

THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO

A RESOLUTION APPROVING THE ADOPTION OF  
THE ANNUAL OPERATING PLAN (AOP)

**WHEREAS**, the Board of County Commissioners of the County of Douglas (the "County"), acknowledges the need to prepare for disasters;

**WHEREAS**, the County acknowledges the risk of Wildfire as a significant hazard that must be addressed through proper planning with appropriate responding agencies;

**WHEREAS**, The Annual Operating Plan (AOP) is a working document compiled each year by the Colorado Division of Fire Prevention and Control, Douglas County Sheriff's Office, Board of County Commissioners of the County of Douglas, and the USDA Forest Service, Pike-San Isabel National Forest;

**WHEREAS**, this plan fulfills the requirements in the latest "Interagency Cooperative Fire Agreement". The purpose of the plan is to set forth standard operating procedures, agreed upon procedures and responsibilities in order to implement cooperative wildfire protection on all lands within Douglas County.

**WHEREAS**, the plan will be effective on the dates shown through April 1, 2017.

**BE IT RESOLVED**, BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO, that the Annual Operating Plan is adopted as the plan which sets forth standard operating procedures, agreed upon procedures and responsibilities in order to implement cooperative wildfire protection on all lands within Douglas County.

**PASSED AND ADOPTED** this 22<sup>ND</sup> day of March, 2016, in Castle Rock, Douglas County, Colorado

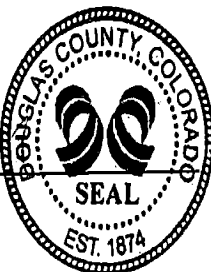
THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF DOUGLAS, COLORADO

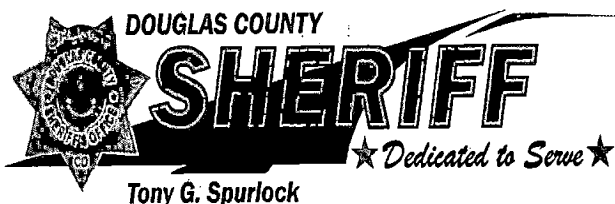
BY: \_\_\_\_\_

David Weaver, CHAIR

ATTEST:

Codie Brenner  
Codie Brenner, Deputy Clerk





Commissioners  
Business Meeting  
Agenda Item

167

**AGENDA ITEM:**

**MEETING DATE:** March 22, 2016

**STAFF PERSON RESPONSIBLE:** Tim Johnson, Emergency Management Director

**DESCRIPTION:** 2016 Annual Operating Plan Adoption

**SUMMARY:** The Annual Operating Plan (AOP) is a working document compiled each year by the Colorado Division of Fire Prevention and Control, Douglas County Sheriff's Office, Board of County Commissioners of the County of Douglas, and the USDA Forest Service, Pike-San Isabel National Forest. The purpose of the plan is to implement cooperative wildfire protection on all lands within Douglas County. The plan will be effective April 1, 2016 through March 31, 2017.

The AOP is an essential component of our Wildland Fire Preparedness planning. It sets forth roles and responsibilities for the County, The State Division of Fire Prevention and Control and the US Forest Service during a wildfire response. Although not signatories to the document, the Fire Department responsibilities are also included in the description of responsibilities. The AOP is a requirement for Counties who participate in the Emergency Fire Fund (EFF) program.

**BOARD ACTION RECOMMENDED:** Approve and sign 2016 Annual Operating Plan and related Resolution

**APPROVED FOR AGENDA:** Sheriff Tony Spurlock 

**REVIEWED FOR FISCAL CONTENT:** Andrew Copland, Director of Finance

**REVIEWED BY THE COUNTY ATTORNEY:** Lance Ingalls, County Attorney

**REVIEWED BY THE COUNTY MANAGER:** Douglas J. DeBord, County Manager

# 2016 DOUGLAS COUNTY ANNUAL OPERATING PLAN

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## **PREAMBLE**

N/A

## **PURPOSE**

This Annual Fire Operating Plan (AOP) is to set forth standard operating procedures, agreed procedures, and responsibilities to implement cooperative wildfire protection on all lands within Douglas County.

