2. Change Order No. 5 to Work Order No. 3 for 2017 PD Platting (water supply planning) for an Increase in Budgeted Amount of \$25,000, for a New Total Amount of \$170,000 (enclosed)
 3. Change Order No. 5 to Work Order No. 5 for 2017 Water Right Acquisition Support for 250AF IGA with Aurora for an Increase in Budgeted Amount of \$30,000, for a New Total Amount of \$55,000 (enclosed)
 4. Change Order No. 4 to Work Order No. 6 for 2017 Groundwater Planning Support – HIER Ranch Survey and Deed Support for an Increase in Budgeted Amount of \$1,500, for a New Total Amount of \$56,000 (enclosed)
 5. Change Order No. 5 to Work Order No. 6 for 2017 Groundwater Planning Support – HIER Ranch Transaction and United Planning for an Increase in Budgeted Amount of \$5,000, for a New Total of \$61,000 (enclosed)
 6. Change Order No. 2 to Work Order No. 10 for 2017 Field Maintenance and Data Collection for an Increase in Budgeted Amount of \$8,000, for a New Total of \$21,000 (enclosed)
 7. Change Order No. 2 to Work Order No. 11 for 2017 Annual Report Development for an Increase in Budgeted Amount of \$7,000, for a New Total of \$19,000 (enclosed)
 8. Work Order No. 17 for 2017 Westside Water Supply Planning and Water Rights for an Anticipated Budget Amount of \$20,000 (enclosed)
- E. **Ratify** Approval of 2016 Annual Report and it's submission (enclosed)
- F. **Ratify** Approval of the Following Document(s) Related to the Master Service Agreement for the Purpose of Owner's Representation Services on Castle Rock – Sterling Ranch Pipeline Construction between the District and Bambei Engineering Services:
1. Work Order No. 1 for Engineering Services for an Anticipated Budget Amount of \$30,000 (enclosed)
- G. **Ratify** Approval of the Following Document(s) Related to the Master Service Agreement for Program Management Support, Master Planning and Design Support for Sterling Ranch Master Community between the District and Matrix Design Group, Inc.:
1. Work Order No. 1 for Dominion Raw Water Line Conceptual Design and Hydraulic Modeling for an Anticipated Budget of \$200,000 (enclosed)
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6. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

STERLING RANCH WATER ACTIVITY ENTERPRISE:

- A. Review and Consider Approval of Intergovernmental Water Infrastructure Cost Sharing, Design, Construction and Capacity Allocation Agreement between the District, Acting by and through its Sterling Ranch Water Activity Enterprise, and the Town of Castle Rock (AKA: Outer Marker) (draft enclosed)

- B. Discuss Status of Contract Negotiations Regarding Red Hill Water Rights Acquisition

STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

7. UTILITY MATTERS

- C. Discuss Status of Wastewater Treatment Facility Operations

8. FINANCIAL MATTERS

- A. Year-to-Date Contractor and/or Project Costs (enclosed)

- C. Conduct Public Hearing to Consider Amending the 2016 Budget; Consider Adoption of Resolution No. 2017-05-__ Amending the 2016 Budget (enclosures)

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Regular Board Meeting to be Held Tuesday, June 20, 2017 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111

11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, June 20, 2017 – 1:00 p.m.

CliftonLarsonAllen LLP

8390 E. Crescent Pkwy., Suite 500

Greenwood Village, CO 80111

2017 REGULAR BOARD MEETING SCHEDULE REMAINING

June 20, 2017

July 18, 2017 / August 15, 2017

September 19, 2017 / October 17, 2017

November 21, 2017 / December 19, 2017

DEFERRED/PENDING ITEMS: