

NOTICE OF REGULAR MEETING

**STERLING RANCH COMMUNITY AUTHORITY BOARD
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Sterling Ranch Community Authority Board (the "CAB"), Douglas County, Colorado, will hold a regular meeting on Tuesday, May 17, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the Authority as reflected on the agenda attached, and any other matters as may come before the Board. These meetings are open to the public.

This notice is given by order of the Board of Directors of the Authority.

STERLING RANCH COMMUNITY AUTHORITY
BOARD
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

STERLING RANCH COMMUNITY AUTHORITY BOARD "CAB"
REGULAR MEETING AGENDA

Board of Directors:

Term Expires:

James Yates, President (representing Sterling Ranch Colorado MD No. 2)	January 15, 2017
Harold R. Smethills, Jr., Vice President (representing Sterling Ranch Colorado MD No. 1)	January 15, 2018
Diane H. Smethills, Treasurer (representing Sterling Ranch Colorado MD Nos. 3-7)	January 15, 2018
Denise Denslow, Secretary	N/A
8 VACANCIES	

Date: May 17, 2016 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. CALL TO ORDER / DECLARATION OF QUORUM

2. DISCLOSURE OF CONFLICTS OF INTEREST

3. REVIEW AND APPROVE AGENDA AND MEETING LOCATION; APPOINT ACTING SECRETARY FOR MEETING, IF NECESSARY

4. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
 - A. Review and Consider Approval of Claims Totaling \$329,815.68, Represented by Check Numbers 265 through 284, and 295 (check numbers 285 through 294 are with the Developer for use in time sensitive situations) (enclosed)
 - B. Review and Consider Approval of Minutes of April 19, 2016 Regular Meeting (enclosed)
 - C. Review and Consider Accepting Unaudited Financial Statements as of March 31, 2016 (enclosed)

5. UTILITY MATTERS

6. LEGAL MATTERS

A. Report on Status of Design Review Committee

B. Discuss and Consider Ratification of First Amendment to Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 1 between Sterling Ranch Development Company, Sterling Ranch Community Authority Board, Dominion Water & Sanitation District (acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise), Roxborough Water & Sanitation District, and the Board of County Commissioners of the County of Douglas, Relating to the Completion of the Improvements, the Landscape and Park Improvements, the Wholesale Water and Wastewater Improvements, and the Water Treatment Improvements, Associated with the Subdivision

C. Discuss and Consider Approval of the Following Documents Relating to the Master Service Agreement for Owner's Representative Engineering Services between the CAB and CORE Consultants, Inc.:

1. Change Order No. 1 to Work Order No. 1, LAP No. 1, to Change Term of Work from July 31, 2015 to August 31, 2016 with No Increase in Compensation – Original Compensation for Work Order No. 1 Remains at \$25,000 (enclosed)
2. Change Order No. 1 to Work Order No. 2, LAP No. 1, to Change Term of Work from July 31, 2015 to August 31, 2016, to Change Scope of Work of Task 1: to Base all Documents on Dominion Water and Sanitation District Standards and Specifications (DWSDSS), Dated March 2015 for Filing 1, Clarifications, Additions and Deletions that Result of RFI's and Drawing Revisions, will be Compiled and Utilized for Inclusion into Future DWSDSS Revisions, for an Increased Amount of \$25,000, for a Total Compensation for Work Order 2 Increasing to \$50,000 (enclosed)
3. Change Order No. 1 to Work Order No. 3, LAP No. 1, to Change Term of Work from October 31, 2015 to August 31, 2016, for a Change in Scope of Services to Task 3: Provide Construction Drawing Review and Coordination

with Dominion and Black & Veatch, all Clarifications, Additions and Deletions will be Incorporated into Filing No. 1 via Request for Information (RFI) and Drawing Revisions, with a Cost Breakdown as Follows: Cost Verification - \$50,000; Onsite Construction Inspection and Meetings - \$300,000; and RFI's, Change Order Review, Drawing Revision Review and Miscellaneous Coordination - \$120,000; for an Increased Amount of \$470,000, for a Total Compensation for Work Order 3 Increasing to \$546,220 (enclosed)