## **AUTHORITIES**

- Colorado Statewide Cooperative Wildland Fire Management and Stafford Act Response Agreement Between:
  - BUREAU OF LAND MANAGEMENT – COLORADO Agreement Number BLM-MOU-CO-538
  - NATIONAL PARK SERVICE – INTERMOUNTAIN REGION Agreement Number F1249110016
  - BUREAU OF INDIAN AFFAIRS – SOUTHWEST REGION (no agreement number)
  - UNITED STATES FISH AND WILDLIFE SERVICE – MOUNTAIN PRAIRIE REGION
  - UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE – ROCKY MOUNTAIN REGION Agreement Number 11-FI-11020000-017
- Douglas County, Intergovernmental Agreement for Participation in the Colorado Emergency Fire Fund, CSFS #108
- Agreement for Cooperative Wildfire Protection in Douglas County, CSFS #109

## **RECITALS**

Under Colorado Revised Statute 30-10-513 the County Sheriff is responsible for coordination of fire suppression efforts in the case of prairie, forest, or wildland fires or wildfires occurring in the unincorporated area of the County outside the boundaries of a fire protection district, or those that exceed the capabilities of the fire protection district to control or extinguish. The County's responsibilities are limited to those set forth in Section 30-20-512, 30-10-513 and 30-10-513.5. Within Douglas County, both State Land Board-owned and State Agency-owned lands exist. State Land Board-owned properties exist in the vicinity of Cheesman Reservoir (Four Mile State Land). State Agency-owned lands include Roxborough, Chatfield, and Castlewood Canyon State Parks.

If a wildfire exceeds the capabilities of the County to control or extinguish, the Sheriff shall request assistance from the Division of Fire Prevention and Control (DFPC). The Sheriff and the

DFPC Director or designee shall enter into an agreement concerning the transfer of authority and responsibility for fire suppression (C.R.S. 29-22.5-103 (2) (c-d).

The DFPC shall be the lead state agency for wildland fire suppression in accordance with the provisions of House Bill 12-1283 which "transfers the wildland fire prevention and suppression operations from Colorado State Forest Service to the Division of Fire Prevention and Control, within the Colorado Department of Public Safety, effective July 1, 2012." Additionally, the Colorado Office of Emergency Management (COEM) documents Emergency Support Function for Wildland Fire (4a) in the State Emergency Operations Plan. Information on specific roles and responsibilities concerning ESF4a can be found in the appendices.

The chief of the fire department in each fire protection district is responsible for the management of wildland fires that occur within the boundaries of his or her district and that are within the capability of the fire district to control or extinguish in accordance with the provisions of Section 32-1-1002(3)(a) C.R.S. The Fire Chief may utilize mutual aid agreements and unified command with neighboring fire protection districts to suppress and control fires that cross or threaten to cross the boundaries of the district. The Fire Chief may transfer any duty or responsibility under this section to the County Sheriff with the concurrence of the Sheriff C.R.S. 29-22.5-103(1)(a-c).

Federal Agencies are ultimately responsible for fire control on their own lands. When fires cross jurisdictional boundaries, the Fire Department, Sheriff, and Federal jurisdiction representative will determine responsibilities, command structure, cost share agreements, and other administrative issues at the time of the incident.

Local DFPC personnel will respond as needed and be available to respond to wildfires on state and private lands when called by Douglas County Office of Emergency Management (OEM). Such response will be at no cost to the County, except as provided for by other agreements. DFPC will provide technical assistance to the County in suppression, logistics, planning, and other necessary duties, upon the County's request.

## **INTERAGENCY COOPERATION**

### **Interagency Dispatch Centers**

Pueblo Interagency Dispatch Center (PIDC 719-553-1600) is the dispatch center for USFS managed lands in Douglas County.

Douglas Regional Dispatch Center (303-660-7500) is the primary multi-jurisdictional dispatch center for the Sheriff's Office and following Fire Departments within Douglas County: Castle Rock, Franktown, Jackson 105 and Larkspur.

Additional Dispatch Centers operating within Douglas County include: Littleton Fire Dispatch (Littleton FD), JeffCo Dispatch (North Fork FPD), METCOM (South Metro FRA, West Douglas FPD), Teller County Dispatch (Mountain Communities FPD), West Metro Fire Dispatch (West Metro FD).

## **Interagency Resources**

See Wildland Fire Response Section

## **Standards**

Signatory agencies to this plan will operate under the concepts defined in the Department of Homeland Security's National Incident Management System (NIMS) and National Wildfire Coordinating Group (NWCG) guidance.

