

**NOTICE OF SPECIAL MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Tuesday, January 17, 2017 at the hour of 2:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Chuck Reid  
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")  
SPECIAL MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH  
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER  
ACTIVITY ENTERPRISE

**Board of Directors:**

**Term Expires:**

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Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Denise Denslow, Secretary	N/A

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**Date:** January 17, 2017 – Tuesday  
**Time:** 2:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  

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2. Disclosure of Conflicts of Interest  

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3. Review and Approve Agenda and Meeting Location  

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4. Acknowledge Resignation of Denise Denslow as Secretary and Appoint Chuck Reid as Secretary  

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5. BOARD MATTERS  

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6. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Ratify Approval of a Claim Totaling \$1,621,378.90, Represented by Check Numbers 721 through 743, and 748 through 749 (enclosed)

- B. Review and Consider Approval of Minutes of December 1, 2016 Special Meeting, Minutes of December 20, 2016 Regular Meeting, and Minutes of December 20, 2016 Work Session (enclosures)
  - C. Review and Consider Ratifying Authorization and Submittal to Trustee of Project Fund Disbursement Request No. 1
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7. UTILITY MATTERS

- A. Director Report / Mary Kay Provaznik
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8. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

**DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- A. None

**DISTRICT:**

- B. None
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**STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:**

- C. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant
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- D. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik

- 1. Discuss and Consider Approval(s) Relating to the Transport of Sludge from Centennial Water & Sanitation District for System Start-Up
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**STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- E. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

Leonard Rice (before approval of items listed below):

WO #	WO/CO Budget	LAP #'s Approved	Authorized LAP \$	Remaining WO \$
16	N/A	N/A	N/A	N/A

- 1. Work Order No. 16 for 2016 Strategic Water Supply Planning for an Anticipated Budget of \$40,000 (enclosed)
  - a. LAP No. 1 under Work Order No. 16 for 2016 Strategic Water Supply Planning for an Amount Not to Exceed \$20,000 (enclosed)

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- F. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

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- G. Discuss and Consider Approval of Water Right Purchase Agreement between the District and Joy S. Burns (to be distributed)

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9. FINANCIAL MATTERS

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10. PUBLIC COMMENTS

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11. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Regular Board Meeting to be Held Tuesday, February 21, 2017 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111
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12. ADJOURNMENT

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**  
Tuesday, February 21, 2017 – 1:00 p.m.  
CliftonLarsonAllen LLP  
8390 E. Crescent Pkwy., Suite 500  
Greenwood Village, CO 80111

**2017 REGULAR BOARD MEETING SCHEDULE**

February 21, 2017  
March 21, 2017 / April 18, 2017  
May 16, 2017 / June 20, 2017  
July 18, 2017 / August 15, 2017  
September 19, 2017 / October 17, 2017  
November 21, 2017 / December 19, 2017

**DEFERRED ITEMS:**

- A. Report on Status of WISE Agreement  
1. Discuss Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District
- B. Amendment to Rules and Regulations