

**NOTICE OF SPECIAL MEETING**

**DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN that the Board of Directors of Dominion Water & Sanitation District, Douglas County, Colorado, will hold a special board meeting on Tuesday, January 19, 2016 at the hour of 2:00 p.m. at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111. At this meeting the Board will take up regular business of the District as reflected on the agenda attached, and any other matters as may come before the Board. The meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

DOMINION WATER & SANITATION DISTRICT  
DOUGLAS COUNTY, COLORADO

By: /s/ Denise Denslow  
Manager

**DOMINION WATER & SANITATION DISTRICT ("DWSD")**  
**SPECIAL MEETING AGENDA OF THE DISTRICT, ITS STERLING RANCH**  
**WATER ACTIVITY ENTERPRISE AND ITS STERLING RANCH WASTEWATER**  
**ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

Harold R. Smethills, President	May 2016
James Yates, Treasurer	May 2018
Jeffrey Clark LaForte, Assistant Secretary	May 2018
Jack Hilbert, Assistant Secretary	May 2016
Vacant, Assistant Secretary	May 2016
Denise Denslow, Secretary	N/A

**Date:** January 19, 2016 – Tuesday  
**Time:** 2:00 p.m.  
**Location:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway  
Suite 500  
Greenwood Village, CO 80111

1. Call to Order / Declaration of Quorum  
\_\_\_\_\_
2. Disclosure of Conflicts of Interest  
\_\_\_\_\_
3. Review and Approve Agenda and Meeting Location; Appoint Acting Secretary for Meeting, If Necessary  
\_\_\_\_\_
4. BOARD MATTERS  
\_\_\_\_\_
5. CONSENT AGENDA (THE FOLLOWING CAN BE APPROVED WITH A SINGLE MOTION, OR PULLED FROM THE CONSENT AGENDA AND DISCUSSED SEPARATELY)
  - A. Review and Ratify Approval of Claims Totaling \$1,759,455.03, Represented by Check Numbers 441 through 481 (enclosed)
  - B. Review and Consider Approval of Minutes of November 20, 2015 Special Meeting and Minutes of December 17, 2015 Special Meeting (enclosures)\_\_\_\_\_  
\_\_\_\_\_

6. UTILITY MATTERS

- A. Report on Army Corps of Engineers

---

---

- B. Other

---

7. LEGAL MATTERS (ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR ANY OF THE FOLLOWING ITEMS)

**DISTRICT, STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE, AND STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- A.

---

---

**DISTRICT:**

- B. Discuss Potential Anschutz Water Purchase

---

---

**STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE:**

- C. Discuss Status of Closing of Purchase of Wastewater Treatment Plant from Roxborough Water and Sanitation District

1. Consider Ratifying Approval of Fourth Amendment to Purchase and Sale Agreement (Roxborough Wastewater Treatment Plant) between the District, acting by and through its Sterling Ranch Wastewater Activity Enterprise, and Roxborough Water and Sanitation District (enclosed)

---

---

- D. Discuss Status of Preparation of Service Agreement with Mountain Peak Controls, Inc. for a New Flow Meter and Rehab of Controls for the Roxborough Wastewater Treatment Plant
- 
- 

- E. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Wastewater Engineering and Planning between the District (acting by and through its Sterling Ranch Wastewater Activity Enterprise) and Kennedy/Jenks Consultants, Inc.:

1. Change Order No. 1 to Work Order No. 1, LAP No. 1, for Additional Meetings, Budget and Scheduling Tasks, and Water Reclamation Facility Repairs, in an Amount Not to Exceed \$43,400; Replacing and Superseding the Previous Item of the Same Title Approved at the November 20, 2015 Board Meeting (enclosed)
  2. Work Order No. 1, LAP No. 2, to Complete and Submit the Application to Renew the CDPS Permit for the Chatfield Basin Water Reclamation Facility, in an Amount Not to Exceed \$60,847 (enclosed)
- 
- 

**STERLING RANCH WATER ACTIVITY ENTERPRISE:**

- F. Discuss Status of Preparation of Service Agreement with Martin/Martin Consulting Engineers for Chatfield Water Reclamation Facility/Concrete Slab Structural Integrity Investigation
- 
- 