The standard for wildland fire training and qualifications within Colorado is the NWCG 310-1. State and Federal employees engaged in wildland firefighting activities will meet the current NWCG qualification standards. Douglas County resources assigned to State and Federal incidents beyond the mutual aid period will meet NWCG 310-1 qualification standards.

## **PREPAREDNESS**

### **Protection Planning**

See Wildland Fire Response Section

### **Protection Areas and Boundaries**

See Wildland Fire Response Section

### **Methods of Fire Protection and Suppression**

See Wildland Fire Response Section

#### **Reciprocal (Mutual Aid) Fire Assistance**

Signatories to this AOP agree that a Single qualified IC will be appointed with concurrence by signatories or their representative(s).

Mutual aid fire protection zones covering the entire county have been established.

In Douglas County, the Mutual Aid Zone will be defined as all lands within one mile of federal boundary lines. The Mutual Aid Zone is for initial attack purposes only.

Assisting agencies may, at times, take initial attack action on lands under another agency's jurisdiction. The primary criterion for such initial attack will be whichever agency is in the best position at the time the fire is reported to take the most rapid and effective action.

#### **Acquisition of Services**

For Federal and State Interagency resources such as aircraft/crews/equipment, all orders will be placed directly through PIDC, and then supported by documentation from the appropriate local cooperators' dispatch center. Interagency orders, including those resources that may be requested for reimbursement under WERF, must be approved by one of the designated County officials (see appendices) prior to the order being placed through PIDC. Douglas County Office of Emergency Management (DCOEM) will be the primary contact for approval of resource orders. If DCOEM is not available one of the officials listed in the appendices can provide approval. All local cooperator orders for interagency wildland fire resources may be at the



requesting agency's expense, unless the designated County officials approve the resource orders for County payment.

For County jurisdictional fires (no federal lands involved): If the Douglas County Emergency Operations Center (EOC) is not activated the ICP will place resource orders through the appropriate local dispatch center. If the EOC is activated resources orders from the Incident Command Post will be placed through Logistics in the EOC.

Requests for Douglas County wildland fire resources will be made by local cooperators through the appropriate county or local cooperators' dispatch center. All available mutual aid resources (specific equipment or personnel, wildland task forces, etc.) will be utilized, prior to ordering resources from outside Douglas County.

For cooperator resources (outside of Douglas County) expanded dispatch will contact the County Emergency Manager and request resources. Once the fire has met EFF requirements and the DFPC has been delegated the authority to manage the fire, all resource ordering will be handled by the Incident Management Team managing the incident.

Douglas County is required to notify the DFPC Regional FMO immediately upon ordering any interagency handcrews or aircraft through PIDC, if they are requesting the support of WERF for the resource's first use. Without such notification, any such resource use may obligate the County to pay for the costs under the current Agreement for Cooperative Wildfire Protection in Douglas County (see appendices).

### **Interagency procurement and support services**

Non-federal participants may purchase supplies from DLA directly. Any other loaning, sharing, exchanging, or maintenance of facilities, equipment, or support services will be considered on a case by case basis and must be mutually agreed upon by the concerned parties. This will be the procedure for supply needs unrelated to active wildfire incidents.

Cache Items ("wildfire suppression supplies") for active wildfire incidents will be ordered through PIDC. These items are noted in the NWCG National Fire Systems Catalog (NFES 0362). The jurisdictional agency will be responsible for the return of non-disposable and trackable items to the cache.

Non-Cache Items include, but are not limited to: meals; porta-potties; tables; chairs; business trailers; meeting halls; and other needed service or supplies and will be obtained by the following methods:

For wildfires entirely on private, county, or state lands: these items will be initially ordered through DCOEM, and obtained by Douglas County or the DFPC through their procurement authorities. For incidents that have exceeded the procurement capabilities of Douglas County or the DFPC, items may be obtained by ordering appropriate procurement assistance (such as a Buying Team) through PIDC.

For wildfires on both federal and private/county/state lands, the jurisdictional agencies for such fires will be responsible for providing direction to the Incident Commander to prevent, wherever possible, any duplication of ordering of Non-Cache Items by Douglas County or PIDC.

