

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, June 21, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2020
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2020
Vacant, Assistant Secretary	May 2020
Denise Denslow, Secretary	N/A

Date: June 21, 2016 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

2. Disclosure of Conflicts of Interest

3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

4. BOARD MATTERS

5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Ratify Approval of Claims Totaling \$978,953.15, Represented by Check Numbers 568 through 590, and Claim Totaling \$2,300.00, Represented by Check Number 546, (check numbers 547 through 549 are with the President for use in time sensitive situations) (enclosed)

- B. Review and Consider Approval of Minutes of May 17, 2016 Regular Meeting, Minutes (enclosed)
 - C. Approve Payment of Director Fees to All Directors in Attendance at the May 5, 2016 Special Meeting, June 16, 2016 Continued Special Meeting, and June 21, 2016 Regular Meeting
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6. UTILITY MATTERS

- A. Discuss and Consider Adoption of Water, Wastewater and Storm Drainage Rates, Fees and Charges Related Rules and Regulations (to be distributed)
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- B. Risk Assessment Report Addressing Options for Possible Failures for Core Water, Wastewater Systems, etc. / Ms. Provaznik and Director Hilbert
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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

- A. Discuss Status and, if Necessary, Consider Ratification of First Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 1 between Sterling Ranch Development Company, Sterling Ranch Community Authority Board, Dominion Water & Sanitation District (acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, Roxborough Water and Sanitation District, and the Board of County Commissioners of the County of Douglas, Relating to the Completion of the Improvements, the Landscape and Park Improvements, the Wholesale Water and Wastewater Improvements, and the Water Treatment Improvements, Associated with the Subdivision (to be distributed)
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DISTRICT:

- B. Discuss and Consider Action Items Related to Financing of Capital Improvements

- C. Discuss and Consider Approval of Service Agreement with Porter Wharton for Consulting Services

- D. Discuss and Consider Independent Contractor Agreement for General Manager Services

STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- E. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant

- F. Wastewater Treatment Plant: Systems and Operations Contract Implementation for Ongoing Expenses / Mary Kay Provaznik

- G. Review and Consider Approval of Intergovernmental Agreement for Water Service between Dominion Water and Sanitation District, Acting in Its Capacity as a Water Activity Enterprise and the Town of Castle Rock Acting Through the Town of Castle Rock Water Enterprise (enclosed)

- H. Review and Consider Approval of Intergovernmental Water Infrastructure Construction and Purchase and Sale Agreement (Castle Rock to Roxborough Line) by and between the City of Aurora, acting by and through its Utilities Enterprise, and the District, Acting by and through its Sterling Ranch Water Activity Enterprise (enclosed)
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STERLING RANCH WATER ACTIVITY ENTERPRISE:

- I. Ratify Approval of the Following Documents Relating to the Master Service Agreement for Water Supply Planning Services between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and JLD Consulting, LLC:
1. LAP No. 2 under Work Order No. 1 for Sterling Ranch West Side Water Supply Planning and Development for an Amount Not to Exceed \$10,000 (enclosed)
 2. LAP No. 3 under Work Order No. 1 for Sterling Ranch West Side Water Supply Planning and Development – Santa Fe Corridor for an Amount Not to Exceed \$8,000 (enclosed)
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- J. Review and Consider Approval of the Following Documents Relating to the Master Service Agreement for Water Resources-Related Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Element Water Consulting, Inc.:
1. Work Order No. 1 for Project Administration and Preliminary Project Development for an Anticipated Work Order Budget of \$13,800 (enclosed)
 2. LAP No. 5 under Work Order No. 1 for Project Administration and Preliminary Project Development for an Amount Not to Exceed \$5,800 (enclosed)
 3. Work Order No. 2 for District Regulations for an Anticipated Work Order Budget of \$40,000 (enclosed)
 4. LAP No. 5 under Work Order 2 for District Regulations in an Amount Not to Exceed \$10,000 (enclosed)

5. Work Order No. 3 for Permitting for an Anticipated Work Order Budget of \$60,000 (enclosed)
 6. LAP No. 5 under Work Order No. 3 for Permitting in an Amount Not to Exceed \$20,000 (enclosed)
 7. Work Order No. 4 for Water Demand Management for an Anticipated Work Order Budget of \$40,000 (enclosed)
 8. LAP No. 5 under Work Order No. 4 for Water Demand Management for an Amount Not to Exceed \$15,000 (enclosed)
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- K. Discuss Water Diversion and Delivery Contract with Lawrence Construction Company
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- L. Report on Status of WISE Agreement

1. Discuss Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District
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- M. Discuss Implementation of the Chatfield Valley Water Supply Framework
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- N. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. LAP No. 4 under Work Order No. 3 for PD Platting (Water Supply Planning) (2-26-16 to 5-25-16) for an Amount Not to Exceed \$30,000 (enclosed)
2. Work Order No. 15, for 2016 Rainwater Implementation, for an Anticipated Budget of \$25,000 (enclosed)

3. LAP No. 1 under Work Order No. 15, for 2016 Rainwater Implementation, for an Amount Not to Exceed \$25,000 (enclosed)

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- O. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

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- P. Discuss and Consider Approval of Amended and Restated Purchase Agreement (ARS Reservoir Site) between the District and ARS Sand & Gravel Co., LLC (enclosed)

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- Q. Ratify Approval of Funding of Acquisition of Infrastructure for Water Treatment Plant in the Amount of \$941,000

8. FINANCIAL MATTERS

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Board Meeting to be Held Tuesday, June 21, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP

11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, July 19, 2016 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2016 REGULAR BOARD MEETING SCHEDULE

Tuesday, July 19, 2016
Tuesday, August 16, 2016
Tuesday, September 20, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016