



## ICENOGLE SEAVER POGUE

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January 13, 2016

Board of County Commissioners  
Douglas County Colorado  
100 Third Street  
Castle Rock, Colorado 80104

Douglas County Assessor  
Douglas County Colorado  
301 Wilcox Street  
Castle Rock, Colorado 80104

Douglas County Treasurer  
Douglas County Colorado  
P.O. Box 999  
Castle Rock, Colorado 80104

Douglas County Clerk and Recorder  
Douglas County Colorado  
P.O. Box 1360  
Castle Rock, Colorado 80104

Town Clerk of Castle Rock  
100 Wilcox Street  
Castle Rock, Colorado 80104

Division of Local Government  
(Via E-Portal)

**Re: Roxborough Water and Sanitation District**


To Whom It May Concern:

Enclosed please find the Special District Transparency Notice for the Roxborough Water and Sanitation District which includes the name of the chairperson of the board, the contact person, the telephone number and business address of the special district as required by Section 32-1-809, C.R.S.

If you have any questions or if I can be of further assistance, please contact our office.

Sincerely,

ICENOGLE SEAVER POGUE  
A Professional Corporation

  
Stacie L. Pacheco  
Paralegal

/SLP  
Enclosure

Stacie L. Pacheco | SPacheco@isp-law.com | Direct 303.867.3000

4725 S. Monaco St., Suite 225 | Denver, CO 80237 | 303.292.9100 | fax 303.292.9101 | www.isp-law.com

# SPECIAL DISTRICT TRANSPARENCY NOTICE - 2016

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided<sup>1</sup> to the eligible electors of the district between November 15, 2015 and January 15, 2016.

<b>Name of special district</b>	Roxborough Water and Sanitation District	
<b>Address and telephone number of district's principal business office</b>	6222 North Roxborough Park Road Littleton, Colorado 80125	
<b>Name and telephone number of manager or other primary contact person for district</b>	Larry Moore, General Manager 303-979-7286	
<b>Time and place designated for regular board meetings</b>	Third Wednesday of each month at 8:00 a.m. 6222 North Roxborough Park Road Littleton, Colorado 80125	
<b>Posting place designated for meeting notice</b> (as per §24-6-402(2)(c), C.R.S.)	6222 North Roxborough Park Road	
<b>District mill levy</b>	Douglas County – 11.208 mills, for levy in year 2016 Jefferson County – 11.208 mills, for levy in year 2016	
<b>Total ad valorem tax revenue received by district during 2015</b> (Note if unaudited or otherwise incomplete.)	\$1,849,651.26 (unaudited)	
<b>Names and Contact Information of Board Members</b>  (Check applicable boxes for a Board Member whose seat will be on the ballot at the next regular election.)	(1) Board Chair Name: David Bane Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input checked="" type="checkbox"/> This office will be on the May 2016 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Name: David Heldt Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input checked="" type="checkbox"/> This office will be on the May 2016 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(3) Name: David H. Thomas Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input type="checkbox"/> This office will be on the May 2016 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(4) Name: Timothy Martin Moore Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input type="checkbox"/> This office will be on the May 2016 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(5) Name: John W. Dillon Contact Info: 6222 N. Roxborough Park Rd, Littleton, CO 80125; 303-979-7286 <input type="checkbox"/> This office is on the May 2016 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	
<b>Date of next regular election</b>	May 3, 2016	
<p>Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO).</p> <p>Self-nomination forms for the next regular election must be received by the district by:</p> <p style="text-align: center;"><b>February 26, 2016, no later than 3:00 p.m.</b></p> <p>Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.</p> <p>Self-nomination forms to be a candidate for district board member may be obtained from and must be returned to the Designated Election Official.</p>		

<b>Designated Election Official</b>	Stacie L. Pacheco, Designated Election Official Icenogle Seaver Pogue, P.C. 4725 South Monaco Street, Suite 225 Denver, CO 80237 303-292-9100 SPacheco@ISP-Law.com	
<b>District election results will be posted on these websites:</b>	Department of Local Affairs: <a href="http://www.dola.colorado.gov/lgis">www.dola.colorado.gov/lgis</a>	District or other website: <a href="http://www.roxwater.org">www.roxwater.org</a>

**File copy of this Notice with:**

- ☒ Clerk and Recorder of each county in which the District is wholly or partially located;
- ☒ Assessor of each county in which the District is wholly or partially located;
- ☒ Treasurer of each county in which the District is wholly or partially located;
- ☒ Board of County Commissioners of each county in which the District is wholly or partially located;
- ☒ Governing body of any municipality in which the District is wholly or partially located;
- ☒ Division of Local Government; and
- ☒ District's principal business office (make available for public inspection).

<sup>1</sup> Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post notice on district's official website (Note: You must also provide the Division of Local Government ([www.colorado.gov/dola](http://www.colorado.gov/dola)) with the address of your district's website in order to establish a link on the DLG's site;
- d) Post notice on website of the Special District Association of Colorado ([www.sdaco.org](http://www.sdaco.org)) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the Clerk and Recorder of the county or counties in which the district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.