Durable (accountable) supplies used on an incident by non-jurisdictional resources will be returned or replaced before release of those resources. The jurisdictional agency may order replacement supplies through local ordering procedures or the national cache system. Non-durable or consumable supplies used up by non-jurisdictional resources will be replaced by the jurisdictional agency through incident supply or by issuing supply numbers to those resources before they are released. Resources, requesting such replacement, need to provide the jurisdictional agency with an inventory and/or justification.

Any incident orders made by an agency other than the jurisdictional agency that are not authorized by the jurisdictional agency or by delegation become the financial responsibility of the ordering agency.

Non-jurisdictional resources responding to incidents outside of the mutual aid zone need to be requested by the jurisdictional agency. Non-jurisdictional resources responding outside of the mutual aid zone without such request, or placing orders without jurisdictional approval, may create financial or other liabilities for their agencies.

## **Joint Projects and Project Plans**

N/A

## **Fire Prevention**

The Signatory Entities agree to cooperate in the development and implementation of fire prevention/education/mitigation programs. Entities will collaborate on ways to prevent unwanted wildfires. The program goal is to lessen the risk of wildfire impacts to the public and private land and structures especially in the WUI.

DCOEM calculates daily wildland fire danger ratings each afternoon during the Fire Season based on data from the Franktown RAWs station. An alpha page is sent to interested parties. In addition, Skyview Weather, under contract with DCOEM, will send an alpha page when the National Weather Service issues a Red Flag Warning.

Fire restrictions will be coordinated and communicated between agencies. Entities agree to use scientific methods and risk analysis to support decisions regarding issuance and removal of fire restrictions.

Douglas County fire restrictions will be posted at <http://www.dcsheriff.net/emergencymanagement/fire-restrictions/>

USFS fire restrictions will be posted at <http://www.fs.usda.gov/psicc>

Additional Fire Danger, Fire Weather and Fire Intelligence information is posted at [http://gacc.nifc.gov/rmcc/dispatch\\_centers/r2pbc/](http://gacc.nifc.gov/rmcc/dispatch_centers/r2pbc/)

## **Public Use Restrictions**

See Fire Prevention Section

## **Burning Permits**

Burning permits for private citizens are issued by local Fire Departments, and the Colorado Department of Public Health and Environment issues open burning permits for all areas of Douglas County concerning the environmental and health effects of open burning.

Each agency or department will be responsible for obtaining any burn and smoke permits necessary at the County, State, or Federal levels for their individual burns.

## **Prescribed Fire (Planned Ignitions) and Fuels Management**

Fuels management and prescribed fire projects will be coordinated with the entities to this agreement. Agencies and Fire Departments conducting prescribed fire activities will report their prescribed fire activities to their respective dispatch center prior to the start of the activity.

Wildfires resulting from escaped prescribed fires incidents, at the direction or under the supervision of one of the entities to this agreement, shall be the responsibility of that Entity. All subsequent suppression activities will be coordinated with the appropriate entities. All incident management costs, unless otherwise agreed upon, exclusive of reciprocal periods, shall be borne by the responsible Entity and documented in a cost share agreement.

Escaped prescribed fires ignited by individual(s) not party to this agreement will be considered as wildland fires requiring suppression action under the terms and conditions of this agreement.

## **Smoke Management**

The Colorado Air Pollution Prevention and Control Act (CRS 25-7-102) requires every prescribed fire project to have a smoke permit. Due to changes in policy, procedures, technology and State air quality standards, the smoke permitting process is subject to change. For the most up-to-date process and policy refer to the Colorado Department of Public Health and Environment, Air Pollution Control Division (CDPHE-APCD) website at: <http://www.colorado.gov/cs/Satellite/CDPHE-AP/CBON/1251594943171>.

# **OPERATIONS**

## **Fire Notifications**

The Pueblo Interagency Dispatch Center (PIDC) must be notified promptly of all fires on or threatening USFS lands.

Douglas Regional Dispatch Center (DRDC) must be notified promptly of all fires on or threatening Douglas County lands, including lands within Douglas County that are managed by the USFS.

