

**Dominion Water and Sanitation District**

8390 E. Crescent Pkwy., Suite 500  
Greenwood Village, CO 80111-2814  
303-779-4525  
303-773-2050 (FAX)

April 15, 2016

VIA EMAIL: [recording@douglas.co.us](mailto:recording@douglas.co.us)

Douglas County Clerk and Recorder  
301 Wilcox St.  
Castle Rock, CO 80104

Re: Regular Meeting Notice

Dear Clerk:

Attached please find a Notice of Regular Meeting for the above referenced District. Please post said Notice on the Public Bulletin Board in your office. This Notice does not replace any previously posted Notices and shall remain posted until April 20, 2016.

Please acknowledge receipt of this Notice, and confirm that it was **posted no later than 5:00 p.m. on Friday, April 15th** executing this letter below and returning via email at [Cindy.Jenkins@CLAconnect.com](mailto:Cindy.Jenkins@CLAconnect.com).

Thank you for your assistance in this matter. If you have any questions or need additional information, please contact me.

Sincerely,

*Cindy Jenkins*

Cindy Jenkins  
Assistant to Denise Denslow  
District Manager

I hereby acknowledge receipt of the above Notice and it's posting for Dominion Water and Sanitation District this 15<sup>th</sup> day of April, 2016.

COUNTY CLERK AND RECORDER

By: \_\_\_\_\_

**NOTICE OF REGULAR MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, April 19, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow  
Manager

**DOMINION WATER & SANITATION DISTRICT ("DWSD")**  
**REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH**  
**WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER**  
**ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

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Harold R. Smethills, President	May 2016
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2016
Vacant, Assistant Secretary	May 2016
Denise Denslow, Secretary	N/A

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**Date:** April 19, 2016 – Tuesday  
**Time:** 1:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway  
Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum

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2. Disclosure of Conflicts of Interest

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3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary

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4. BOARD MATTERS

Discuss Status of Board Vacancy

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5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and Ratify Approval of Claims Totaling \$612,557.79, Represented by Check Numbers 521 through 544 (check numbers 545 through 549 are with the Developer for use in time sensitive situations) (enclosed)

- B. Review and Consider Approval of Minutes of March 22, 2016 Special Meeting (enclosed)
  - C. Approve Payment of Director Fees to All Directors in Attendance at April 19, 2016 Meeting
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6. UTILITY MATTERS

- A. Report on Army Corps of Engineers
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- B. Report on Rainwater Harvesting
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- C. Discuss Adoption of Water, Wastewater and Storm Drainage Rates, Fees and Charges
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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

**DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- A.
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**DISTRICT:**

- B. Status Update on Anschutz Exception
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- C. Review and Ratify Resolution of Designed Election Official (DEO) Regarding Cancellation of Election and Declaration Deeming Candidates Elected (enclosed)
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- D. Discuss and Consider Approval of Terms of Pipeline Cost Share Capacity Agreement with the City of Aurora
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**STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:**

- E. Discuss Status of Maintenance of Roxborough Wastewater Treatment Plant
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**STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- F. Discuss Water Diversion and Delivery Contract with Lawrence Construction Company
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- G. Report on Status of WISE Agreement

1. Review and Consider Approval of Intergovernmental Water Infrastructure Cost Sharing, Construction and Capacity Allocation Agreement (Ridgegate Line) by and between the South Metro Wise Authority ("Authority"); Dominion Water and Sanitation District, acting by and through its Sterling Ranch Water Activity Enterprise ("Dominion"), Parker Water and Sanitation District ("PWSD"), The Town of Castle Rock ("Castle Rock"), Denver Southeast Suburban Water and Sanitation District (D/B/A Pinery Water and Wastewater District (the "Pinery"), and Stonegate Village Metropolitan District ("Stonegate") (enclosed)
2. Review and Consider Approval of Dominion Water and Sanitation District and Parker Water and Sanitation District Wheeling Agreement (Dominion Water)

