

NOTICE OF REGULAR MEETING

**DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a regular board meeting on Tuesday, February 16, 2016 at the hour of 1:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow
Manager

DOMINION WATER & SANITATION DISTRICT ("DWSD")
REGULAR MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH
WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER
ACTIVITY ENTERPRISE

Board of Directors:

Term Expires:

Harold R. Smethills, President	May 2016
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2016
Vacant, Assistant Secretary	May 2016
Denise Denslow, Secretary	N/A

Date: February 16, 2016 – Tuesday
Time: 1:00 p.m.
Location: CliftonLarsonAllen LLP
8390 E. Crescent Parkway
Suite 500
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum
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2. Disclosure of Conflicts of Interest
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3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary
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4. BOARD MATTERS
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5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)

- A. Review and Ratify Approval of Claims Totaling \$855,902.42, Represented by Check Numbers 482 through 496 (enclosed)

- B. Review and Consider Approval of Minutes of January 19, 2016 Special Meeting (enclosed)

- C. Review and Consider Adoption of Resolution No. 2016-02-01, Resolution Designating Location for Posting of 24-Hour Notices (enclosed)
 - D. Review and Consider Approval of Unaudited Financial Statements as of December 31, 2015 (enclosed)
 - E. Review and Consider Approval of 2016 Accounting Services Engagement Letter with CliftonLarsonAllen LLP (enclosed)
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6. UTILITY MATTERS

- A. Report on Army Corps of Engineers
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- B. Other
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7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:

DISTRICT:

- A. Status Update on Anschutz Exception
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- B. Review and Consider Approval of Confidential Disclosure Agreement between the District and Vanderbilt University (draft enclosed)

- 1. Discuss and Consider Retaining Special Counsel to Review Confidential Disclosure Agreement
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- C. Discuss and Consider Approval of Financial Services Agreement (effective 1-01-16) between the District and Piper Jaffray & Co. (enclosed)
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STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:

- D. Review and Consider Approval of Intergovernmental Agreement Regarding Sterling Ranch Force Main Line by and between Dominion Water and Sanitation District acting by and through its Sterling Ranch Wastewater Activity Enterprise and the Board of County Commissioners of Douglas County, Colorado (enclosed)
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- E. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Wastewater Engineering and Planning between the District (acting by and through its Sterling Ranch Wastewater Activity Enterprise) and Kennedy/Jenks Consultants, Inc.:

1. Change Order No. 1 to Work Order No. 1, LAP No. 1, for Additional Meetings, Budget and Scheduling Tasks, and Water Reclamation Facility Repairs, in an Amount Not to Exceed \$43,400; Replacing and Superseding the Previous Item of the Same Title Approved at the November 20, 2015 Board Meeting (enclosed)
 2. Work Order No. 1, LAP No. 3, to Complete and Submit the Application to Renew the CDPS Permit for the Chatfield Basin Water Reclamation Facility, in an Amount Not to Exceed \$60,847 (\$30,000 approved at 1-19-16 Board meeting) (enclosed)
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- F. Approval Procedure of Maintenance at Roxborough Wastewater Treatment Plant / Mary Kay Provaznik

1. Discuss Status of New Flow Meter and Rehab of Controls for the Roxborough Wastewater Treatment Plant by Mountain Peak Controls, and Previously-Approved Expenditure of \$30,000 Regarding Same
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STERLING RANCH WATER ACTIVITY ENTERPRISE:

- G. Discuss Water Diversion and Delivery Contract with Lawrence Construction Company
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H. Report on Status of WISE Agreement