Upon receiving a fire report, the agency first receiving the report shall immediately notify other agencies whose lands may be involved or threatened. The first agency on scene will initiate ICS and take command until properly relieved by a qualified IC of the jurisdictional agency. The

IC shall provide a situation size up using the approved size-up format to the appropriate dispatch center (PIDC or DRDC). It is agreed that all agencies shall send forces promptly to start suppression action unless it is clearly and mutually understood that one agency will promptly attack and/or follow through on all necessary action. Assisting agencies may, at times, take initial attack action on fires located on lands under another agency's jurisdiction. The primary criterion for such initial attack will be which agency is in the best position at the time the fire is reported to take the most rapid and effective action.

## **Boundary Line Fires**

See Response to Wildland Fire Section

## **Response to Wildland Fire**

Cooperating agencies may, at times, take initial attack action on lands under another agency's jurisdiction. The primary criterion for such initial attack will be which agency is in the best position at the time the fire is reported to take the most rapid and effective action.

If after being notified, the jurisdictional agency does not or cannot respond to the fire, then the assisting agency may be reimbursed for costs incurred. However, the jurisdictional agency should make every effort to send a representative to all confirmed fires on their lands and to notify other agencies if a threat exists to their lands.

Personnel and equipment of an assisting agency shall report to the Incident Commander and shall not leave the incident until released by the IC. The IC will release resources when their services are no longer required or when the assisting agency's resources are needed within the area for which it normally provides fire protection.

Each agency will assume responsibility for its own expenses during the Mutual Aid Period. The Mutual Aid Period will end at 12 hours measured from the initial dispatch, tone, or report of a fire to a Dispatch Center; or at 2400 hours of the first burn period if the incident commander determines that the fire cannot be controlled within 12 hours of the initial dispatch, tone, or report. The Mutual Aid period may extend past these limits if all jurisdictional agencies agree at the time of the incident, or if other payment arrangements are agreed upon by the involved agencies for a particular fire.

Each agency may make its manpower and equipment available upon request to the other agencies for incidents not meeting the reciprocal fire protection criteria. It is understood, however, that no agency will be required or expected to commit its forces to assisting another agency to the extent of jeopardizing the security of its own jurisdiction.

In the event initial attack agencies are engaged in a fire(s) upon or near the common boundaries, the on scene ranking officers of each agency shall convene as quickly as possible following the initial dispatch, and mutually agree upon the fire control strategy and appoint a Qualified Incident Commander (ICT-5-4-3).

## **Special Management Considerations**

Incident Commanders using fire retardant or heavy equipment to suppress a wildfire will follow the policies and procedures regarding the use of such tactics established by the agency having

jurisdiction over that wildfire.

The DFPC Regional FMO or designee must be notified via the State of Colorado Emergency Operations Line 303-279-8855 as soon as practical of all fires occurring on lands belonging to Denver Mountain Parks (DMP) or to the Denver Water Board (DW). For DMP fires, DFPC will notify the Denver OEM Duty Officer at 720-865-5500 who will make the appropriate contacts. For DW fires, DFPC will notify DW Dispatch at 303-628-6801.

### **Decision Process**

Federal agencies are required to complete a WFDSS decision when the fire exceeds initial attack on Federal land. This procedure requires Federal agency unit administrator participation. If multi-jurisdictional fires occur that involve Federal lands, one WDFSS should be completed for the incident that includes input from all affected jurisdictional agencies.

A Decision Support System (DSS) may be completed for fires that have the potential to be designated as an EFF fire or that affects multiple jurisdictions and has the potential to go into extended attack. DFPC may assist with a non-EFF DSS, but has no authority to sign on non-EFF fires. See appendices for current EFF agreement.

DFPC requires that a DSS be completed for all fires that receive a FEMA declaration and recommends a DSS be completed for all EFF fires. All agencies involved in extended attack on private and state lands will provide input to the DSS. The DFPC Agency Administrator will facilitate completion and review of the DSS for these fires. When a fire is burning on or threatens to burn into multiple jurisdictions, one DSS should be prepared that considers all jurisdictions and their interests.

### **Cooperation**

Cooperating agencies may, at times, take initial attack action on lands under another agency's jurisdiction. The primary criterion for such initial attack will be which agency is in the best position at the time the fire is reported to take the most rapid and effective action.

### **Communication**

All signatories to this plan authorize the use of their radio frequencies by other agency personnel for emergency purposes only.

All parties agree that a common communications plan is essential during a wildland fire event. Incident Commanders will ensure that all responders have and utilize a known communication plan.

