

**CENTENNIAL**  
WATER AND SANITATION DISTRICT

May 19, 2016

**DOUGLAS COUNTY**

**MAY 23 2016**

Chantal Unfug, Director  
Department of Local Affairs  
Division of Local Government  
1313 Sherman St., Room 521  
Denver, CO 80203

Merlin Klotz  
Douglas County Clerk and Recorder  
125 Stephanie Place  
Castle Rock, CO 80109

RE: Centennial Water and Sanitation District  
2016 Election Filings

Enclosed are the following documents:

1. Notice of Cancellation
2. Centennial Water and Sanitation District Resolution 15-151, (appointment of DEO and authorization for DEO to cancel election)
3. Oaths of Office
4. District bond information
5. Board of Directors (current list)

Please let me know if you need more information.

Sincerely,



Diana Schorege  
Administrative Assistant

Enclosures



62 West Plaza Drive  
Highlands Ranch, Colorado 80129  
[www.centennialwater.org](http://www.centennialwater.org)

303-791-0430 Telephone  
303-791-0437 Engineering Fax  
303-791-3290 Financial Services Fax

**NOTICE OF CANCELLATION  
and  
CERTIFIED STATEMENT OF RESULTS**

§1-13.5-513(6), 32-1-104, 1-11-103(3) C.R.S.

**NOTICE IS HEREBY GIVEN** by the Centennial Water and Sanitation District, Douglas County, Colorado, that at the close of business on the sixty-third day before the election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 3, 2016 is hereby canceled pursuant to section 1-13.5-513(6) C.R.S.

The following candidates are hereby declared elected:

<u>Teresa G. Kershnik</u>	4-year term	until May, 2020
<u>Jeffrey F. Kappes</u>	4-year term	until May, 2020
<u>John Kilrow</u>	4-year term	until May, 2020

s/i John Kaufman

John Kaufman  
Designated Election Official

Contact Person for the District:	<u>John Kaufman</u>
Telephone Number of the District:	<u>303-791-0430</u>
Address of the District:	<u>62 W Plaza Drive</u> <u>Highlands Ranch, CO 80129</u>
District Email:	<u>Jkaufman@highlandsranch.org</u>

CENTENNIAL WATER AND SANITATION DISTRICT

RESOLUTION No. 15-151

1-1-111(2), 1-5-208(1.5), C.R.S.

**WHEREAS**, pursuant to 1-1-111(2) C.R.S., the Board of Directors of the Centennial Water and Sanitation District is authorized to designate an election official to exercise authority of the Board in conducting an election, and

**WHEREAS**, pursuant to 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

**NOW THEREFORE**, be it resolved by the Board of Directors for the Centennial Water and Sanitation District that: (1) the Board hereby names John Kaufman as the Designated Election Official for the regular district election scheduled for the 3<sup>rd</sup> day of May, 2016, and (2) the Board hereby authorizes and directs the Designated Election Official to cancel said election and declare the candidates elected if at the close of business on **February 29, 2016** there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates. The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation at each polling place and in the offices of the Designated Election Official, Clerk and Recorder of each county in which the district is located, and file with the Division of Local Government. The Designated Election Official shall also notify the candidates that the election was canceled and they were elected by acclamation.

Adopted this 14<sup>th</sup> day of December, 2015

Ayes 3 Nays 0 Abstained 0 Absent 2

Certified by  Secretary



Teresa Kershisnik, Chair  
Centennial Water and Sanitation District

BOARD OF DIRECTOR  
OATH OF OFFICE

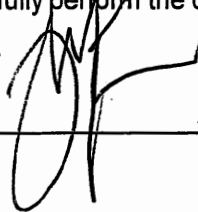
32-1-901, C.R.S., and  
Colorado Constitution Article 12, §9

STATE OF COLORADO

DOUGLAS COUNTY

CENTENNIAL WATER AND SANITATION DISTRICT

I, John Kilrow, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of Centennial Water and Sanitation District, upon which I am about to enter.



