

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, August 16, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

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| Harold R. Smethills, President | May 2020 |
| James Yates, Treasurer | May 2018 |
| Jeffrey Clark LaForte, Assistant Secretary | May 2018 |
| Jack Hilbert, Assistant Secretary | May 2020 |
| James A. Taylor, Assistant Secretary | May 2018 |
| Denise Denslow, Secretary | N/A |

Date: August 16, 2016 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and Ratify Approval of Claims Totaling \$974,200.00, Represented by Check Numbers 548 through 549; Claims Totaling \$46,940.00, Represented by Check Numbers 591 through 592; and Claims Totaling \$245,086.73, Represented by Check Numbers 618 through 639 (enclosed)

- B. Review and Consider Approval of Minutes of July 19, 2016 Regular Meeting (enclosed)
- C. Ratify Approval of Town of Castle Rock / Dominion Water and Sanitation District Canyons Pipeline Capacity License Agreement between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and the Town of Castle Rock Water Enterprise
- D. Approve Payment of Director Fees to All Directors in Attendance at the August 16, 2016 Regular Meeting (enclosed)
- E. Review and Consider Approval of Unaudited Financial Statements as of June 30, 2016 (enclosed)
- F. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Wastewater Engineering and Planning between the District (acting by and through its Sterling Ranch Wastewater Activity Enterprise) and Kennedy/Jenks Consultants, Inc.:
 - 1. Change Order No. 1 to Work Order No. 1 for Startup of Existing Chatfield Water Reclamation Facility, for an Increase in the Budgeted Amount of \$134,247 and a New Term Expiration of 3/31/17, for a New Total of \$195,247 for Work Order No. 1 (enclosed)
- G. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Owner's Representative Engineering Services between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Black & Veatch Corporation:
 - 1. Change Order No. 1 to Work Order No. 2 for Task 2000 – Raw Water System Master Plan, for an Increase of Budgeted Amount of \$10,000, for a New Total of \$66,010 for Work Order No. 2 (enclosed)
 - 2. Change Order No. 1 to Work Order No. 3 for Extension of Previously Approved General Engineering Services, for an Increase of the Budgeted Amount of \$25,000, for a New Total of \$50,000 for Work Order No. 3 (enclosed)
- H. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. Change Order No. 1 to Work Order No. 5 for 2016 Water Right Acquisition Support for 250AF IGA with Aurora, for an Increased Amount of \$5,000, for a New Total of \$10,000 for Work Order No. 5 (enclosed)
2. Change Order No. 1 to Work Order No. 9 for 2015 Lysimeter Repair, for an Increased Amount of \$3,400, for a New Total of \$17,600 for Work Order No. 9 (enclosed)
3. Change Order No. 1 to Work Order No. 10 for 2016 Field Maintenance and Data Collection, for an Increased Amount of \$7,000, for a New Total of \$13,000 for Work Order No. 10 (enclosed)
4. Change Order No. 1 to Work Order No. 11 for 2016 Annual Report Development, for an Increased Amount of \$6,000, for a New Total of \$12,000 for Work Order No. 11 (enclosed)

6. UTILITY MATTERS

7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

A.

DISTRICT:

B.

STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- C. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant
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- D. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik
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STERLING RANCH WATER ACTIVITY ENTERPRISE:

- E. Review and Consider Approval of the Following Documents Relating to the Master Service Agreement for Water Supply Planning Services between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and JLD Consulting, LLC:

1. LAP No. 4 to Work Order No. 1 for Sterling Ranch West Side Water Supply Planning and Development, for an Amount Not to Exceed \$10,000 (enclosed)
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- F. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. LAP No. 2 to Work Order No. 14 for 2016 Water Right for Rainwater Capture – Regional Factor Development, in the Amount Not to Exceed \$25,000 (enclosed)
2. Change Order No. 1 to Work Order No. 1 for 2016 Project Administration and General Consultation, for an Increase in Budgeted Amount of \$35,500, for a New Total of \$45,500 for Work Order No. 1 (enclosed)
3. Change Order No. 1 to Work Order No. 3 for 2016 PD Platting (Water Supply Planning), for an Increase in Budgeted Amount of \$70,000, for a New Total of \$85,000 for Work Order No. 3 (enclosed)

4. Change Order No. 1 to Work Order No. 4 for 2016 Water Operations Model (Modeling), for an Increase in Budgeted Amount of \$80,000, for a New Total of \$102,100 for Work Order No. 4 (enclosed)
5. Change Order No. 1 to Work Order No. 6 for 2016 Hier Well Field Planning and Negotiations with the Town of Castle Rock, for an Increase in Budgeted Amount of \$25,000, for a New Total of \$50,000 for Work Order No. 6 (enclosed)

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- G. Review and Consider Approval of 2016 Sterling Ranch Precipitation Harvesting Pilot Study Annual Report Submitted to the Colorado Water Conservation Board and the Colorado Division of Water Resources by Leonard Rice Engineers, Inc. on Behalf of the Dominion Water and Sanitation District (enclosed)

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- H. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

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- I. Discuss and Consider Approval of Amended and Restated Purchase Agreement (ARS Reservoir Site) between the District and ARS Sand & Gravel Co., LLC

8. FINANCIAL MATTERS

- A. Consider Approval of 2015 Audit and Authorize Execution of Representations Letter / Presentation by Haynie & Company – Ty Holman (enclosed)

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Consider Authorizing District Funds to Send Director Taylor and Director Hilbert to the SDA Conference at Breckenridge, Colorado on September 21-23 to Represent the District
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- B. Confirm Quorum for Next Board Meeting to be Held Tuesday, September 20, 2016 at 1:00 p.m. On Site in Sterling Ranch at the Mortenson Construction Trailer, 9350 N. Roxborough Park Rd., Littleton, CO 80125
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11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, September 20, 2016 – 1:00 p.m.
Sterling Ranch Building Site
Mortenson Construction Trailer
9350 N. Roxborough Park Rd.
Littleton, CO 80125

2016 REGULAR BOARD MEETING SCHEDULE

Tuesday, September 20, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016

DEFERRED ITEMS:

- A. Report on Status of WISE Agreement
1. Discuss Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District
- B. Amendment to Rules and Regulations