1. Review and Consider Approval of Intergovernmental Water Infrastructure Cost Sharing, Design, Construction and Capacity Allocation Agreement by and between the South Metro Wise Authority (“Authority”); Dominion Water and Sanitation District, acting by and through its Sterling Ranch Water Activity Enterprise (“Dominion”), Parker Water and Sanitation District (“PWSD”), The Town of Castle Rock (“Castle Rock”), Denver Southeast Suburban Water and Sanitation District (D/B/A Pinery Water and Wastewater District (the “Pinery”), and Stonegate Village Metropolitan District (“Stonegate”) – Ridgegate Line (enclosed)
 2. Review and Consider Approval of Dominion Water and Sanitation District and Parker Water and Sanitation District Wheeling Agreement (Dominion Water)
 3. Review and Consider Approval of Dominion Water and Sanitation District and Parker Water and Sanitation District Intergovernmental Water Infrastructure Cost Sharing, Design, Construction and Capacity Allocation Agreement
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I. Discuss Implementation of the Chatfield Valley Water Supply Framework

1. Discuss Status of Certification of Water under the Framework and Water Supply Agreements
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- J. Discuss Implementation of Intergovernmental Agreement for Water Treatment Services between the District (Acting by and through its Sterling Ranch Water Activity Enterprise) and Roxborough Water & Sanitation District (“Roxborough”)

1. Discuss Status of Extension and Reduction of FirstBank Letters of Credit
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- K. Discuss Water Pipeline Extension from Castle Rock to Sterling Ranch and the Possibility of Making it Available to Serve Others in the 85 Corridor
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- L. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Engineers, Inc.:

1. LAP No. 2 under Work Order No. 10 for 2016 Field Maintenance and Data Collection, for an Amount Not to Exceed \$8,000 (enclosed)
 2. LAP No. 2 under Work Order No. 11 for 2016 Annual Report Development, for an Amount Not to Exceed \$7,000 (enclosed)
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- M. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resources-Related Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Element Water Consulting, Inc.:

1. LAP No. 3 under Work Order No. 1 for Project Administration and Preliminary Project Development, for an Amount Not to Exceed \$4,000 (enclosed)
2. LAP No. 4 under Work Order No. 1 for Project Administration and Preliminary Project Development, for an Amount Not to Exceed \$4,000 (enclosed)
3. LAP No. 3 under Work Order No. 2 for District Regulations, for an Amount Not to Exceed \$10,000 (enclosed)
4. LAP No. 4 under Work Order No. 2 for District Regulations, for an Amount Not to Exceed \$10,000 (enclosed)

5. LAP No. 3 under Work Order No. 3 for Permitting, for an Amount Not to Exceed \$9,000 (enclosed)
6. LAP No. 4 under Work Order No. 3 for Permitting, for an Amount Not to Exceed \$20,000 (enclosed)
7. LAP No. 3 under Work Order No. 4 for Water Demand Management, for an Amount Not to Exceed \$10,000 (enclosed)
8. LAP No. 4 under Work Order No. 4 for Water Demand Management for an Amount Not to Exceed \$15,000 (enclosed)

N. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Owner’s Representative Engineering Services between the District (acting by and through its Sterling Ranch Water Activity Enterprise), and Black & Veatch Corporation:

1. LAP No. 6 under Work Order No. 3 for General Engineering Services for an Amount Not to Exceed \$30,000 (enclosed)

O. Discuss and Consider Approval of Execution of Hier Non-Tributary Water Option

8. FINANCIAL MATTERS

A. Review Proposals and Consider Selecting Auditor for 2015 Audit Services (enclosures):

1. JDS Professional Group, Inc.
2. Haynie & Co.
3. _____

9. PUBLIC COMMENTS

10. MANAGEMENT MATTERS

- A. Confirm Quorum for Next Board Meeting to be Held Tuesday, March 15, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP
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11. ADJOURNMENT

Informational Items:

NEXT SCHEDULED BOARD MEETING

**Tuesday, March 15, 2016 – 1:00 p.m.
CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 500
Greenwood Village, CO 80111**

2016 REGULAR BOARD MEETING SCHEDULE

**Tuesday, March 15, 2016
Tuesday, April 19, 2016
Tuesday, May 17, 2016
Tuesday, June 21, 2016
Tuesday, July 19, 2016
Tuesday, August 16, 2016
Tuesday, September 20, 2016
Tuesday, October 18, 2016
Tuesday, November 15, 2016
Tuesday, December 20, 2016**