

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Tuesday, March 21, 2017 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Chuck Reid, Secretary	N/A

Date: March 21, 2017 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS
 - A. Discuss Authorization for Execution of Work Orders, LAPs, and Change Orders That Have Been Previously Appropriated

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Ratify Approval of a Claims Totaling \$908,342.59, Represented by Check Numbers 599, and 774 through 794 (enclosed)

- B. Review and Consider Approval of Minutes of February 21, 2017 Regular Meeting, and Minutes of February 21, 2017 Work Session (enclosures)
 - C. **Ratify** Authorization and Submittal to Trustee of Project Fund Disbursement Request No. 4 (enclosed)
 - D. **Ratify** Approval of Partial Vacation of Easement [Detention Pond] – 23A (enclosed)
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6. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT:

- A. Status of Acceptance by District of Infrastructure
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- B. Discuss and Consider Authorization of Individual or Committee for Potential Hiring of District Staff (to be distributed)
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STERLING RANCH WATER ACTIVITY ENTERPRISE:

- C. Review and Consider Approval of Intergovernmental Water Infrastructure Cost Sharing, Design, Construction and Capacity Allocation Agreement between the District, Acting by and through its Sterling Ranch Water Activity Enterprise, and the Town of Castle Rock (AKA: Outer Marker) (to be distributed)
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- D. Discuss and Consider Approval of Purchase and Sale Agreement for 106 Acre-Feet of Water between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Hock Hocking Mineral Company, LLC (to be distributed)
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- E. Discuss and Consider Approval of Amendment to Hier Non-Tributary Water Rights Option Agreement (to be distributed)

- F. Status Update on Water Right Purchase Agreement between the District and Joy S. Burns

- G. Discuss Recommendation for Pipeline Alignment from Castle Rock to Sterling Ranch

STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- H. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik

1. Discuss Engagement of Sanitary Engineer and Review Scope of Work (to be distributed)

- I. Discuss Potential Operations Intergovernmental Agreement between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District

7. UTILITY MATTERS

- A. Director Report / Mary Kay Provaznik

8. FINANCIAL MATTERS

- A. Review and Consider Approval of 2016 Audit Engagement Letter between the District and Haynie & Co. (enclosed)

- B. Review and Consider Approval of Cash Access Addendum between the District and CliftonLarsonAllen LLP (enclosed)

- C. Summary of Work Orders / LAPs / Change Orders under Master Service Agreements

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Regular Board Meeting to be Held Tuesday, April 18, 2017 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111

11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING
Tuesday, April 18, 2017 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111

2017 REGULAR BOARD MEETING SCHEDULE

April 18, 2017

May 16, 2017 / June 20, 2017

July 18, 2017 / August 15, 2017

September 19, 2017 / October 17, 2017

November 21, 2017 / December 19, 2017

DEFERRED/PENDING ITEMS:

- A. Status of WISE Project
- B. Status of Start-Up of Lift Station and Force Main - Wastewater Treatment Plant
- C. Review and Consider Approval of Master Service Agreement for Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and PCS Group, Inc.