

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, December 20, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Denise Denslow, Secretary	N/A

Date: December 20, 2016 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and Ratify Approval of a Claim Totaling \$1,981,026.39, Represented by Check Numbers 595, and 697 through 720 (enclosed)
- B. Review and Consider Approval of Minutes of November 15, 2016 Regular Meeting (enclosed)

6. UTILITY MATTERS

- A. Director Report / Mary Kay Provaznik

7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

- A. None

DISTRICT:

- B. Discuss Status of the District's Tap Fee Revenue Bonds

STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- C. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant

- D. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik

STERLING RANCH WATER ACTIVITY ENTERPRISE:

- E. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

Leonard Rice (before approval of items listed below):

WO #	WO/CO Budget	LAP #'s Approved	Authorized LAP \$	Remaining WO \$
1	\$50,500	1,2,3,4,5,6,7,8,9,10	\$50,500	\$0.00
3	\$95,000	1,2,3,4,5,6	\$95,000	\$0.00

6	\$50,000	1,2,3,4,5,6	\$50,000	\$0.00
14	\$35,000	1,2	\$30,000	\$5,000
16	N/A	N/A	N/A	N/A

1. Work Order No. 16 for 2016 Strategic Water Supply Planning for an Anticipated Budget of \$40,000 (enclosed)
 - a. LAP No. 1 under Work Order No. 16 for 2016 Strategic Water Supply Planning for an Amount Not to Exceed \$20,000 (enclosed)
2. Change Order No. 3 to Work Order No. 1 for Fourth Quarter Services Associated with Project Administration and General Consultation for an Increase in Budgeted Amount by \$5,000, for a Total Amount of \$55,500 for Work Order No. 1 (enclosed)
 - a. LAP No. 11 to Work Order No. 1 for Project Administration and General Consultation (11/26/16 to 1/25/17) for an Amount Not to Exceed \$5,000 (enclosed)
3. Change Order No. 3 to Work Order No. 3 for Fourth Quarter Services Associated with Water Supply Planning for an Increase in Budgeted Amount by \$25,000, for a Total Amount of \$120,000 for Work Order No. 3 (enclosed)
 - a. LAP No. 7 to Work Order No. 3 for PD Platting (Water Supply Planning) (11/26/16 to 1/25/17) for an Amount Not to Exceed \$25,000 (enclosed)
4. Change Order No. 2 to Work Order No. 6 for 2016 Groundwater Planning Support – Hier Well Field Planning and Negotiations with the Town of Castle Rock for an Increase in Budgeted Amount by \$2,000 for a Total Amount of \$52,000 for Work Order No. 6 (enclosed)
 - a. LAP No. 7 to Work Order No. 6 for 2016 Groundwater Planning Support – Hier Well Field Planning and Negotiations with the Town of Castle Rock for an Amount Not to Exceed \$2,000 (enclosed)
5. LAP No. 3 to Work Order No. 14 for 2016 Water Right for Rainwater Capture – Regional Factor Development for an Amount Not to Exceed \$5,000 (enclosed)

I. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

8. FINANCIAL MATTERS

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Regular Board Meeting to be Held Tuesday, January 17, 2017 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 500, Greenwood Village, CO 80111

Informational Items:

- Letter from Douglas County waiving the need for a Service Plan Amendment

NEXT SCHEDULED BOARD MEETING
Tuesday, January 17, 2017 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Suite 500
Greenwood Village, CO 80111

2017 REGULAR BOARD MEETING SCHEDULE
January 17, 2017 / February 21, 2017
March 21, 2017 / April 18, 2017
May 16, 2017 / June 20, 2017
July 18, 2017 / August 15, 2017
September 19, 2017 / October 17, 2017
November 21, 2017 / December 19, 2017

DEFERRED ITEMS:

- A. Report on Status of WISE Agreement
1. Discuss Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District
- B. Amendment to Rules and Regulations