John Kilrow

IF SWORN OR AFFIRMED BEFORE A NOTARY THE FOLLOWING SHOULD BE COMPLETED.

STATE OF COLORADO )  
COUNTY OF ~~DOUGLAS~~ Arapahoe ) ss.

Subscribed and sworn to before me this 11 day of May, 2016.

5/29/2018  
(notary commission expiration)

Kathleen A Earl  
(notary signature)

SEAL

KATHLEEN A EARL  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20024017522  
MY COMMISSION EXPIRES 05/29/2018

**BOARD OF DIRECTOR  
OATH OF OFFICE**

32-1-901, C.R.S., and  
Colorado Constitution Article 12, §9

STATE OF COLORADO

DOUGLAS COUNTY

CENTENNIAL WATER AND SANITATION DISTRICT

I, Teresa Kershisnik, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of Centennial Water and Sanitation District, upon which I am about to enter.

Teresa D. Kershisnik  
Teresa Kershisnik

**IF SWORN OR AFFIRMED BEFORE A NOTARY THE FOLLOWING SHOULD BE COMPLETED.**

STATE OF COLORADO

)  
) ss.

COUNTY OF DOUGLAS

Subscribed and sworn to before me this 18 day of May, 2016.

February 21, 2020  
(notary commission expiration)

Diana Schorege  
(notary signature)

SEAL

DIANA SCHOREGE  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 19964000978  
MY COMMISSION EXPIRES FEBRUARY 21, 2020

**BOARD OF DIRECTOR  
OATH OF OFFICE**

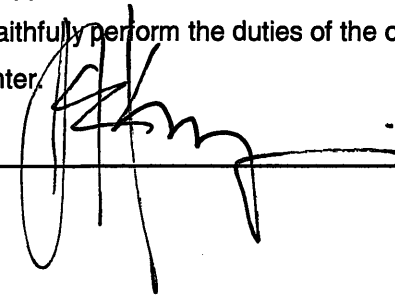
32-1-901, C.R.S., and  
Colorado Constitution Article 12, §9

STATE OF COLORADO

DOUGLAS COUNTY

CENTENNIAL WATER AND SANITATION DISTRICT

I, Jeff Kappes. will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of Centennial Water and Sanitation District, upon which I am about to enter.

  
\_\_\_\_\_ Jeff Kappes

IF SWORN OR AFFIRMED BEFORE A NOTARY THE FOLLOWING SHOULD BE COMPLETED.

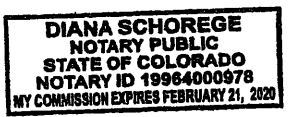
STATE OF COLORADO )  
 ) ss.  
COUNTY OF DOUGLAS

Subscribed and sworn to before me this 18 day of May, 2016.

February 21, 2020  
(notary commission expiration)

  
\_\_\_\_\_ (notary signature)

SEAL





**Colorado Special Districts Property and Liability Pool  
Comprehensive Crime Certificate Holder Declaration**

**Master Coverage Policy Number: CCP0037259**

**Certificate Number: 29C48694-275**

**Coverage Period: 1/1/2016 Until Cancelled**

**Billing Period: 1/1/2016 to 1/1/2017**

**Named Member:**

Centennial Water and Sanitation District  
62 W. Plaza Drive  
Highlands Ranch, CO 80126

**Broker of Record:**

USI Colorado, LLC  
PO Box 7050  
Englewood, CO 80155

**Covered ERISA Plan:**

**Covered Designated Agent(s):**

**Coverage, Limits of Insurance and Deductibles**

**Limits**

**Public Employee Dishonesty Coverage:**

**\$100,000**

- Limit Is Per Loss
- Faithful Performance of Duty
- Officers, Directors, and Trustees
- Welfare and Pension Plan ERISA Compliance if Covered Plan is shown on application
- Volunteer Workers as Employees