## **Cost efficiency**

It is a goal of Douglas County and the State of Colorado to provide cost efficient services. Agency administrators will make every effort to ensure cost effectiveness during firefighting operations. However, cost efficiencies will not take priority over firefighter or public safety. Additionally, the potential long term financial impacts of the fire should be considered and balanced against the short term costs savings of not ordering needed resources.

## **Delegation of Authority**

A written delegation of authority will be generated whenever an agency, other than the agency having jurisdiction, will take over the management of a fire. A delegation of authority may also be made to the Incident Commander and IMT.

The delegation does not absolve the authority having jurisdiction from any legally owed responsibility. The delegation provides another agency or individual, the authority and power to act on behalf of the agency delegating the authority. It also lists the parameters of the delegated authority.

A delegation of authority should include the following items: Authority having jurisdiction who is delegating authority; Agency or individual accepting authority; Specific authorities delegated; Specific limits to the authority; and end terms of the authority.

## **Preservation of Evidence**

Each participating Entity is responsible for investigating all fires and taking appropriate law enforcement action for all human caused fires on lands under their jurisdiction. The initial attack Incident Commander will take all reasonable precautions to preserve evidence found.

Entities shall render mutual assistance in investigation, law enforcement activities, and courtroom proceedings of human caused fires to the fullest extent possible. Each Entity shall be responsible for fire-related law enforcement activities on wildfires that originate on their respective lands. To the extent permitted by Federal and State law, the Protecting Entity will provide investigation files relative to the fire to the Jurisdictional Entity for legal action and/or prosecution.

Fire cause determination is needed for EFF incidents and required for FEMA incidents. Fire Cause Determination must be submitted to the DFPC Division Director or designee.

## **STATE EMERGENCY FIRE FUND (EFF)**

The Emergency Fire Fund (EFF) may be used to assist counties with whom the DFPC has signed an "Emergency Fund Contract Agreement for Watershed Fire Control", and who have paid their latest annual assessment. The fund will be used only for approved wildfire suppression and control activities. The DFPC Director, or designee, is the only person authorized to approve and implement the fund. EFF is intended to be utilized when a fire exceeds the capacity of County resources to manage (management includes both oversight and equipment).

Refer to current EFF agreement in the appendices.

## **USE AND REIMBURSEMENT OF INTERAGENCY FIRE RESOURCES**

### **Cost Share Agreement (Cost Share Methodologies)**

The DFPC Cooperator Resource Rate Form (CRRF) documents the rates for Colorado, County, local, and rural department resources used for reimbursable responses on wildfires, prescribed fires, or other incidents as identified in cooperative agreements with DFPC.

Refer to current CRRF in the appendices.

### **Training**

Signatories agree to communicate training opportunities, and where possible include one another in their trainings.

The primary training goal of the participating agencies in this AOP is to utilize NWCG training materials and have all personnel that may be involved in suppressing wildland fires meet current NWCG requirements for the position they are filling as specified in the Wildland Fire Qualification System Guide (PMS 310-1).

### **Communication Systems**

All parties to this agreement give permission for the use of their respective agency's radio frequencies for coordination and safety.

### **Fire Weather Systems**

Information on Fire Weather Stations, Fire Danger, Current Fire Situation, Current Fire Restrictions, and other information can be seen at the Pueblo Dispatch Webpage: [http://gacc.nifc.gov/rmcc/dispatch\\_centers/r2pbc/](http://gacc.nifc.gov/rmcc/dispatch_centers/r2pbc/)

Specific Fire Weather information can be found on The Pueblo NWS website: <http://www.crh.noaa.gov/pub/?n=/fire/index.php>

Colorado Emergency Management information is posted at: <http://www.coemergency.com/>

Douglas County Emergency Management information is posted at: <http://www.dcsheriff.net/emergencymanagement/>

### **Aviation Operations**

Aviation assets greatly enhance wildfire suppression capabilities and support ground resources. Through effective communication and sound risk management these assets can be utilized across jurisdictional boundaries.

#### **1. STATE RESOURCES**

DFPC sponsors the State of Colorado Aviation Program (SCAP), which includes fixed wing and rotor wing assets, for use on wildland fires within the State of Colorado. These assets have home

bases, but frequently move locations to preposition in areas of risk. Requests to have SCAP assets moved to cover a specific area (such as Douglas County) should be made by local cooperators through the DFPC Regional FMO. Requests for all state aviation resources will be made through PIDC.