4. Work Order No. 4 to Provide Technology Oversight, Data Standards and Requirements, and Data Review to the CAB and Sterling Ranch for Geographical Information Services (GIS) Development, and to Provide Data Review and As-Built Review to be Converted into GIS Datasets for Filing 1 District Improvements, for an Anticipated Work Order Budget of \$182,635 (enclosed)
5. LAP No. 1 under Work Order No. 4 for Technology Oversight, Develop Data Standards and Provide Data Review to Facilitate the Development of a Web-Based Geographical Information System (GIS), for an Amount Not to Exceed \$182,635 (enclosed)
6. Work Order No. 5 to Provide Owner's Representative, Subcontracting, Engineering and Construction Phase Services Associated with Filing 1, Dominion Water and Wastewater System Improvement, (infrastructure construction documents are prepared by others, but are the subject of CORE review on behalf of the Dominion Water and Sanitation District, Sterling Ranch Community Authority Board, and Douglas County), for an Anticipated Work Order Budget of \$61,500 (enclosed)
7. LAP No. 1 under Work Order No. 5 to Provide Owner's Representative, Subcontracting, Engineering and Construction Phase Services for the Filing 1, Onsite Water and Wastewater Facilities, Including General Support and Coordination, Engineering Review, and Construction Phase Services, for an Amount Not to Exceed \$61,500 (enclosed)

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- D. FIRST READING: Consider Adoption of Resolution of the Board of Directors of the Sterling Ranch Community Authority Board ("CAB") Amending the Utilities, Parks and Open Space Rules and Regulations (pertaining to water, wastewater and storm drainage rates, fees and charges assessed by the CAB) (to be distributed)
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- E. Discuss Status of Service Agreement with PCS Group

- F. Discuss Status of Service Agreement with HydroSystems

- G. Discuss and consider approval of the following documents relating to the Master Service Agreement for Master Planning and Design Support for Sterling Ranch Filing No. 1 between the CAB and Redland Consulting Group, Inc.:

1. Change Order No. 3 to LAP No. 2 under Work Order No. 16, for an Increase in the Contract Amount of \$15,000 (enclosed)

- H. Discuss and Consider Adoption of Resolution No. 2016-05-____, Resolution of the Sterling Ranch Community Authority Board Regarding the Prairie Conservation Management Plan (enclosed)

- I. Acknowledge Approval by Dominion Water & Sanitation District ("DWSD") of Department of the Army Easement for Pipeline Right-of-Way Located on Chatfield Lake Project, Douglas County, Colorado (enclosed)

1. Ratify Approval of Stormwater Maintenance Plan dated January 19, 2016 (contained within the above document) Among DWSD, the CAB, and the U.S. Army Corps of Engineers

7. EXECUTIVE SESSION, IF NECESSARY

8. FINANCIAL MATTERS

- A. Review and Consider Approval of Pay Application No. 10 in the Amount of \$2,104,991 (\$2,215,780 with retainage), Submitted by Mortenson Construction for Construction Costs during the Period from April 1, 2016 through April 30, 2016 (enclosed)
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- B. Review and Consider Approval of Engineer's Report and Certification No. 10 in the Amount of \$2,104,990.62, Dated May 6, 2016, Submitted by Tamarack Consulting LLC and CORE Consultants for the Period from April 1, 2016 through April 30, 2016 (enclosed)
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9. PUBLIC COMMENTS

10. CONSTRUCTION MATTERS

- A. Update on Construction Status (enclosed)
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11. BOARD MATTERS

12. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Board Meeting to be Held Tuesday, June 21, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP
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- B. Other
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13. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

Tuesday, June 21, 2016 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111

2016 REGULAR BOARD MEETING SCHEDULE

Tuesday, June 21, 2016
Tuesday, July 19, 2016
Tuesday, August 16, 2016
Tuesday, September 20, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016