**Forgery or Alteration Coverage:**

**\$100,000**

**Theft, Disappearance, and Destruction Coverage:**

Inside Premises

**\$100,000**

Outside Premises

**\$100,000**

**Computer and Funds Transfer Fraud Coverage:**

**\$100,000**

**Debit, Credit or Charge Card Forgery Coverage:**

**\$100,000**

**Money Orders and Counterfeit Paper Currency Coverage:**

**\$100,000**

**Crime Deductible: \$500**

**Contribution: \$1,029.24**

**Policy Forms:**

- CR 00260506 Government Crime Policy
- CR 25070300 Include Specified Directors or Trustees on Committee as Employees
- CR 25080300 Include Specified Non-Compensated Officers as Employees
- CR 25090300 Include Volunteer Workers as Employees
- CR 25190506 Add Faithful Performance of Duty
- CR 25120300 Include Treasurers or Tax Collectors as Employees
- CR 02151104 Colorado Changes
- CR 25200300 Debit, Credit or Charge Card Forgery

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Master Comprehensive Crime Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Policy Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by: \_\_\_\_\_

*Joseph W. Sage*  
Authorized Representative

Tuesday, December 29, 2015

Entity ID#: 48694



**Colorado Special Districts Property and Liability Pool  
Public Entity Liability Certificate Holder Declaration**

Master Coverage Document Number: PEL 01 01 16  
Certificate Number: 29C48694-275

Coverage Period: 1/1/2016 to 1/1/2017

**Named Member:**  
Centennial Water and Sanitation District  
62 W. Plaza Drive  
Highlands Ranch, CO 80126

**Broker of Record:**  
USI Colorado, LLC  
PO Box 7050  
Englewood, CO 80155

Coverage is provided only for those coverages indicated below for which a contribution is shown.

Coverage	Per Occurrence	Annual Aggregate	Deductible	Contribution
<b>Public Entity Liability Coverage Incl.:</b>	<b>\$1,000,000</b>	<b>None</b>		<b>\$35,529.42</b>
General Liability	Included	None	\$5,000	Included
Medical Payments - Premises	\$10,000	None	None	Included
Employee Benefits Admin. Liability	Included	None	\$5,000	Included
Public Officials Liability	Included	None	\$1,000	\$10,334.45
Employment Practices Liability	Included	None	* \$100,000	Included
Pre Loss Legal Assistance	\$2,000	\$4,000	None	Included
No-Fault Water & Sewer Backup	\$5,000 Per Premises, \$150,000 Per	***\$500,000	\$1,000	Included
Cyber Liability	\$200,000	**\$200,000	\$1,000	Included
Fiduciary Liability	\$200,000	**\$200,000	\$1,000	Included
Excess Liability	No Coverage	No Coverage	N/A	No Coverage
Auto Liability	Included	None	None	\$16,248.15
Medical Payments - Auto	\$10,000	None	None	Included
Non-Owned/Hired Auto Liability	Included	None	None	\$132.00
Uninsured/Underinsured Motorist	\$1,000,000	None	None	Included
<b>Auto Physical Damage</b>	<b>Per Schedule</b>	<b>Per Schedule</b>	<b>Per Schedule</b>	<b>15,968.40</b>
Hired Auto Physical Damage	\$50,000	N/A	\$500/\$500	\$65.00
Auto Physical Damage - Employee Deductible Reimbursement	\$2,500	N/A	None	Included
<b>Total Contribution</b>				<b>\$78,277.42</b>

\*Employment Practices Liability Deductible: 50% of loss including Indemnity and Legal Expenses subject to a maximum deductible of \$100,000 each occurrence.

\*\*Cyber Liability and Fiduciary Liability each have a \$1,000,000 All Member Annual Aggregate Limit.

\*\*\*No-Fault Water & Sewer Backup has \$500,000 All Member Annual Aggregate Limit  
Prior Acts coverage applies to previous Claims Made Policies

**Additional Endorsements applicable to Member:**

~ Sanitation Maintenance Warranty Deductible - PL SMWD - 01 01 15

This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Public Entity Liability Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.

