

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, July 19, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
James A. Taylor, Assistant Secretary	May 2018
Denise Denslow, Secretary	N/A

Date: July 19, 2016 – Tuesday

Time: 1:00 p.m.

Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Ratify Approval of Claims Totaling \$16,823.77, Represented by Check Numbers 545 through 547, and Claims Totaling \$1,294,252.91, Represented by Check Numbers 590 through 617 (enclosed)

- B. Review and Consider Approval of Minutes of June 10, 2016 Special Meeting, Minutes of June 16, 2016 Continued Special Meeting, Minutes of June 21, 2016 Regular Meeting, and Minutes of July 7, 2016 Special Meeting (enclosures)
 - C. Approve Payment of Director Fees to All Directors in Attendance at the July 7, 2016 Special Meeting and the July 19, 2016 Regular Meeting
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6. UTILITY MATTERS

- A. Discuss Talking Points for Community Regarding Rates / Mary Kay Provaznik to Present
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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

- A.
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DISTRICT:

- B. Discuss and Consider Action Items Related to Financing of Capital Improvements
 - 1. Review and Consider Ratifying Approval of Proposal for Sterling Ranch Market Study Full Update / Add-on and CMA Analysis between the District and Metrostudy (enclosed)
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- C. Discuss and Consider Approval of Service Agreement with Porter Wharton for Consulting Services (to be distributed at the meeting)
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STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- D. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant

- E. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik

STERLING RANCH WATER ACTIVITY ENTERPRISE:

- F. Review and Consider Approval of Intergovernmental Agreement for Water Service between Dominion Water and Sanitation District, Acting in Its Capacity as a Water Activity Enterprise and the Town of Castle Rock Acting through the Town of Castle Rock Water Enterprise (enclosed)

- G. Discuss and Consider Approval of Canyons Pipeline Lease Purchase Agreement with the Town of Castle Rock (to be distributed at the meeting)

- H. Review and Consider Approval of the Following Documents Relating to the Master Service Agreement for Water Resources-Related Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Element Water Consulting, Inc.:

1. Change Order No. 1 to Work Order No. 1 for Project Administration and Preliminary Project Development for an Increase of \$13,800 (enclosed)
2. Change Order No. 1 to Work Order No. 2 for District Regulations for an Increase of \$40,000 (erroneously approved on 6-21-16 as Work Order No. 2) (enclosed)
3. Change Order No. 1 to Work Order No. 3 for Permitting for an Increase of \$60,000 (enclosed)

4. Change Order No. 1 to Work Order No. 4 for Water Demand Management for an Increase of \$40,000 (erroneously approved on 6-21-16 as Work Order No. 4) (enclosed)

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- I. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. LAP No. 8 under Work Order No. 1 for Project Administration and General Consultation (05/26/16 to 7/25/16) for an Amount Not to Exceed \$6,000 (enclosed)
2. LAP No. 7 under Work Order No. 4 for Water Operations Model for an Amount Not to Exceed \$21,000 (enclosed)

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- J. Review and Consider Approval of 2016 Sterling Ranch Precipitation Harvesting Pilot Study Annual Report Submitted to the Colorado Water Conservation Board and the Colorado Division of Water Resources by Leonard Rice Engineers, Inc. on Behalf of the Dominion Water and Sanitation District (enclosed)

8. FINANCIAL MATTERS

- A. Discuss Status of 2015 Audit

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Board Meeting to be Held Tuesday, August 16, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP
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11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, August 16, 2016 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2016 REGULAR BOARD MEETING SCHEDULE

Tuesday, August 16, 2016
Tuesday, September 20, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016

DEFERRED ITEMS:

- A. Report on Status of WISE Agreement
1. Discuss Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District
- B. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option
- C. Discuss and Consider Approval of Amended and Restated Purchase Agreement (ARS Reservoir Site) between the District and ARS Sand & Gravel Co., LLC