- G. Discuss Water Diversion and Delivery Contract with Lawrence Construction Company
- 
- 

- H. Report on Status of WISE Agreement
- 
-

- I. Discuss Implementation of the Chatfield Valley Water Supply Framework
    - 1. Discuss Status of Certification of Water under the Framework and Water Supply Agreements
- 
- 

- J. Discuss Implementation of Intergovernmental Agreement for Water Treatment Services between the District (Acting by and through its Sterling Ranch Water Activity Enterprise) and Roxborough Water & Sanitation District ("Roxborough")
    - 1. Discuss Extension and Reduction of FirstBank Letters of Credit
- 
- 

- K. Status of Consulting Agreement with Porter Wharton, III / The Wharton Group for Water Trades and Acquisition with the City of Aurora
    - 1. If Necessary, Consider Ratifying Approval of Consulting Agreement between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Porter Wharton, III / The Wharton Group
- 
- 

- L. Service Agreement for Owner's Representative Engineering Services between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Black & Veatch Corporation:
    - 1. Ratify Approval of LAP No. 5 under Work Order No. 3 for Task 110-Hydraulic Model for Temporary Connection, Task 111-Low Zone Tank Coordination and Drawing Review, Task 112-Filing 1 Water System Coordination and Drawing Review, Task 114-Preparation of DCPHE TMF Submission, Task 115-Other General Engineering Services, and Responding to Questions and Comments that Have Been Posed During the Completion of These Original Tasks, for an Amount Not to Exceed \$10,000
- 
-

- M. “Master Service Agreement for Engineering Design Services” between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Black & Veatch Corporation
1. Consider Approval of Change Order No. 1 to Perform Geotechnical Investigation Program for Sterling Gulch Dam and Reservoir, for an Amount Not to Exceed \$133,635
- 
- 

- N. Discuss and Consider Approval of the Following Documents Related to the Master Service Agreement for Water Resource Engineering and Planning between the District (acting by and through its Sterling Ranch Water Activity Enterprise) and Leonard Rice Water Engineers, Inc.:
1. Work Order No. 1, LAP No. 5, for Project Administration and General Consultation from 12/25/15 to 2/25/16, for an Amount Not to Exceed \$5,500 (enclosed)
  2. Work Order No. 3, LAP No. 3, for PD Platting (Water Supply Platting) from 12/25/15 to 2/25/16, for an Amount not to Exceed \$25,000 (enclosed)
  3. Work Order No. 4, LAP No. 4, for Water Operations Modeling from 12/25/15 to 2/25/16, for an Amount Not to Exceed \$10,000 (enclosed)
  4. Work Order No. 6, LAP No. 3, for Hier Well Field Planning Meetings from 12/25/15 to 2/25/16, for an Amount Not to Exceed \$5,000 (enclosed)
- 
- 

- O. Ratify Approval of Notice of Lease Renewal under Terms of the Town of Castle Rock/Dominion Water and Sanitation District Western Pipeline Lease Purchase Agreement between the Town of Castle Rock Acting by and through the Town of Castle Rock Water Enterprise and Dominion Water and Sanitation District acting by and through its Sterling Ranch Water Activity Enterprise (enclosed)
- 
-

8. FINANCIAL MATTERS

---

---

9. PUBLIC COMMENTS

---

---

10. MANAGEMENT MATTERS

- A. Discuss 2016 Meeting Schedule and Potential Conflicts with Board Member Schedule
  - B. Confirm Quorum for Next Board Meeting to be Held Tuesday, February 16, 2016 at 1:00 p.m. at the Offices of CliftonLarsonAllen LLP
- 

11. ADJOURNMENT

---

Informational Items:

**NEXT SCHEDULED BOARD MEETING**

Tuesday, February 16, 2016 – 1:00 p.m.  
CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, CO 80111

**2016 REGULAR BOARD MEETING SCHEDULE**

Tuesday, February 16, 2016  
Tuesday, March 15, 2016  
Tuesday, April 19, 2016  
Tuesday, May 17, 2016  
Tuesday, June 21, 2016  
Tuesday, July 19, 2016  
Tuesday, August 16, 2016  
Tuesday, September 20, 2016  
Tuesday, October 18, 2016  
Tuesday, November 15, 2016  
Tuesday, December 20, 2016