Countersigned by:   
Authorized Representative

Tuesday, December 29, 2015



## Crime

Coverage Description	Limit	Deductible
<b>Public Employee Dishonesty</b> ✓ Faithful Performance of Duty ✓ Officers, Directors and Trustees ✓ Includes Volunteer Workers as Employees ✓ Limit is per Loss	\$100,000	\$500
<b>Forgery or Alteration</b>	\$100,000	\$500
<b>Theft, Disappearance &amp; Destruction</b>	\$100,000	\$500
<b>Money &amp; Securities</b>		
✓ Inside the Premises	\$100,000	\$500
✓ Outside the Premises	\$100,000	\$500
<b>Computer Theft and Funds Transfer Fraud</b>	\$100,000	\$500
<b>Money Orders and Counterfeit Currency</b>	\$100,000	\$500
<b>Debit, Credit or Charge Card Forgery Coverage</b>	\$100,000	\$500

**Key Endorsements, Limitations, Warranties & Exclusions include, but are not limited to the following:**

- Government Crime Policy
- Includes Specified Directors or Trustees on Committee as Employees
- Includes Specified Non-Compensated Officers as Employees
- Includes Volunteer Workers as Employees
- Faithful Performance of Duty
- Includes Treasures or Tax Collectors as Employees
- Debit, Credit or Charge Card Forgery Coverage

**Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.**

## Crime, continued – Identify Recovery Coverage

**Identify Recovery Coverage:**

**Member:** All permanent employees and District Board members participating in the Colorado Special Districts Property and Liability Pool; Special District Association of Colorado staff and Board of Directors.

**Coverage:** Reimbursement Coverage for Expenses arising from a defined "Identity Theft" event. Including – Legal fees for answer of civil judgments and defense of criminal charges; phone, postage, shipping fees; notary and filing fees; credit bureau reports; lost wages; child/elder care and mental health counseling.

This coverage does not reimburse the Member for monies stolen or fraudulently charged to the Member, and excludes loss arising from the member's fraudulent, dishonest or criminal act.

Coverage Description	Limit
Annual Aggregate Per Insured	\$25,000
Case Management Service Expenses	Does not reduce the limit available
Legal Costs	Reduces the limit available
Lost Wages and Child/Elder Care	\$5,000 total
Mental Health Counseling	\$1,000 total
Miscellaneous Expenses	\$1,000 total

**Coverage Trigger:** Coverage is provided on a discovery basis with a 60-day reporting requirement

**Deductible:** Nil

**Claims:** For Recovery Assistance and Counseling call 1-800-945-4617

**Insurance Carrier:** The Hartford Steam Boiler Inspection and Insurance Company

**CENTENNIAL WATER AND SANITATION DISTRICT  
62 WEST PLAZA DRIVE  
HIGHLANDS RANCH, COLORADO 80129**

**BOARD OF DIRECTORS**

		<u>Term Expires</u>
<b>Ms. Terri Kershisnik</b> Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:terri.kershisnik@sheahomes.com">terri.kershisnik@sheahomes.com</a></u>	<b>Chairman</b>	<b>May 2020</b>
<b>Mr. John Kilrow</b> Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:john.kilrow@sheahomes.com">john.kilrow@sheahomes.com</a></u>	<b>Vice-Chairman</b>	<b>May 2020</b>
<b>Mr. Jeffrey F. Kappes</b> Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:jeff.kappes@sheahomes.com">jeff.kappes@sheahomes.com</a></u>	<b>Treasurer</b>	<b>May 2020</b>
<b>Mr. Steve Ormiston</b> Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:steve.ormiston@sheahomes.com">steve.ormiston@sheahomes.com</a></u>	<b>Assistant Secretary</b>	<b>May 2018</b>
<b>Mr. Tim Roberts</b> Centennial Water and Sanitation District 62 West Plaza Drive Highlands Ranch, CO 80129 <u><a href="mailto:tim.roberts@sheahomes.com">tim.roberts@sheahomes.com</a></u>	<b>Assistant Secretary</b>	<b>May 2018</b>