## **2. FEDERAL RESOURCES**

Requests for Federal and Interagency aviation resources such as Air Tankers or Helicopters will be made through PIDC.

## **3. LOCAL RESOURCES**

Douglas County has Call When Needed and Exclusive Use contracts with local aviation companies for the use of helicopters to suppress wildland fires within Douglas County. DCOEM and the contracted helicopter will notify Pueblo Dispatch when entering airspace over USFS lands for fire response or investigation. Douglas County aviation assets may be utilized as air reconnaissance. Douglas County assets will utilize the full range of Interagency VHF frequencies to provide effective communication with PIDC, other aviation assets and interagency ground resources.

### **Billing Procedures**

See current EFF agreement in the appendices

### **Cost Recovery**

See current EFF agreement in the appendices

See current WERF agreement in the appendices

See current CRRF agreement in the appendices

## **GENERAL PROVISIONS**

This AOP is the framework for cooperation between the USFS, State of Colorado and Douglas County. It does not supersede any other lawful policy, rule, or procedure. This AOP may be utilized as part of the County's master Emergency Operations Plan. The County is encouraged to create AOP's, MOU's and Agreements with their local response agencies.

### **Personnel Policy**

All government employees shall be employed at their regular salary rate. All non-government employees will be paid at agency department rates. If no agency department rates have been set, then DFPC established rates will be used. These can be found at the DFPC website <http://dfs.state.co.us/>. All personnel will follow their individual agency policies and standards.

### **Modification**

Changes to this plan require the signature of all participating agencies. DFPC will coordinate approvals and distribute official changes of the plan to all participating agencies.



Any and all disputes will be resolved by a meeting of all participating agencies signatory to this agreement. When a participating agency to this plan has a dispute, that agency should notify, in writing, the DFPC of the specific concerns involved in the dispute. The DFPC office will schedule a meeting of all the participating agencies to resolve the dispute.

### **Annual Review**

This Annual Operating Plan will be reviewed annually and must be executed prior to April 1 of each year. The DFPC is responsible for setting the annual date of the meeting.

This Plan becomes effective on the date signed by the last agency and shall remain in effect until jointly terminated in writing by all participating agencies.

### **Duration of Agreement**

The term of this Agreement shall commence for each participating agency upon the date of their signatures below and shall continue for one year, unless terminated earlier. Any participating agency shall have the right to terminate this Agreement upon thirty days written notice to all parties.

### **Previous Agreements Superseded**

Any and all previously dated Annual Operating Plans pertaining to wildland fire within Douglas County are hereby null and void upon the date of the signatures on this current plan.

# DOUGLAS COUNTY SIGNATURES

## DOUGLAS COUNTY SHERIFF'S OFFICE

By: [Signature]

Date: 2-23-16

## BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS

By: [Signature]

David Weaver  
Chair

Date: 3/22/16

## APPROVED AS TO CONTENT:

By: [Signature]

Douglas J. DeBord  
County Manager

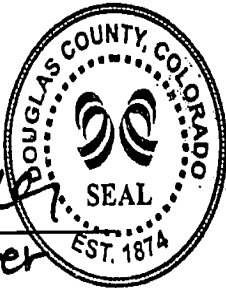
Date: 3/11/16

## ATTEST:

By: [Signature]

~~Merlin Klotz~~ **Codie Brenner**  
Deputy Clerk and Recorder

Date: 3/22/16



## APPROVED AS TO FORM:

By: [Signature]

Lance J. Ingalls  
County Attorney

Date: 3/1/16

## COLORADO DIVISION OF FIRE PREVENTION AND CONTROL SIGNATURE

[Signature]  
Signature

Travis Griffin  
Printed Name

3/31/16  
Date

North Central Plains FMO  
Title

# Douglas County

## FEDERAL LAND MANAGEMENT AGENCY SIGNATURES

Erin Connelly  
Signature

3/21/16  
Date

Erin Connelly

Forest & Grassland Supervisor, PSICC

USDA, Forest Service, PSICC  
Federal Agency, Unit

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Federal Agency, Unit

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Federal Agency, Unit

The authority and format of this instrument has been reviewed and approved for signature.	
<u>Pick Maestri</u>	<u>3/18/16</u>
U.S. Forest Service Grants & Agreements Specialist	Date

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