3. Review and Consider Approval of Dominion Water and Sanitation District and Parker Water and Sanitation District Intergovernmental Water Infrastructure Cost Sharing, Design, Construction and Capacity Allocation Agreement
4. Ratify Approval of Letter of Agreement/Acknowledgement to Town of Castle Rock Regarding Water Utility Rate Impact Study for Additional Service to Dominion Water and Sanitation District (enclosed)

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H. Discuss Implementation of the Chatfield Valley Water Supply Framework

1. Discuss Status of Certification of Water under the Framework and Water Supply Agreements

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I. Discuss Implementation of Intergovernmental Agreement for Water Treatment Services between the District (Acting by and through its Sterling Ranch Water Activity Enterprise) and Roxborough Water & Sanitation District ("Roxborough")

1. Acknowledge Need to Renew Letter of Credit on or Before May 11, 2016

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J. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. LAP No. 4 under Work Order No. 3 for PD Platting (Water Supply Planning) (2-26-16 to 5-25-16) for an Amount Not to Exceed \$30,000 (enclosed)
2. Acknowledge Correction of Previously-Approved Work Order No. 5 as Amended and Restated Work Order No. 5 for Water Right Acquisition Support for 250AF Intergovernmental Agreement with the City of Aurora, for an Anticipated Budget of \$50,000, and Ratify Approval of Same
3. Acknowledge Correction of Previously-Approved LAP No. 1 under Work Order No. 5 as LAP No. 2 under Work Order No. 5 for 250AF

Intergovernmental Agreement Acquisition Support, for an Amount Not to Exceed \$5,000, and Ratify Approval of Same

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- K. Discuss and Consider Approval of the Following Documents Relating to the Master Service Agreement for Owner's Representative Engineering Services Between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Black & Veatch Corporation (all to be distributed):

1. LAP No. 3 under Work Order No. 2, for New Task 2100 – Raw Water System Master Plan Expansion, for an Amount Not to Exceed \$
  2. LAP No. 7 under Work Order No. 3, for Task 0100 – General Project Tasks and Management, and Task 0130 – Regulatory and Permitting Support, for an Amount Not to Exceed \$
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- L. Discuss and Consider Approval of the Following Documents Relating to the Master Service Agreement for Water Resource Engineering and Planning Between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc. (enclosures):

1. LAP No. 7 Under Work Order No. 1, for Project Administration and General Consultation (3/26/16 to 5/25/16), for an Amount Not to Exceed \$8,000
2. LAP No. 6 under Work Order No. 4, for Various Water Operations Modeling Tasks (3/26/16 to 5/25/16), for an Amount Not to Exceed \$16,000
3. LAP No. 5 under Work Order No. 6, for Hier Well Field Planning and Negotiations with the Town of Castle Rock (3/26/16 to 5/25/16), for an Amount Not to Exceed \$12,000
4. Work Order No. 14, for 2016 Water Rights for Rainwater Capture – Regional Factor Development, for an Anticipated Budget of \$50,000
5. LAP No. 1, under Work Order No. 14, for Water Rights for Rainwater Capture – Regional Factor Development, for an Amount Not to Exceed \$50,000
6. Work Order No. 15, for 2016 Rainwater Implementation, for an Anticipated Budget of \$25,000

7. LAP no. 1 under Work Order No. 15, for 2016 Rainwater Implementation, for an Amount Not to Exceed \$25,000

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M. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

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N. Ratify Approval of Extension Agreement with ARS for First Right of Refusal

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8. FINANCIAL MATTERS

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9. PUBLIC COMMENTS

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10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Board Meeting to be Held Tuesday, May 17, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP

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11. ADJOURNMENT

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Informational Items:

**NEXT SCHEDULED BOARD MEETING**

Tuesday, May 17, 2016 – 1:00 p.m.  
CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111



**2016 REGULAR BOARD MEETING SCHEDULE**

Tuesday, May 17, 2016  
Tuesday, June 21, 2016  
Tuesday, July 19, 2016  
Tuesday, August 16, 2016  
Tuesday, September 20, 2016  
Tuesday, October 18, 2016  
Tuesday, November 15, 2016  
Tuesday, December 20, 2016